



गुजरात केन्द्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF GUJARAT

गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)  
**CENTRAL UNIVERSITY OF GUJARAT**  
(Established by an Act of Parliament of India, No 25 of 2009)

**Prof. Alok Kumar Gupta**  
**Registrar (Offg.)**

By Speed Post/Regd. Post/By Hand/email

F.No.9-37/2010-Admn

28/08/2020

**Circular No. 34/2020-21**

**Sub: Regarding Laptop HP 4430s.**

The University issued Laptop to all Deans, Chairperson's & Coordinator's for official use of School/Centre office.

Since, The Deans, Chairperson's & Coordinators are being changed due to rotation, it is requested that kindly provide the name of faculty member who is in possession of **Laptop (HP 4430s)** for record purpose in Store Dept.

I request you to kindly submit the information by **07.09.2020**.

**Sd/xxxx**  
**Registrar (Offg.)**

**Copy to (By E-mail):**

1. All Deans
2. FO (Offg.)
3. CoE (Offg.)
3. All Chairpersons/Coordinators of Centre
4. All Teaching and Non-Teaching Staff
5. Nodal Officer
6. Administration & Esta. Department
7. Academic & Authority Section
8. Finance & Accounts Department
9. Admission & Evaluation Department
10. HR Cell
11. ICT Chairperson – with a request to upload on University Website.
12. Assistant Librarian
13. PA to VC
14. Circular file



एक कदम स्वच्छता की ओर

सेक्टर-29, गांधीनगर-382030, फोन नं - 07923977407, फेक्स-07923260076  
Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

[Email: registrar@cug.ac.in](mailto:registrar@cug.ac.in), [website: www.cug.ac.in](http://www.cug.ac.in)



150 YEARS OF CELEBRATING THE MAHATMA