

***Annual Quality Assurance Report***  
***(AQAR)***  
***2017-18***



**Central University of Gujarat**  
**Sector 29, Gandhinagar-382030,**  
**Gujarat (INDIA)**

## Part – A

**AQAR for the year**

2017-18

### 1. Details of the Institution

1.1 Name of the Institution

Central University of Gujarat

1.2 Address Line 1

Sector- 29

Address Line 2

Gandhinagar

City/Town

Gandhinagar

State

Gujarat

Pin Code

382030

Institution e-mail address

registrar@cug.ac.in

Contact Nos.

079-23260092/23977402/23977405

Name of the  
Head of the Institution:

Professor S. A. Bari

Tel. No. with STD Code:

079-23260092/23977402/23977405

Mobile:

09409307486

Name of the  
IQAC Director:

Professor J.P.N. Mishra

Mobile:

09978981156

IQAC e-mail address:

iqac.director@cug.ac.in

1.3 NAAC Track ID

GJUNGN11503

**OR**

1.4 NAAC Executive Committee No.  
& Date:

EC (SC)/18/A&A/67.1  
Dated: 05/11/2016

1.5 Website address:

www.cug.ac.in

Web-link of the AQAR:

[http://www.cug.ac.in/file/AQAR\\_FINAL\\_report.pdf](http://www.cug.ac.in/file/AQAR_FINAL_report.pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	2.76	2016	5 years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

07/06/2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

**AQAR for the year 2016-17 was submitted on 12/12/2017**

1.9 Institutional Status

University

State

☐

Central

☒

Deemed

☐

Private

☐

Affiliated College Yes ☐ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Teacher Education

#### 1.11 Name of the Affiliating University (*for the Colleges*)

Not Applicable

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

Ministry of HRD,  
Central Government of India

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other  
(Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related) :

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Quality Sustenance

2.14 **Significant Activities and contributions made by IQAC**

- A. To strengthen the faculty strength by appointing new faculty in different Schools/Centres against the sanctioned posts.
- B. To implement the Career Advancement Scheme for promotion of already employed teaching faculty and non-teaching staff of the University
- C. To suggest and get approved from Statutory Bodies of the University, various measures related to teaching, training and research, in different Schools and Centres, along with various administrative sections of the University.

2.15. **Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Sr. No.	Plan of Action	Achievements
1.	Schedule of Semester related academic activities	Successfully implemented
2.	Online and offline entrance examination for admission in different academic programme for the session 2018-19	Successfully implemented
3.	Teaching Schedule	Successfully implemented
4.	Sports Week	Organized as scheduled in academic

		calendar
5.	Cultural Week	Organized as scheduled in academic calendar
6.	Mid Semester and Semester End Examinations	Organized as prescribed in calendar
7.	Declaration of Results	Within 30-40 days of the end semester examinations
8.	Organising national and other motivational events	All the national events, important days and festivals were celebrated with great enthusiasm to promote feeling of patriotism and harmony among the students. A few motivational programmes were also organised to bring in sense of responsibility towards University and great motherland and also to maintain quality in their teaching and learning activities.

*\* Annexure I – A copy of academic calendar.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐  
    Management ☐      Syndicate ☐      Any other body ☐ EC ☐

➤ Provide the details of the action taken:

Initiatives taken by IQAC were ratified in the meeting of Executive Council held on 04/12/2018

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	04	04		
M.Phil.-Ph.D. Integrated	13	02		
PG	15	05		
UG	03	02		
PG Diploma	01	01		
Advanced Diploma	-	-		
Diploma	-	-		
Certificate	01	-		
Others (M.A. 5 yrs. integrated)	03	-		
<b>Total</b>	<b>27</b>	<b>12</b>		

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	27
Trimester	-
Annual	-

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☐ Parents ☐ Employers ☐ Students ☒

Mode of feedback : Online ☒ Annual ☐ Co-operating schools (for PEI) ☐

\* **Annexure- II**

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.



12 Centres/Schools have updated the curriculum of the academic programmes run in the respective Centres/Schools through their Board of Studies and approved by Academic Council. The salient features of such revisions are:

- (a) Incorporation of new contents
- (b) Deletion of the old/obsolete contents
- (c) A few syllabi were updated to make them academia-industry oriented
- (d) Changing the pattern of syllabi as per UGC model curriculum syllabus for the respective subjects.
- (e) Revising the syllabi according to CBCS pattern by incorporating core and optional papers

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Two new Centres were made special independent Centres as follows:

1. Centre for Diaspora Studies
2. Centre for Applied Chemistry

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	96	70	12	14	-

2.2 No. of permanent faculty with Ph.D. 85

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	13	05	25	02	14	0	0	14	52

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

Guest Faculty	Visiting Faculty	Temporary Faculty
Nil	Nil	07

## 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	28	52	02
Presented papers	46	60	06
Resource Persons	08	22	11

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of language lab and ICT enabled classrooms, use of audio-visual aid by listening to audios; watching documentaries, videos and films, as well as interaction with native foreign speakers are used as teaching tools other than lectures to impart language skills and understanding particular society and their culture etc.
- Practical on-field learning in addition to interactive classroom teaching/learning
- Use of technology; Preparation of Handouts pre and post session; Student seminars
- The usage of multi-media laboratory and to integrate innovative content on culture, current affairs and society of the German-speaking countries into teaching at BA and MA Level.
- Many of the centres give a lot of emphasis on experiential learning from fieldwork which constitutes 40% of the syllabi. Apart from these each course has different assignments and projects which enhance the learning of students while interacting with various development organisations. Various workshops have been organised for students, in addition to the mandatory course work for SPSS, Human Rights, and Field Research etc.
- Continuous engagement between students and teachers as well as between teachers themselves, as a part of reflexive exercise in teaching and learning, constitute a significant component of the academic endeavour. Students are introduced to latest research themes and methodologies of the respective disciplines and learning is shown as a multifaceted process. Students are given exposure to the latest trends in academic world- across knowledge systems. Cultivation of critical thinking and the spirit of inquiry is an integral component to the learning and research activities.

## 2.7 Total No. of actual teaching days during this academic year

Sr. No.	Semester	Period
1	Monsoon Semester	22nd July to 05th December 2017
2	Winter Semester	6th January to 12th May 2018

**2.8 Examination/ Evaluation Reforms initiated by the Institution**

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online and offline entrance examination for admission in different academic programme for the session 2018-19

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

79

**2.10 Average percentage of attendance of students**

80.12%

**2.11 Course/Programme wise distribution of pass percentage:**

Title of the Programme (2014-15 Batch)	Total no. of students appeared (2017-18)	Division				
		Distinction	I	II	III	Pass
M.A. in English	13	4	4	3	-	2
M.A. in Politics and International Relations	12	1	8	3	-	-
M.Sc. in Chemical Sciences	12	8	4	-	-	-
M. Sc. In Life Sciences	10	6	2	2	-	-
M.Sc. in Environmental Sciences	6	2	3	1	-	-
M. Sc. in Industrial Chemistry	8	5	2	1	-	-
M.Sc. in Nano Technology	6	4	2	-	-	-
Master of Library and Information Science	9	2	5	1	-	1
M.A. (Five Year Integrated) Social Management	11	3	5	3	-	-
M.A. in Economics	5	3	1	1	-	-
M.A. in Sociology	1	-	1	-	-	-
M.A. in Chinese Language and Culture	5	1	4	-	-	-

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes by obtaining the quarterly progress from the different School/Centres regarding teaching, learning and evaluation.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	05
Faculty exchange programme	-
Staff training conducted by the University	06
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	11
Others	14

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	111	0	37
Technical Staff	0	0	0	04

### Criterion – III

### 3. Research, Consultancy, and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC initiates sensitizations and promotion of Research Climate by inviting distinguished Scientists/Schools of repute who deliver lectures and let learn the faculty members and research scholars about conducting innovative research

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	20	14	-
Outlay in Rs. Lakhs	44	447	323	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	23	2	-
Outlay in Rs. Lakhs	9	23	2	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	89	21	02
Non-Peer Review Journals	-	06	-
e-Journals	01	03	-
Conference proceedings	02	02	-

### 3.5 Details on Impact factor of publications:

Range 1.5-4.5 Average 3.3 h-index 11 Nos. in SCOPUS 18

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2017-18	DST, SERB, ICSSR, UGC, BRNS	86 Lacs.	67 Lacs.
Minor Projects	2017-18	Central University of Gujarat	25 Lacs.	25 Lacs.
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2017-18	Central University of Gujarat	25 Lacs.	25 Lacs.
Students research projects (other than compulsory by the University)	2017-18	DST	11 Lacs.	11 Lacs.

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from:**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**Centre for Security Studies SIS**

The University Grants Commission has sanctioned money to the tune of Rs. 153 lakhs for upgrading the Centre for Security Studies into the School of National Security Studies. Two new centres: (a) Centre for Studies in Strategic Technologies and (b) Centre for Maritime Security Studies have been approved. The UGC has sanctioned a total of 12 faculty positions and non-teaching positions in the School of National Security Studies.

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	University
Number	02	05	01
Sponsoring agencies	CUG	CUG GSIDS	NCRI & CUG

**3.12 No. of faculty served as experts, chairpersons, or resource persons**

**3.13 No. of collaborations:** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From funding agency	154	From Management of University/College	25
Total	179		

**3.16 No. of patents received this year:**

Type of Patent		Number
National	Applied	03
		201721035720
		201721007411
		201721040934
	Granted	3 CCLTS
International	Applied	-
	Granted	01 SCS
Commercialised	Applied	-
	Granted	01 SCS

**3.17 No. of research awards/ recognitions received by faculty:**

Total	International	National	University	School/Centre
01	-	01	-	Science Technology and Innovation Policy, School of Social Sciences
02	-	-	02	Centre for Social Management
01		01		SCS

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them**

44

312

**3.19 No. of Ph.D. awarded by faculty from the Institution**

24

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF 21      SRF 66      Project Fellows 09      Any other 11

**3.21 No. of students Participated in NSS events: 218****3.22 No. of students participated in NCC events: NA****3.23 No. of Awards won in NSS: 02**

**3.24 No. of Awards won in NCC:** NA

**3.25 No. of Extension activities organized**

University forum  College forum   
NCC  NSS  Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

The Central University of Gujarat has been actively engaged in Extension activities through its School Adoption Programme, Village Adoption Programme and activities like Blood Donation Camps, Health Camps, 'Swachh Bharat Abhiyan' as mandated by the Government of India.

The Village Adoption Programme has recently entered into M.O.U. under the 'Unnat Bharat Abhiyan' and has begun engaging with 5 of the adopted villages.

The School Adoption Programme has focussed on nutrition aspects of students in the adopted Primary Government School.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.3 acres (20,086 Sq. mtrs.)			
Class rooms	The University campus, is currently in the process of the fitting each classroom with a projector and a smart board to aid further the teaching – learning process.			
Laboratories	12	05 (Pre-fabricated labs.)	HRD and CUG	17
Seminar Halls	04	Nil	Nil	04



No. of important equipment purchased ( $\geq$ 1-0 lakh) during the current year.	19	02	CUG	21
Value of the equipment purchased during the year (Rs. in Lakhs)	-	02	CUG	15
Others	-	-	-	-

#### 4.2 Computerization of administration and library

- I. RFID technology was upgraded for self-check-in/check-out.
- II. A learning lab. has been established for Visually Challenged students in the library.
- III. Several functions of General Administration and Accounts have been automated.
- IV. Admission, Enrolment and Evaluation processes have also been computerized.

#### 4.3 Library services:

	Existing		Newly Added		Total	
	No.	Value	No.	Total	No.	Total
Text Books / Reference Book	032788	10380275	1546	2802914	034420	106605089
Journals / magazines	66	-	-	-	-	Same as under
e- Journals	8900	1,65,08,461	03	18,26,000	8903	1,83,34,461
Digital Database	08	-	03	-	11	-
CD & Video	-	-	-	-	564	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	340	02	291	01	--	02	04	--
Added	35	-	60	-	--	--	03	--
Total	375	02	351	01	--	02	07	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Workshop on Social Media Literacy
- Workshop on Turnitin Anti Plagiarism Web tool
- Workshop Mendley

#### 4.6 Amount spent on maintenance in lakhs:

Details	Amount spent (lakhs)
ICT	3.01
Campus Infrastructure and facilities	8.23
Equipment	8.20
Others	24.96
Total	44.43

#### Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has put forward several suggestions to enhance student support services like facility of canteen, transport, hostel, sports, library, and timely disbursing the fellowship

#### 5.2 Efforts made by the institution for tracking the progression

The compiling of database related to the progression of the students is under process.

#### 5.3 (a) Total Number of students

UG	PG (5 yrs. Int.)	PG	M.Phil.- Ph.D.(Int.)	Ph.D.	Others	Total
6	93	129	474	11		773

(b) No. of students outside the state

550

(c) No. of international students

03

Men	No	%	Women	No	%
	445	58%		328	42%

Last Year (Admission 2016-17)						This Year (Admission 2017-18)					
General	SC	ST	OBC	PWD	Total	General	SC	ST	OBC	PWD	Total
232	126	34	171	12	575	322	161	52	227	15	773

Demand ratio: 1:15

Dropout %: 5%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

##### Activities undertaken

1. Personality development-orientation Programme
2. Counselling for students
3. Interaction with Vice-Chancellor
4. Research Methodology special classes
5. UGC-NET- JRF/CSIR Coaching classes
6. Competitive examination classes

##### Achievements

With the support from the university, the coaching classes have been organised by the Remedial Coaching Cell, on different aspects/subjects such as reasoning, methodology, general knowledge, Personality development, counselling, one- to-one interaction, and UGC-NET- JRF/CSIR Coaching classes and counseling for students. The special classes are organized to improve the language and communication skills. As a result, the students who have been benefited significantly and joined as employees in Railway Department, as lecturers in degree colleges, Assistant Professors in Universities and many students even joined for their higher studies in the other established universities in India. Besides these, a good number of students have cleared their UGC- JRF/NET in the entrance test conducted by UGC, New Delhi. The Cell works for the holistic and the overall development of students.

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc.  State PSC  UPSC  Others

## 5.6 Details of student counselling and career guidance

The career and counselling cell is regularly offering guidance for their future course of endeavour for better placement

No. of students benefitted

84

## 5.7 Details of campus placement: Not any

## 5.8 Details of gender sensitization programmes:

Orientation Programme for students on Gender Sensitization Organized on 12<sup>th</sup> October, 2017

## 5.9 Students Activities:

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 25 National level 1 International level 2

### No. of students participated in cultural events

State/ University level 42 National level -- International level --

### 5.9.2 No. of medals /awards won by students in Sports, Games, and other events

Student's Achievement:

- I. Won Gold medal in 69 Kg. weight lifting state level championship and made new record.
- II. Got 5<sup>th</sup> position in 62 Kg. All India Inter-University Championship held at Punjab University, Mohali, Chandigarh in December 2017
- III. Participated in International half Marathon (10 Km.) held at Baroda in October 2017,

**Sports:** State/ University level

1 gold

National level	5 <sup>th</sup> rank
International level	--

<b>Cultural:</b> University level	69
National level	-
International level	-

### 5.10. Scholarships and Financial Support

	Number of students	Amount (In Lakhs)
Financial support from institution	-	-
Financial support from government	379	392
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives: Not Any

Fairs: State/ University level		National level		International level	
Exhibition: State/ University level	02	National level		International level	

### 5.12 No. of social initiatives undertaken by the students

07

### 5.13 Major grievances of students (if any) redressed:

Minor grievances of the students related to hostel, canteen, sports and library facilities were time to time redressed through Dean of Students Welfare.

### Criterion – VI

## 6. Governance, Leadership, and Management

### 6.1 State the Vision and Mission of the institution

**Vision:** The vision of CUG is to establish itself as a centre of excellence with social commitment by integrating modern, scientific, and technological knowledge and skills

with the basic human ethos and values. The University shall set forth a model in teaching, research and personality development and create skilled human resource with a sense of responsiveness towards society, country, and the world at large.

**Mission:** The mission of CUG is to provide access to quality education and create opportunities for encouraging students to effectively engage with emerging innovations and technological challenges, international competitiveness, and leadership in thought as well as in action. CUG is also conscious of the importance of developing entrepreneurial and scholastic abilities for creation of knowledge, wealth, and prosperity for the country as well as peace and happiness for human beings.

## **6.2 Does the Institution has a management Information System : No**

## **6.3 Quality improvement strategies adopted by the institution for each of the following:**

### **6.3.1 Curriculum Development**

- Valuable inputs from members of Board of Studies
- Change of syllabi by updating it.
- Inclusion of online content and teaching aids available on Websites.
- Inclusion of research based and applied contents.
- The curriculum revision on regular basis. Faculty members regularly update and share current readings with the students supplementing and relevant to the course.

### **6.3.2 Teaching and Learning**

- Use of ICT in Classroom Teaching, use of Language Lab for improving listening ability of the students. Interaction with native Chinese teachers
- Inviting distinguished speakers
- Assignments, student presentations, tutorials
- The teaching and learning process is a very interactive one which encourages students to think more and develop a different and open perspective towards various social issues.

### **6.3.3 Examination and Evaluation**

- Maintain transparency with monitoring and upgradation of the rules and regulations of the University.
- Centralised end semesters exam.
- Result within 30 days.
- To ensure confidentiality in all examinations.

#### **6.3.4 Research and Development**

- Encourage students to visit renowned research institutions.
- Interdisciplinary and applied nature of research policy.
- The Adoption of research policy in Social Sciences with higher Social Value.
- The faculty members are encouraged to attend various conferences and other workshops in order to enhance their research contributions and keep themselves updated.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- PLACEMENT: German Studies- The placement at the Centre for German and Chinese Studies is 100% Students are working at Conentrix, TCS, and Oracle in Bangalore, Gurugam, Hyderabad, Chennai as well as in Kendriya Vidyalaya in Gandhinagar.

#### **6.3.6 Human Resource Management**

The UGC prescribed Teacher-student ratio for UG/PG and research is strictly adhered to by the University. No research students are allotted to Adjunct faculty, Visiting Faculty as well as contract faculty Teachers are facilitated in attending training programs, workshops and seminars for development of competencies and networking.

#### **6.3.7 Faculty and Staff recruitment**

To strengthen the faculty strength 07 Assistant Professor, 05 Associate Professor and 02 Professors were recruited and five faculty members were given promotion under CAS.

#### **6.3.8 Industry Interaction / Collaboration**

- ☐ Interaction with industry is made through seminars, workshops, internships, and research and consultancy projects.
- ☐ Guest faculty is also invited from industry to help in teaching sections of courses.
- ☐ Surveys of industrial, social organizations are envisaged for relevance and need assessment of courses.

#### **6.3.9 Admission of Students**

- Every Centre/School is getting very good response from students community for getting admission in the centre.
- Broad based selection procedure to test acumen, research skills as well as writing skills. The components of the entrance test are from the domain of GS,

Reasoning, English Awareness and Numerical Reasoning in addition to particular subject based knowledge.

- Meritorious and skilled students are preferred.
- Complete automation of admission process
- Paperless documentation and online application forms for Entrance
- Online Entrance exam since 2015-16
- Registration of selected students through online portal
- Online fee deposition and registration

#### 6.4 Welfare schemes for

<b>Teaching</b>	1. Gymnasium Facility 2. Sports Facility
<b>Non-teaching</b>	
<b>Students</b>	1. Transportation 2. Free food facility for PWD Candidate 3. Education 4. Subsidised Free accommodation for poor students

#### 6.5 Total corpus fund generated

-

#### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Administrative audit of the Central University of Gujarat was conducted by Comptroller and Auditor General of India in the month March, 2018

#### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

#### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of online evaluation is under way.

#### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NA



**6.11 Activities and support from the Alumni Association:** NA

**6.12 Activities and support from the Parent – Teacher Association:** Not any

**6.13 Development programmes for support staff**

Periodical Training being provided to Regular Staff, members.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

Since the University operates from a temporary campus, the process of initiating a Green Audit is done on a temporary scale. Initiatives taken by the University to make the existing premises eco-friendly. As a first step the University has purchased CNG vehicle for the extensive use in all official transportation and proposes to purchase only CNG vehicles wherever possible. It is also proposed to have extensive use of solar power in the proposed campus. The University has taken up the project of Eco-Village programme by adopting village by name Tarapur in the vicinity of Gandhinagar where we propose to popularise use of green energy, awareness about eco-friendly production and consumption practices, watershed development and rain water harvesting, and initiate lab to land eco-friendly technology transfer.

**Criterion – VII**

**7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

The University has specific core commitment distinct core commitments that would cater the needs of the learners with a multi lingual and multi-cultural landscape in higher education of the region. The University has committed to improve the standard of teaching, learning and evaluation, research and extension activities to match the international standards. The University is making herculean efforts to reach the unreached and enhance the gross enrolment ratio. The curricula are designed to focus on inclusive research, apart from teaching and extension. Finally, the University is a developing strong work ethics and consciously doing its best in all aspects of higher education. The University has initiated multi-faceted innovative action in the area of teaching and research.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

By the directions of Executive Council of the University Action Taken Report is being initiated. Kindly see **Annexure - III**

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

1. Daily Yoga classes for both students and students to relieve the work stress and to keep them in good health and spirit.
2. Participation of students and staff with family in periodical co-curricular and cultural activities being organized by the University.

**7.4. Contribution to environmental awareness / protection**

To generate the feeling of environmental awareness tree plantation drive was organised and campus has been declared smoking free and plastic free by prohibition use of any kind of plastic items.

**7.5. Whether environmental audit was conducted?**      Yes      ☐ No      ☒

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

The details of SWOT analysis are as follows:

**Strength:**

- The University has state- of- art Central Instrumentation Facilities with the most sophisticated instruments to enable faculty and research scholars to carry out research of advance nature in frontier areas of science.
- Dynamic and trained faculty to launch and execute long term perspective plan of growth.
- Collaborative linkages with reputed institutions in India and abroad for exposure to and exchange of expertise for growth.
- Digitally enabled University with transparent and efficient governance of academic, administrative and financial affairs.
- Adequacy of funds to finance and execute developmental plans of the University in time to come.
- Optimum use of available infrastructure with its efficient maintenance.
- E-enabled Central Library with all supportive facilities available to students and faculty for their academic pursuits.

**Weakness:**

- The University is operating from its transit campus because of unavailability of its own land.
- Delayed recruitment process to fill up the vacancies for both teaching and non-teaching staff.
- Lack of hostel facilities for students and quarters for teaching and non-teaching staff .
- Delay in introducing professional courses owing to paucity of space and staff.

**Opportunities:**

- Scope for introduction of more professional and applied courses.
- Scope to harness the benefits of numerous national and

- Scope to harness the benefits of numerous national and international MoUs and academic linkages.
- Abundant scope for University-Industry interfacing due to its location
- Young and motivated faculty that can spearhead applied research in the years to come.
- Several projects and schemes like B.Voc, GIAN, Centre for Promotion of Sindhi Language, Collaborative ventures with Ministry of External Affairs, Min. of Defence, Min. of Rural Devp.(BRLF), Unnat Bharat Abhian, Swatchh Bharat Abhiyan are potential opportunities.
- Unexplored scope for collaboration with already established linkages.
- Introducing more vocational courses for enhancing the employment opportunities

#### **Challenges:**

- To execute the master plan prepared for the campus.
- To recruit and put in place human resources with requisite knowledge, skill and aptitude.
- To motivate and gear the teaching and non-teaching staff to the mission and objectives of the University.
- Harnessing the promise and potential of the MoUs and Collaborations established
- To improve the publication profile of the faculty.


#### **8. Plans of institution for next year**

1. Recruitment for Teaching and Non-teaching
2. To start the construction work.
3. To start new courses in the University after recommendation of MHRD
4. To organise first convocation of the University.



*Name: Prof J.P.N. Mishra*

*Signature of the Director, IQAC*



*Name: Prof S. A. Bari*

*Vice Chancellor,*

*Signature of the Chairperson, IQAC*

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## गुजरात केन्द्रीय विश्वविद्यालय

(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

**CENTRAL UNIVERSITY OF GUJARAT**

(Established by an Act of Parliament of India, No 25 of 2009)

### **Academic Calendar 2017-18**

#### **Monsoon Semester: 22<sup>nd</sup> July to 05<sup>th</sup> December**

1.	Reopening after Summer Vacation	22 <sup>nd</sup> July, 2017
2.	Commencement of Classes	22 <sup>nd</sup> July, 2017
3.	Deadline for Registration of continuing Students	First Week of August, 2017
4.	Deadline for Registration of fresh entrants	Second Week of August, 2017
5.	Adding /Dropping of courses upto	Last Week of August, 2017
6.	Deadline for Submission of consolidated list of marks/grades awarded to the students in the sessional evaluation of each course offered by the Centre/School to COE office.	Second Week of November, 2017
7.	End-Semester Examination	Between last week of November and First week of December, 2017
8.	Deadline by which end-semester results are required to be forwarded by respective Centres/Schools to the office of the Controller of Examinations	15 <sup>th</sup> December, 2017
9.	Date by which results are to be sent by the office of the Controller of Examinations to the respective schools/centres for screening	30 <sup>th</sup> December, 2017
10.	Result Announcement	07 <sup>th</sup> January, 2018
11.	Date for result submission after revaluation by respective Centres/Schools to the office of the Controller of Examinations	20 <sup>th</sup> January, 2018

#### **Winter Vacation: 06 December to 05 January**

#### **Winter Semester: 6<sup>th</sup> January to 12<sup>th</sup> May**

1.	Reopening after Winter Vacation	06 <sup>th</sup> January, 2018
2.	Commencement of Classes	06 <sup>th</sup> January, 2018
3.	Deadline for Registration of continuing students	First Week and Second Week of January, 2018
4.	Adding /Dropping of courses upto	Second Week of February, 2018

5.	Deadline for Submission of consolidated list of marks/grades awarded to the students in the sessional evaluation of each course offered by the Centre/School to COE office.	Second Week of April, 2018
6.	End-Semester Examination	Between First week and Second Week of May, 2018
7.	Date by which end-semester results are required to be forwarded by respective Centres/Schools to the office of the Controller of Examinations	22 <sup>nd</sup> May, 2018
8.	Date by which results are to be send by the office of the Controller of Examinations to the respective schools/centres for screening	05 <sup>th</sup> June, 2018
9.	Result Announcement	15 <sup>th</sup> June, 2018
10.	Date for result submission after revaluation by respective Centres/Schools to the office of the Controller of Examinations	30 <sup>th</sup> June, 2018

## Students Feedback Analysis

### A. Rating given by the students to different University facilities

Class Room	
Rating	Average(%)
1	22.50%
2	35%
3	32.50%
4	10%

Furniture	
Rating	Average(%)
1	22.50%
2	37.50%
3	30%
4	10%

Central Library	
Rating	Average(%)
1	7.50%
2	37.50%
3	30%
4	25%

Laboratory	
Rating	Average(%)
1	40%
2	22.50%
3	30%
4	7.50%

Ladies Room	
Rating	Average(%)
1	35%
2	22.50%
3	35%
4	7.50%

Wi-Fi	
Rating	Average(%)
1	12.50%
2	25%
3	45%
4	17.50%

Drinking Water	
Rating	Average(%)
1	22.50%
2	30%
3	37.50%
4	45%

VLRC	
Rating	Average(%)
1	0
2	17.50%
3	37.50%
4	45%

E-Resources	
Rating	Average(%)
1	15%
2	22.50%
3	37.50%
4	25%

Language Lab	
Rating	Average(%)
1	15%
2	30%
3	37.50%
4	17.50%

Toilet	
Rating	Average(%)
1	37.50%
2	30%
3	27.50%
4	5%

**B. Rating given by the students to Faculty Members of the University**

Sr. No.	Component	% Rating given to the Faculty members			
		1	2	3	4
1	Knowledge	1%	3%	20%	76%
2	Use of Language	0	12%	25%	63%
3	Regular	2%	15%	24%	59%
4	Provide Outline	1%	7%	30%	62%
5	Complete the syllabus	2%	8%	25%	65%
6	Encourage	1%	4%	35%	60%
7	Explain concepts	2%	15%	42%	41%
8	Impartial	1%	10%	27%	62%
9	Waste time	20%	5%	24%	51%
10	Available for Discussion	2%	5%	32%	61%
11	Use of Board writing	2%	15%	35%	48%
12	Overall Opinion	1%	7%	45%	47%

## Annexure III

### Action Taken by the University on a few important issues

(As per approval of Executive Council)  
(July 2017 to June 2018)

Sr. No.	Resolution	Action Taken
1.	<p><b>To note the comments received from MHRD on the Academic Ordinances submitted by the University for assent of Hon'ble Visitor.</b></p> <p><b>Resolution:6</b> The House noted the observations of UGC communicated by the MHRD and endorsed the suggestions made by Prof. A. M. Pathan for compliance.</p>	<p>Academic Ordinances were revised incorporating MHRD comments and were placed in EC meeting for approval and onward transmission to UGC and MHRD.</p>
2.	<p><b>To note relieving of Dr. Atul Mishra on Extra Ordinary Leave w.e.f. 03.07.2017.</b></p> <p><b>Resolution:11</b> The House noted relieving of Dr. Atul Mishra against on execution of a bond to abide by the terms and conditions of extraordinary leave.</p>	<p>The University has granted Dr. Mishra extra ordinary leave w.e.f. 30.06.2017 up to 01.01.2018.</p>
3.	<p><b>To note the updating of the Panel of Experts for constitution of various Selection Committees.</b></p> <p><b>Resolution: 16</b> While accepting the suggestion made by Prof. A. M. Pathan, the House approved the updated Panel of Experts for constitution of various Selection Committees and authorized the Hon'ble Vice Chancellor to co-opt the members as and when required and depending on need which could be brought to the Executive Council only for information.</p>	<p>The panel of experts was updated.</p>
4.	<p><b>To consider and approve the</b></p>	<p>The Committee is</p>



	<p><b>‘Constitution’ of Alumni Association of Central University of Gujarat being registered and to decide the Membership Fees.</b></p> <p><b>Resolution: 17</b> The House endorsed the observations made above and approved the draft constitution with necessary amendments and authorized the Hon’ble Vice Chancellor to decide the Membership Fee to be levied from the alumni.</p>	<p>amending the Constitution of Alumni Association as per direction of the EC.</p>
5.	<p><b>To Consider and approve the Ordinances revised and reframed in the light of comments received from UGC/MHRD.</b></p> <p><b>Resolution: 18</b> The House endorsed the suggestions made by Prof. A. M. Pathan and approved the revised and reframed Ordinances to be submitted to the Ministry for obtaining assent of Hon’ble Visitor.</p>	<p>The Ordinances revised in light of UGC observations were recorded on file and placed before the Academic Council in its meeting held on 4<sup>th</sup> October, 2017. After the approval of AC, the Ordinances have been sent to MHRD.</p>
6.	<p><b>To consider and approve the proposed Statute 10 pertaining to the Court of Central University of Gujarat.</b></p> <p><b>Resolution: 22</b> The House approved Statute-10 relating to the Court of CUG with modifications as suggested above and authorize the University to forward the same to MHRD for further needful action in the matter.</p>	<p>Modifications have been incorporated in Statute 10. The revised Statute has been sent to the MHRD for obtaining assent of the Hon’ble Visitor.</p>
7.	<p><b>To consider appointment of Proctor as per Statute 28(2) of the University.</b></p> <p><b>Resolution:23</b> The House unanimously approved appointment of Dr. Indrani Banerjee as Proctor of Central University of Gujarat as per terms and conditions stipulated in the relevant</p>	<p>The appointment has been notified.</p>

	Statute.	
<b>8.</b>	<p><b>To consider observations of CAG Audit team on the fixation of pay of University staff.</b></p> <p><b>Resolution: 26</b> The House having realized that the explanation has to be provided for these paragraphs to be dropped decided to authorize the Administration to submit reply as stated below:</p> <p>“The University being newly established, had considered the fixation of higher pay and promotion as incentives to attract talented, experienced and highly qualified faculty and staff and hence the fixation of higher pay may be deemed as justified.” However, if the CAG Audit team does not accept this justification, then the action as per recommendations of the Audit Team may have to be initiated.</p>	The University will furnish the resolution of the EC to the Audit team for dropping the concerned the paras during its forthcoming visit to the University.
<b>9.</b>	<p><b>Reallocation of teaching posts for running the newly started course.</b></p> <p><b>Resolution: 27</b> In view of the justification reasoned and rational arrived at after deliberations at length the House resolved to reallocate one Post of Associate Professor each from Centre for Chinese Language and Culture and Centre for German Studies to the newly started Courses to be decided by the Hon’ble Vice Chancellor.</p>	The resolution of EC will be implemented as and when posts are to be notified for recruitment.
<b>10.</b>	<p><b>To Consider and Approve the Draft Annual Account 2016-17 for submission to the C&amp;AG for Audit.</b></p> <p><b>Resolution: AA01</b> The House approved the Annual Accounts of CUG for the Financial year 2016-17 and authorized</p>	The Annual Accounts were submitted to C&AG and the audit of Accounts is completed.

	the Finance and Accounts Department to present the same to the CAG Audit.	
<b>11.</b>	<p><b>To consider requesting GoG to Waive off <math>\frac{2}{3}</math> portion of Hostel Fees to be paid to the Government of Gujarat for the premises used as hostels.</b></p> <p><b>Resolution: AA03</b> The Executive Council approved the proposal of the University and authorized the Administration to write a letter to Govt. of Gujarat to waive off the rent to be paid by the University.</p>	The University has written to the State Government vide a letter No. 6-5/2009-Admn./Vol-II/2550 dated 06.11.2017.
<b>12.</b>	<p><b>To ratify the Overtime allowance sanctioned to the Drivers having duty with Statutory Officers of the University</b></p> <p><b>Resolution: AA04</b> The House ratified the overtime sanctioned to the Drivers posted with the Statutory Officers.</p>	Implemented.
<b>13.</b>	<p><b>To Consider the request of Dr. D. V. Lenin for travel grants and deputation to ICST, Israel</b></p> <p><b>Resolution: AA05</b> The House having found the visit of Dr. D. V. Lenin useful approved his deputation to Institute of Catalyses Sciences and Technology, Israel as per University rules and entitlements for deputing him from the University.</p>	Dr. Lenin has informed the University that he would undertake his visit in the month of December 2017.
<b>14.</b>	<p><b>To consider representation from Prof. M. H. Fulekar for Promotion Professor Stage V to Stage VI (from AGP Rs.10.000/- to AGP Rs. 12,000/- )</b></p> <p><b>Resolution: AA06</b> The House after deliberations felt that three possible</p>	Action is being undertaken by the University as per the recommendations of the EC.

	<p>course of action could be adopted:</p> <ol style="list-style-type: none"> <li>1. To frame the Statutes and have them approved by the Executive Council and Finance Committee and obtain approval of Hon'ble Visitor.</li> <li>2. Write to the UGC seeking clarification as to whether Stage-06 of Professorship is tenable at newly established Central Universities and whether Statute are required to be framed for this</li> <li>3. Without Statute, go for UGC approval and have the API score verified by the IQAC in the meanwhile and obtain evaluation report from the third expert.</li> </ol> <p>The House having gone through the representation submitted by Prof. M. H. Fulekar was of the opinion that promotion from Stage-05 to Stage-06 of Professorship cannot be considered based on two reports with one report awaited and without verification and authentication of API score and other eligibility conditions for promotion by the IQAC.</p>	
15.	<p><b>To consider request for grant of Study Leave to Mr. Prabhat Kumar, Asst. Professor, Centre for Chinese Studies, SLL&amp;CS.</b></p> <p><b>Resolution: AA07</b> Pursuant to views expressed by the members as above, the House approved sanction of Study Leave to Mr. Prabhat Kumar for one year subject to recommendation and assurance by the Dean of concerned School that the workload in the Centre will be managed in the absence of Mr. Prabhat Kumar on availing Study Leave.</p>	<p>Mr. Prabhat Kumar was sanctioned study leave vide letter bearing F.No.4-37/2012-Admin/1810 dated 24<sup>th</sup> August, 2017.</p>

**16. To ratify the action taken by the Hon'ble Vice Chancellor  
renewing lease for the Pethapur Hostels**

(1) Property situated at Village: Pethapur, Taluka: Gandhinagar in the Registration District and Sub. Dist. of Gandhinagar – Gujarat bearing City Survey No. 3581 paiki admeasuring 1755.27 sq. mtr and second floor constructed thereon having built up area of 978 sq. mts. known as “Siddhi Vinayak Complex.

(2) Property situated at Village: Pethapur: Gandhinagar in the Registration District and Sun. Dist. of Gandhinagar – Gujarat bearing City Survey No. 3581 paiki city Survey No. 7 and 47 Flats constructed thereon paiki 13 flats total admeasuring 873.08 sq. mts. (67.16 sq. mts each) known as Aurbuda Apartment, along with the furniture and facilities provided therein

Upon completion of lease tenure, Provost requested the University for renewal of the Lease Agreement for Pethapur Boys’ and Girls’ hostels for a period of one year. As the University didn’t have a ready alternative at hand, considering the request of DSW and wardens for considering extension for one year as a transit facility for needy students, the University took a judicious decision to renew the contract for a year on the same terms and conditions without any increase in monthly rent of Rs. 2,56,300/-.

Action taken by the University is brought to the notice of Executive Council for ratification.

**17. To ratify the decision taken with regard to disposal of old  
furniture and other electronic goods like computers and air  
conditioners**

The Ministry of HRD has requested all Central Universities to discard unused/ unserviceable goods as per the provision of record keeping policy under Swatch Bharat Abhiyan. Municipal Corporation of Gandhinagar has also asked the University to dispose off these goods lying undisposed for last 8 years. The University has made efforts to identify such goods through technical experts, wherever applicable. In this regard, it is reported that 24 ACs procured during 2009-10 and 2010-11 and installed in Central Library, various laboratories and Central Instrumentation Facility, have been rendered unserviceable due to continuous usage over the years. The University has taken the decision to discard these unserviceable ACs along

with non-repairable printers, computers, fans, non-repairable furniture etc. following the GFR 2017 through options such as auction, e-auction and buy-back offer, wherever possible. The matter is placed before the Executive Council for ratification.

**18. To ratify the decision to award annual maintenance contract to Hitachi upon completion of warranty period**

The VLRC building has been furnished with 5 Units of VRV Hitachi AC systems with usual warranty of 1 year. The warranty period has ended on 5<sup>th</sup> September, 2017. Following the provisions of the GFR Rule No. 169, the University has awarded comprehensive annual maintenance contract to the manufacturer. The decision taken by the University is placed before the House for ratification.

**19. To consider and approve University guidelines on Non-Net Fellowship**

CUG had formulated and implemented a set of “Guidelines for Non-NET Fellowship to M.Phil-Ph.D Students” in July, 2015. Subsequently, it was felt that the guidelines required revisiting in view of requests and representation of different kinds received from students and issues of technical and administrative nature raised due to absence of relevant provisions. Accordingly, a Committee was constituted by the University under the Chairpersonship of Prof. Man Singh with a mandate to relook the earlier set of Guidelines. The draft “Guidelines for UGC Non-NET Fellowship”, prepared and submitted by the Committee, was placed **(Annexure-5)** before the Academic Council in its meeting held on 4<sup>th</sup> October, 2017 for approval. The AC has approved the Guidelines. The guidelines are placed before this Council for consideration and approval.

**20. To consider and approve Draft Annual Report 2016-17**

Section 30 (1) of the Central Universities Act 2009, (No. 25 of 2009) provides that the draft annual report of the University shall be prepared under the directions of the Executive Council, which shall include, among other matters, the steps taken by the University towards the fulfilment of its objectives and shall be submitted to the Court, on or before such days as may be prescribed by the Statutes and the Court shall consider the report in its annual meeting.

The draft Annual Report of the University for the year 2016-17 **(Annexure-6)** has been prepared and is placed before the EC. The Annual Report, approved by the Executive Council, is to be placed before the Court for its approval and subsequently, to be transmitted to MHRD for placing the same before the Parliament. However, in absence of the Court, the EC may

authorize the Vice Chancellor to undertake further transmission, as the MHRD, vide its D.O. letter No. 18-10/2016-CU.cdn dated 26th September, 2017 has requested the University to ensure submission of 30 copies of the Annual Report, both in English and Hindi, latest by 17th November, 2017. Draft Annual Report 2016-17 of the University is placed before the House for its directions, if any and approval.

**21. To consider and approve MoU to be signed with UGC-MHRD & CUG**

UGC wrote to Central University of Gujarat vide a communication dated 13<sup>th</sup> July, 2017 directing the University to enter into a tripartite Memorandum of Understanding (MoU) with UGC and MHRD as per the stipulation in Rule 229(xi) of GFR-2017. The MoU spells out performance parameters and output targets in terms of details of programme of work and qualitative improvement in output along with commensurate input requirements. University had readied the MoU populating it with existing and target levels of performance parameters with the help of a Committee and proposed it as an agenda item for approval the Academic Council in its meeting held on 4<sup>th</sup> October, 2017. However, on 3<sup>rd</sup> October, 2017, UGC sent a revised pro forma of the said MoU. Academic Council has authorized the Vice Chancellor to take necessary action in this regard. The new format of the MoU along with UGC letter is placed at **Annexure-7**. Placed before the Council for consideration and approval.

**22. To consider and approve the Draft SAR on the Annual Accounts of the University for FY – 2016-17**

Statute 31(1) of the Central Universities Act, 2009 (No. 25 of 2009) provides that *“The annual accounts and balance-sheet of the University shall be prepared under the direction of the Executive Council and shall, once at least every year and at intervals of not more than fifteen months, be audited by the Comptroller and Auditor-General of India or by such persons as he may authorize in this behalf.”* Accordingly, as approved by FC & EC, the Annual Accounts and Balance Sheet of the University as on 31.03.2017 were submitted to C&AG, Ahmedabad office which carried out the audit from 11.08.2017 to 24.08.2017 at the University. The University now has received the Draft SAR vide a letter No. SAR/CUG/2017-18/O.W.1140 dated 09.10.2017. Reply from University has also been furnished and the University is awaiting the final SAR. However, in the meanwhile the Draft SAR for the year 2016-17 has been placed before the Finance Committee (FC) in its meeting to be held on 07.11.2017 and the decision of the Finance Committee in this regard is being placed for consideration of the Executive Council.

Executive Council is requested to kindly consider the Draft SAR on Annual Accounts for the FY 2016-17 and authorize the Hon'ble Vice Chancellor to submit the Final SAR to the MHRD for placing before the Parliament.

**23. To consider and approve inserting provision for NPS in Statutes pertaining to Statutory Officers i.e. Vice Chancellor, Pro Vice Chancellor, Finance Officer, CoE and Librarian.**

The administration has noted that the Statutes/Ordinances of Central University of Gujarat are silent about the applicability of NPS scheme for statutory officers such as Vice Chancellor, Pro-Vice Chancellor, Registrar, Finance Officer, Controller of Examinations and Librarian as done in some of the Central Universities.

Statutory Officers	Statutes Section – Subsections to be amended incorporating the NPS scheme
Vice Chancellor	Statute 2 6(ii)
Pro Vice Chancellor	Statute 4 (3)
Registrar	Statute 6 (3)
Finance Officer	Statute 7 (3)
Controller of Examinations	Statute 8 (3)
Librarian	Statute 9

**24. To consider and recommend to University a policy on extending financial assistance to students and temporary staff for medical condition.**

Medical reimbursement for the regular employees of the University is governed by CGHS norms. However, it is felt that the University must have some policy to reimburse the medical expenditure incurred by students as well as temporary staff of the University on certain medical conditions upto a financial ceiling. Administration has received requests in this regard from a few students of the University. Similarly, recently two temporary staff of the University met with an accident on duty. The University wishes to put in place a policy to support such requests and hence the matter is placed before the House to consider and give in-principle approval to University to formulate and implement a welfare policy in this regard.

**25. To consider covering expensive and sophisticated equipment/instrument and assets under insurance**

The University has built an asset of expensive, scientific instruments in Central Instrumentation Facility (CIF). These instruments are prone to malfunction, theft, fire and any other natural disasters. In such an eventuality, if they are insured by some government insurance company, the University can indemnify the CIF against substantial financial losses



and infrastructural damages. Hence, the Executive Council may consider insuring these high-end instruments/equipments under a viable insurance policy with whatever financial implication it may amount to.

**26. To consider and recommend a panel of names for the appointment of the Chancellor of the University.**

The first Chancellor of CUG was appointed by the Visitor for a period of 5 years. The term of the appointment of Prof. Y. K. Alagh, former member of Planning Commission, as Chancellor of this University as enacted by the Ministry Letter No. F 59-5/2012-desk(U) dated 6<sup>th</sup> August, 2012 came to an end of 6<sup>th</sup> August, 2017. Hence, the Executive Council is required to recommend a panel as per the Statute 1 (1) of the Statutes of the University which is reproduced below:

*“the Chancellor shall be appointed by the Visitor from a panel of not less than 3 persons recommended by the Executive Council from amongst persons of eminence in the academic or public life of the country; provided that if the Visitor does not approve of any of the persons so recommended, he may call for fresh recommendations from the Executive Council.”*

The matter is placed before the House for considering and recommending a panel of 3 names for the appointment of Chancellor of the University.

<b>Item No.</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>27.</b>	<p><b>To note the constitution of Building Committee as per UGC directions.</b></p> <p><b>Resolution – 14</b> The Executive Council noted the constitution of Building Committee as per the UGC directive vide F. No.1-1/2012(CU) dated 12<sup>th</sup> March, 2017.</p>	Notification is being issued.
<b>28.</b>	<p><b>To take note of the AQAR of the University to be submitted to NAAC.</b></p> <p><b>Resolution – 15</b> The Executive Council noted the AQAR of the University and approved the same for onward transmission to NAAC. The Executive Council members also pointed out that the IQAC should be more active and hold its meetings every month and sensitize the faculty and administrative</p>	AQAR is submitted to the NAAC.

	supportive staff about academics, research, scholarship, funding and best practices in the University.	
<b>29.</b>	<p><b>To note the giving of conveyance facility to University employees at subsidized rates.</b></p> <p><b>Resolution – 16</b> The Executive Council noted and approved the providing of conveyance facility to University employees at subsidized rates. Hon'ble Vice Chancellor pointed out that many of the officials, particularly in administration, come early and leave late in the evening from Ahmedabad. Due to this extended work carried out beyond office hours and even in weekends and holidays, they had requested on reasonable payment for a vehicle to be provided. He also pointed out that if other more employees, both teaching and non-teaching, requests similar facility, the University may hire a bigger vehicle for the purpose.</p>	Due to non-feasibility discontinued.
<b>30.</b>	<p><b>To note extension of limited financial powers to Registrar holding additional charge of the office the Registrar.</b></p> <p><b>Resolution-18</b> The Executive Council noted the extension of limited financial powers to Registrar holding additional charge of the office the Registrar and approved the same amount which the earlier Registrar was empowered with.</p>	Resolution is in force till date.
<b>31.</b>	<p><b>To ratify the decision taken with regard to disposal of old furniture and other electronic goods like computers and air conditioners.</b></p> <p><b>Resolution-22</b> The Executive Council ratified the University's decision on disposal of old furniture and other electronic goods like computers and air conditioners after following the due procedure outlined by the Govt. of India.</p>	Disposal is underway.
<b>32.</b>	<b>To ratify the decision to award annual maintenance contract to Hitachi upon</b>	Entered into AMC.

	<p><b>completion of warranty period.</b></p> <p><b>Resolution-23</b> The Registrar explained to the House that system of air-conditioners installed at VLRC required an AMC after one year. In view of this requirement, the House ratified the decision to award annual maintenance contract to Hitachi.</p>	
33.	<p><b>To consider and approve University guidelines on Non-Net Fellowship.</b></p> <p><b>Resolution-27</b> The House was briefed by the Registrar that the University was facing many issues in the implementation of Non-NET fellowship. Resultantly, the University had constituted a committee under the chairpersonship of Prof. Man Singh. The Committee looked into all the issues and revised the existing guidelines which were approved by the Academic Council in its meeting held on 4<sup>th</sup> October, 2017. The House perused the Guidelines on Non-Net Fellowship and approved the same for implementation.</p>	The guidelines notified and uploaded on the website with minor correction.
34.	<p><b>To consider and approve Draft Annual Report 2016-17.</b></p> <p><b>Resolution-28</b> The Executive Council approved the draft Annual Report 2016-17 to be sent to MHRD for placing it before the Parliament and authorized the Vice Chancellor for further necessary action.</p>	Annual Report 2016-17 submitted to the Ministry.
35.	<p><b>To consider and approve MoU to be signed with UGC-MHRD &amp; CUG.</b></p> <p><b>Resolution-29</b> The Registrar briefed the Executive Council about the tripartite MoU to be signed by University, UGC and MHRD as per the directions of Govt. of India. The Executive Council considered and approved the Draft of MoU and authorized the Vice Chancellor to take further necessary action in this regard.</p>	MoU signed and submitted to UGC/MHRD.
36.	<p><b>To consider and approve the Draft SAR on the Annual Accounts of the University for FY – 2016-17.</b></p>	The SAR has been submitted to MHRD for placing before the

	<p><b>Resolution-30</b></p> <p>The Executive Council approved the Draft SAR on Annual Accounts for the FY 2016-17 and authorized the Hon'ble Vice Chancellor to submit the final SAR to the MHRD for placing before the Parliament.</p>	Parliament.
37.	<p><b>To consider and approve enhancing of age of superannuation for Medical officer.</b></p> <p><b>Resolution-31</b></p> <p>The Executive Council considered and approved the communication of the MHRD for suitable adoption through an ordinance.</p>	Referred to Statutes and Ordinance Committee for making changes in the Ordinance
38.	<p><b>To consider the resignation of Dr. Atul Mishra, Asst. Professor, SIS and to note outstanding Audit Para against his pay fixation.</b></p> <p><b>Resolution-32</b></p> <p>The Executive Council considered the resignation of Dr. Atul Mishra and resolved that the University may accept the resignation subject to the condition that he shall comply with any financial recoveries consequent upon the settlement of the pending audit para with regard to his pay fixation at CUG as and when such settlement is effected. An undertaking to that extent shall be obtained by the University from Dr. Mishra.</p>	Undertaking taken.
39.	<p><b>To consider and approve inserting amendment in Statute 22 – age of superannuation of teachers.</b></p> <p><b>Resolution-33</b></p> <p>The Executive Council considered and approved the amendment in Statute 22 as proposed by the University in line with the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010 and observed that such amended statutes may</p>	Statute is being submitted for approval.

	be sent to MHRD for Visitor's approval.	
<b>40.</b>	<p><b>To consider and approve inserting provision for NPS in Statutes pertaining to Statutory Officers i.e. Vice Chancellor, Pro Vice Chancellor, Finance Officer, CoE and Librarian.</b></p> <p><b>Resolution-34</b> The EC considered and approved the insertion of provision for NPS in relevant Statutes of the University through amendments therein and observed that such amended statutes may be sent to MHRD for Visitor's approval.</p>	Statute is being submitted for approval.
<b>41.</b>	<p><b>To consider and recommend a panel of names for the appointment of the Chancellor of the University.</b></p> <p><b>Resolution-39</b> The Executive Council suggested the names to the Vice Chancellor for constitution of the panel for appointment of Chancellor of the University and further authorized the Vice Chancellor to send the panel confidentially to MHRD to for further necessary action at its end.</p>	Panel submitted confidentially to the Ministry.
<b>42.</b>	<p><b>To Consider and Approve Draft Statute of Planning and Monitoring Board of the University.</b></p> <p><b>Resolution AA 01:</b> The House opined that Planning and Monitoring Board is an advisory body of the University for the constitution of which detailed statute is not required. The Council considered the draft notification of the Planning and Monitoring Board of the University and approved it with suggestions and corrections. The House further resolved that the amended draft be given the form of an ordinance.</p>	Ordinance is being submitted to the Ministry for approval.

**43. To consider and approve UGC communication on implementation of 7<sup>th</sup> CPC for non-teaching staff**

UGC vide its letters No.11-1/2017(CU), dated 18<sup>th</sup> January 2018 has communicated that the central government has decided to revise the pay scales of the officers and non-teaching staff of the Central Universities. In these communications, clause 3(iv) mandates that universities may take decision with regard to meeting additional financial impact (up to 30%) from its internal resources. The matter is placed before the House for consideration and approval.

**44. To consider and approve UGC communication on implementation of 7<sup>th</sup> CPC for the Teachers of the University**

UGC vide its letter No.23-4/2017(PS), dated 31<sup>st</sup> January 2018 has communicated that the central government has decided to revise the pay scales of teachers and equivalent cadres of the Central Universities. The matter is placed before the House for consideration and approval.

**45. To consider and approve nomination of EC member under Statute 11(1) iii**

Prof. Girish Chandra Tripathi vide his email dated 29.11.2017 has informed the University about his demitting the Office of the Vice Chancellor, BHU w.e.f. 27.11.2018 Prof. Girish Chandra Tripathi was nominated to this EC under Statute 11(1)iii as sitting Vice Chancellor. Since he has demitted the Office of the Vice Chancellor, a Central University Vice Chancellor or a serving University Professor of Eminence, is required to be nominated by the Executive Council on the recommendation of the Vice Chancellor. The matter is placed before the House for approving the recommendation of the Hon'ble Vice Chancellor in this regard.

**46. To consider the requests of Dr. Sudeep Basu and Dr. Jagannatham Begari for financial assistance for travel grant**

Placed below are the letters dated 18/01/2018 and 07/02/2018 received from Dr. Sudeep Basu, Assistant Professor, Centre for Studies in Social Management, School of Social Sciences and Dr. Jagannatham Begari, Assistant Professor, Centre for Gandhian Thought and Peace Studies, School of Social Sciences respectively. They have requested financial assistance for their travel abroad for attending conferences. The matter is placed before the House for consideration.

**47. To consider and approve confirmation of eligible teachers upon completion of probation period**

The matter regarding the confirmation of the eligible teachers upon completion of their probation period after collecting their Annual Performance Appraisal Report (APAR) and carrying out other necessary formalities like police verification report as well as medical fitness certificate etc. is placed before the House for consideration and approval.

**48. To ratify the renewal of AMC – Microsoft**

The University is availing services of Microsoft Cloud Campus since January 2017. The license is required to be renewed on yearly basis. Accordingly, in receipt of proposal from M/s. Silver Touch Technologies, Ahmedabad, the Chairperson ICT requested the University to renew the agreement at the estimated price of Rs.9,24,000/- plus applicable GST vide his letter dated 19.01.2018. Due to paucity of time, the request was processed without tendering and Order No.118, dated 01.02.2018 issued by the University which is being brought to the notice of the House for ratification.

**49. To approve the survey and transfer cost of the land for the University (CUG).**

The Government of Gujarat. Department of Revenue vide its Order No.JMN-1414/3994/G, dated 18.10.2017 has resolved the following:

*After detailed discussion and consideration, it is resolved to allot in one lot the land, inscribed in Column 3 of revenue records under pasture head, spread out in 41 blocks mentioned in the above table, admeasuring Hecter 40-47.00 sq. meters (100 acres) out of total land admeasuring Hecter 94-39-30 sq. meters at Village Khundhela, Taluk Dabhoi to Central University of Gujarat as a “special case” for educational purposes in accordance with the Rule 32(1) of the Gujarat Land Revenue Rules, 1972 which provides for revenue exemption and value exemption.*

*Provided that the land be allotted in such a way that it can be optimally utilized.*

*Provided further that since the land in question is pasture land, equal stretch of land i.e. Hecter 40-47-00 sq. meters (100 acres) is*

*earmarked for pasture purpose from the government's unused land admeasuring about Hecter 137-20-53 sq. meters spread in and around the villages Kundhela, Mosampura, Mavali, Balipura, Muhammadpura, Thuvavi, Kayavarohan, Habipura, Vayadpur etc.*

*Provided further that following terms are abided by.*

*The cost of the land in question comes to around Rs.16,18,80,000/- (Sixteen crores eighteen lakhs and eighty thousand only) at the rate of Rs.400/- per sq. meters as per the land reckoner, while the cost of revenue exemption is Rs.12,14,100/- (Twelve lakhs fourteen thousand and one hundred only). Thus, the total cost of revenue exemption and value exemption comes to Rs.16,30,94,100/- (Sixteen crores thirty lakhs ninety-four thousand and one hundred only).*

In view of the above resolution, the University is required to get the site jointly surveyed and get the possession for which there could be any financial implications as per rule of Government of Gujarat. Hence, approval is sought to incur expenditure whatsoever relating to the possession of the said land for the University. It may also be noted that the above-mentioned figures and costs may vary in or during the process of final completion of acquisition of the land.

<b>Item No.</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>50.</b>	<p><b>To confirm the Minutes of 21<sup>st</sup> meeting of the Executive Council held on 13.11.2017.</b></p> <p><b>Resolution -1</b> As no comments/suggestions were received from members on the minutes, the House resolved to confirm and approve the minutes of 21<sup>st</sup> meeting of Executive Council.</p>	The Minutes is uploaded on the University website.
<b>51.</b>	<p><b>To note and approve the report on Action Taken on Minutes of the 21<sup>st</sup> meeting of the Executive Council held on 13.11.2017.</b></p> <p><b>Resolution -2</b> The action taken report on the resolutions of the 21<sup>st</sup> Meeting of the Executive Council was noted by the members of the Executive Council. In case of Resolution No. 2 of ATR of 21<sup>st</sup> meeting of the Executive Council, the House discussed and debated the issue of pending verification of the eligibility of the candidate selected for the post of Professor in School of Education by NCTE. As the University has not heard from the NCTE,</p>	The Offer of appointment issued to the Candidate vide F. No.9-3/2016-Admn./RPS/64, dated 09.03.2018.



	the Executive Council unanimously decided to issue an offer of Appointment and allow the candidate to join as the course has to commence in this academic year subject to the submission of an undertaking to abide by any decision of the University in this regard in future on stamp paper.	
<b>52.</b>	<p><b>To note various Academic events organized and participated by the University.</b></p> <p><b>Resolution -3</b> The House noted the various academic events of the University.</p>	Noted
<b>53.</b>	<p><b>To note the approval of University Ordinances communicated by MHRD.</b></p> <p><b>Resolution -4</b> The House noted the approval of University Ordinances communicated by MHRD.</p>	The Approved Ordinance have translated in to Hindi and now ready for Notification in the Gazette.
<b>54.</b>	<p><b>To note the comments received from MHRD on the Statute 10 and Statute 40 submitted by the University for the assent of Hon'ble Visitor.</b></p> <p><b>Resolution -5</b> The House noted the comments received from MHRD on the Statute 10 and Statute 40 of the University and as they are approved in the earlier statutory bodies, directed the University to send a reply for the same.</p>	Communicated to MHRD vide University letter F.No.2-2(20)/2017-Admn./1937 dated 01.03.2018.
<b>55.</b>	<p><b>To consider and approve UGC communication on implementation of 7<sup>th</sup> CPC for non-teaching staff</b></p> <p><b>Resolution -8</b> The House considered and approved UGC communication on implementation of 7<sup>th</sup> CPC for non-teaching staff as received from UGC.</p>	Matter was placed before the FC in its meeting held on 19.03.2018.
<b>56.</b>	<p><b>To consider and approve UGC communication on implementation of 7<sup>th</sup> CPC for the Teachers of the University</b></p> <p><b>Resolution -9</b> The House considered and approved UGC communication on implementation of 7<sup>th</sup> CPC for the Teachers of the University as received from UGC.</p>	Matter was placed before the FC in its meeting held on 19.03.2018.
<b>57.</b>	<b>To consider and approve nomination of EC</b>	Resolution was conveyed to Prof.

	<b>member under Statute 11(1) iii</b>  <b>Resolution-10</b> On the recommendation of the Vice Chancellor, the House unanimously approved the nomination of Prof. Gopakumar, the Vice Chancellor of Central University of Kerala as the member of Executive Council under Statute 11(1) iii of the University.	Gopakumar, Vice Chancellor, CUK.
<b>58.</b>	<b>To consider constitution of Committee for submitting a report on CIF</b>  <b>Resolution-11</b> The House constituted the Committee consisting of the following members. 1. Prof. Kolhi, Vice Chancellor, Central University of Punjab 2. Prin. M. T. Chhabadiya, L. M. Pharmacy College 3. Prof. Subhash Dutta, Hyderabad University 4. Prof. Mihir Rawal, Saurashtra University 5. Prof. B. A. Chopade, Vice Chancellor and Executive Council Member 6. One representative from UGC (US or JS) to be nominated by Vice Chancellor	Committee is being notified.

**59. To note the Notification issued by the University for Constitution of Building Committee as per UGC guidelines.**

As per UGC Communication dated 01/12/2016 & 12/03/2017, the University has issued the Notification No. 112/2017-18 dated 5<sup>th</sup> March 2018 notifying constitution of the University Building Committee. The said Notification is placed below.

The matter is brought to the notice of the House for information.

**60. To note the constitution of Planning and Monitoring Board of the University.**

As resolved by the Executive Council in its 21<sup>st</sup> meeting held on 13.11.2017 in its meeting the University has issued a Notification of constitution of the Planning and Monitoring Board of the University (placed below) pending nominations from the Executive Council and Academic Council. Agenda to consider nomination from EC is placed separately.

The matter is placed before the House for information.

**61. To note the communication received from UGC on Reservation Roster.**

The University Grants Commission vide its letter No.F.1-5/2006 (SCT, dated 5<sup>th</sup> March 2018 (placed below) has circulated letter to all Central and State Universities requesting to prepare fresh rosters within one month on the receipt of the this letter under information to UGC in accordance with the recommendations of the UGC which are as under:

*“(i) Clause 6(c)*

*In case of reservation for SC/ST, all the Universities, Deemed to be Universities, Colleges and other Grant-in-Aid Institutions and Centres shall prepare the roster system keeping the Department / Subject as a unit for all levels of teachers as applicable.*

*(ii) Clause 8(a)(v)*

*The roster, department-wise, shall be applied to the total number of posts in each of the categories [(e.g.) Professor, Associate Professor, and Assistant Professor] within the Department/ Subject”.*

**62. To note the joining of faculty in the School of Education.**

As per resolutions of the Executive Council, the University issued offer of appointment to the selected candidates for the post of Professor, Associate Professor and Assistant Professor. Accordingly, the following faculties have joined the University from the date shown against their names in the School of Education.

<b>S.N.</b>	<b>Name</b>	<b>Designation</b>	<b>Joining Date</b>
1.	Dr. Hasmukhlal Bhailalbhair Patel	Professor	12.03.2018
2.	Dr. Jayendrakumar Nathalal Amin	Associate Professor	22.01.2018
3.	Dr. Gavisiddappa Rudrappa Angadi	Assistant Professor	29.01.2018
4.	Dr. Vijya Lakshmi Yanduri	Assistant Professor	19.01.2018
5.	Dr. Shankar Lal Bika	Assistant Professor	22.01.2018
6.	Dr. Shamin Aara Hussain	Assistant Professor	23.01.2018
7.	Dr. Shilpa S. Popat	Assistant Professor	24.01.2018

**63. To consider and approve implementation and payment of arrears as per 7<sup>th</sup> Pay commission as recommended by the Finance Committee**

UGC vide their letter No. F. No. 11-1/2017 (CU) dated 18.01.2018 intimated revision of pay of the non-teaching employees of Central Universities on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC). UGC also instructed vide their letter No. F. No. 23-4/2017 (PS) dated 31.01.2018 regarding revision of pay of (a) teachers and equivalent cadres and (b) administrative posts in universities on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC). The Govt. of India has implemented the same CPC for Central Autonomous Bodies vide above referred letters. Accordingly, the University had put up the matter of implementing revised pay scales in University for permanent teaching and non-teaching employees and payment of arrears in this regard before the Finance Committee in its meeting held on 19<sup>th</sup> March, 2018 for approval.

It has been pointed out in the meeting that the arrears as well as the revised pay scales may be given before the end of the present financial year i.e. 2017-18 in order to avoid reduction in fund allocation for next financial year consequent upon unspent balance in the University account which would be treated as opening balance.

The FC also pointed out to look into the audit paras regarding irregular fixation of pay of/excess payment made to a few employees of the University and make necessary corrections by re-fixation of pay in cases pointed out by the audit before extending the 7<sup>th</sup> pay to such employees.

The matter is placed before the Executive Council for consideration and approval.

**64. To consider and approve the budget estimate F.Y. 2018-19 as approved by Finance Committee.**

**Grant-in-aid General Recurring**

For the financial year 2017-18, the expenditure under the Recurring Head (31) is approximately Rs. 1200 Lakhs (including committed expenditure up to Rs.31.03.2018). Keeping in view the trends in current expenditure and proposed activities, it is estimated that approximately Rs. 2280 Lakhs is required under the head Recurring-31 during the Financial Year 2018-19. As such, it is requested to approve Rs. 2280 Lakhs as the Estimated Budget requirement for the Financial Year 2018-19. The tentative estimate has been calculated on the basis of enhanced cost of existing activities, expansion of academic and administrative components. The Recruitment process for both Teaching and Non-Teaching post is about to complete in the next FY 2018-19. In addition, operational cost of the University, on account of maintaining

new campuses, additional hostels, induction of manpower is going to increase significantly. Further, a lot of preliminary expenditure is going to be incurred since the land has already been allotted at village Kundhela, Ta.Dabhoi, Dist.Vadodara.

### **Grant-in-aid Non-Recurring**

For the financial year 2018-19, it is proposed that an amount of Rs.4500 Lakhs (approximately) is required. The estimated expenditure under this head has been tentatively calculated on the basis of existing and proposed activities to be undertaken in the next Financial Year. Though the cost relating to construction of new campus would be submitted separately after DPR, preliminary cost of pre-construction activities is to be met from proposed budget estimate. Procurement, maintenance and AMC of scientific equipment, acquisition of books and journals and maintenance and expansion of IT infrastructure have been factored in the proposed budget.

Further, the recruitment of first round of Teaching posts is completed and second round of Non-teaching posts is likely to be completed in the next Financial Year 2018-19. Further, both the existing campuses of the University are full to their capacity. The University does not have adequate space to accommodate newly appointed faculty members and Non-Teaching staff. In this connection, University has requested to the State Government to provide additional temporary campus in Gandhinagar. In addition, the University may require some additional temporary sheds. As such, it is requested to approve Rs.4500 Lakhs (including grant required for initial work on allotment of land) under the head Non-recurring (35) during the Financial Year 2018-19.

### **Grant-in-aid Salary**

For the Financial year 2017-18 the expenditure incurred under the head Salary (36) would be around Rs.1397 Lakhs (approximately). Presuming that all the sanctioned post (Teaching and Non-Teaching) are likely to be filled in the next Financial Year 2018-19, the expenditure under salary is likely to be increased steeply. Further, the UGC has already communicated for payment of the revised pay as per the 7<sup>th</sup> CPC recommendations to the regular employees of the University. Hence, it is proposed that Rs.3200 Lakhs (approximately) is required under the head Salary (36) for the Financial Year 2018-19.

The Estimated Budget Proposal for the Financial Year 2018-19 in respect of CUG has already been submitted to UGC in the review meeting held at UGC, New Delhi on 08.02.2018. The details were submitted for XII Plan Expenditure requirement of Plan Budget for revised Budget Estimate for the

year 2017-18 & Budget Estimate for the year 2018-19 (under the Recurring-31 and Salary-36 heads).

**65. To consider and approve rolling advertisement for filling up vacant non-teaching positions.**

University Grants Commission, has been requesting all Central Universities to adopt the mechanism of Rolling Advertisement to fill up faculty positions at the University. Recently the UGC in its letter dated 27.02.2018 has emphasized on this again. Understandably, this recruitment vehicle is calculated not only to facilitate rich talent hunt but also to yield transparency and quality control throughout the recruitment process. Further, due to UGC's directive about mandatory completion of recruitment process of a particular position within six months from the date of its advertisement, the University has to invest heavily, both in terms of financial and administrative resources, in the exercise of frequent re-advertisements.

Consequently, the University wishes to adopt mode of Rolling Advertisement to fill up both teaching and non-teaching positions. At present, the University wishes to fill up non-teaching positions on priority since only 14 permanent non-teaching staff have been appointed so far in the University. Due to paucity of non-teaching staff, the administrative functions in the University have suffered significantly. The list of Non-teaching positions, the University wishes to roll-advertise and fill up is placed.

Sl. No.	Post(s)	Entry Pay (.)	Level No.	No. of Post(s)	Reserved for
1.	Registrar	1,44,200	14	1	UR
2.	Finance Officer	1,44,200	14	1	UR
3.	Controller of Examinations	1,44,200	14	1	UR
4.	Librarian	1,44,200	14	1	UR
5.	Deputy Librarian	37400-67000	8000	1	UR
6.	Internal Audit Officer*	78,800	12	1	UR
7.	Executive Engineer	67,700	11	1	UR
8.	Assistant Librarian	15600-39100	6000	1	UR
9.	Assistant Registrar	56,100	10	2	UR-2 [ PWD-1 (OA, OL, OAL, BL)]
10.	Medical Officer (Male-1, Female-1)	56,100	10	2	UR -2
11.	Information Scientist	56,100	10	1	UR
12.	Public Relation Officer	56,100	10	1	UR
13.	System Analyst	56,100	10	1	SC-1
14.	Security Officer	44,900	7	1	UR
15.	Assistant Engineer	44,900	7	1	UR

16.	Section Officer	44,900	7	3	SC-1, OBC-1, UR-1
17.	Private Secretary	44,900	7	5	OBC-2, UR-3
18.	Nurse	44,900	7	1	UR
19.	Senior Technical Assistant (Laboratory)	35,400	6	2	SC-1, ST-1
20.	Senior Technical Assistant (Computer)	35,400	6	1	OBC-1
21.	Junior Engineer (Civil)	35,400	6	1	UR
22.	Junior Engineer (Electrical)	35,400	6	1	UR
23.	Assistant	35,400	6	8	SC-1, OBC-2, UR-5 [PWD-1 (OA, OL, OAL, BL)]
24.	Hindi Translator	35,400	6	1	UR
25.	Personal Assistant	35,400	6	3	OBC-1, UR-2
26.	Professional Assistant	35,400	6	1	UR
27.	Security Inspector	29,200	5	1	OBC-1
28.	Pharmacist	29,200	5	1	UR
29.	Technical Assistant (Computer)	29,200	5	1	UR
30.	Technical Assistant (Laboratory)	29,200	5	4	SC-1, UR-3 [PWD-1 (LV)]
31.	Semi Professional Assistant	29,200	5	2	OBC-1, UR-1
32.	UDC	25,500	4	5	OBC-1, UR-4
33.	Laboratory Assistant	21,700	3	7	SC-1, OBC-1, UR-5
34.	Library Assistant	21,700	3	2	OBC-1, UR-1
35.	LDC	19,900	2	15	SC-2, ST-1, OBC-4, UR-8 [PWD-1 (OA, OL, OAL, BL)]
36.	LDC (Caretaker)	19,900	2	3	SC-2, UR-1
37.	Hindi Typist	19,900	2	1	OBC
38.	Cook	19,900	2	3	UR-3
39.	Driver	19,900	2	3	UR-2, OBC-1
40.	Kitchen Attendant	18,000	1	2	OBC-1, UR-1
41.	Hostel Attendant	18,000	1	2	SC-1, UR-1
42.	Laboratory Attendant	18,000	1	5	SC-1, ST-1, OBC-1, UR-2
43.	Library Attendant	18,000	1	3	OBC-2, UR-1
44.	Peon/Office Attendant / M.T.S.	18,000	1	6	SC-1, OBC-1, UR-4 [PWD-1 (HH)]
45.	Medical Attendant / Dresser	18,000	1	1	UR

**66. To consider and approve Academic Calendar for the Academic Year 2018-19 as approved by AC.**

The Academic Council in its meeting held on 14.03.2019 has approved the following Academic Calendar for the year 2018-19.

<b><u>Academic Calendar 2018-19</u></b>		
<b>Monsoon Semester: 23<sup>rd</sup> July to 24<sup>th</sup> December</b>		
1.	Reopening after Summer Vacation	23 <sup>rd</sup> July, 2018
2.	Commencement of Classes	23 <sup>rd</sup> July, 2018
3.	Deadline for Registration of continuing Students	First Week of August, 2018
4.	Deadline for Registration of fresh entrants	Second Week of August, 2018
5.	Adding /Dropping of courses upto	Last Week of August, 2018
6.	Deadline for Submission of consolidated list of marks/grades awarded to the students in the sessional evaluation of each course offered by the Centre/School to COE office.	Second Week of November, 2018
7.	Sports Week	Last Week of November, 2019
8.	End-Semester Examination	From Second Week of December, 2018
9.	Deadline by which end-semester results are required to be forwarded by respective Centres/Schools to the office of the Controller of Examinations	24 <sup>th</sup> December, 2018
10.	Date by which results are to be sent by the office of the Controller of Examinations to the respective schools/centres for screening	31 <sup>st</sup> December, 2018
11.	Result Announcement	07 <sup>th</sup> January, 2019
<b>Winter Vacation: 25<sup>th</sup> December to 06 January</b>		
<b>Winter Semester: 7<sup>th</sup> January to 28<sup>th</sup> May</b>		
1.	Reopening after Winter Vacation	07 <sup>th</sup> January, 2019
2.	Commencement of Classes	07 <sup>th</sup> January, 2019
3.	Deadline for Registration of continuing students	Till Second Week of January, 2019
4.	Adding /Dropping of courses upto	Last Week of January, 2019
5.	Cultural Competition Week	Third Week of February, 2019
6.	Deadline for Submission of consolidated list of marks/grades awarded to the students in the sessional evaluation of each course offered by the Centre/School to COE office.	Second Week of April, 2019
7.	End-Semester Examination	From Third Week of May, 2019
8.	Date by which end-semester results are required to be forwarded by respective Centres/Schools to the office of the Controller of Examinations	27 <sup>th</sup> May, 2019
9.	Date by which results are to be send by the office of the Controller of Examinations to the respective schools/centres for screening	05 <sup>th</sup> June, 2019
10.	Result Announcement	10 <sup>th</sup> June, 2019



**67. To consider and approve amendment in statute 40 to incorporate new independent Centre as well as change in nomenclature of three Centres of the University as approved by AC.**

The Academic Council in its meeting held on 14.03.2018 vide its Resolution No. 18 and Resolution No 19 has considered and approved the change the nomenclature of (1) Centre for Studies of Diaspora to “Centre for Diaspora Studies” (2) Centre for Hindi Language and Literature to “Centre for Hindi Studies” and (3) Centre for Chinese Language and Culture to “Centre for Chinese Studies”. These changes would entail amendment in Statute 40 of the University.

Hence, the matter is placed before the House for consideration and approval.

**68. To consider and approve amendment to ordinance no. 13 consequent to implementation of 7<sup>th</sup> Pay Commission.**

Consequent to the implementation of the 7<sup>th</sup> Pay Commission, the Ordinance No.13 is required to be revised accordingly. Recently, the UGC has sanctioned some non-teaching posts for the School of Education. Further, Executive Council, in compliance with the directions of MHRD, in its meeting dated 13/11/2017 has enhanced the age of superannuation of Medical Officer to 65 years.

**69. To consider nominating a Member from EC for constitution of Planning and Monitoring Board of the University**

Ordinance No. 39 – Ordinance relating to Planning and Monitoring Board of the University, inter-alia provides for nomination of one member each from the Academic Council and Executive Council. To complete the constitution of the P&M Board, the Executive Council is requested to nominate a member.

The matter is placed before the House for considering nomination to the Planning and Monitoring Board of the University.

Item No.	Resolution	Action Taken
70.	<b>To consider and approve implementation and payment of arrears as per 7<sup>th</sup> pay</b>	Implemented.

	<p><b>commission as recommended by the Finance Committee.</b></p> <p><b>Resolution 8:</b> With regard to the implementation of the recommendation of 7<sup>th</sup> Pay Commission and subsequent directives of UGC and MHRD in this regard, Hon'ble Vice Chancellor explained to the House that as per the UGC directives the revised pay as well as the arrears are to be released in the current financial year. Further, as per the UGC communication, the 30% arrear amount due to the non-teaching staff of the University has to be met out of University's internally generated resources. He further said that the matter was placed before the Finance Committee in its meeting held on 19.3.2018 wherein it was resolved that the University does not have any internally-generated financial resources from which such a payment can be made and a communication to that extent may be made to the UGC and MHRD after the approval of the Executive Council. Further, the Vice Chancellor referred to the latest communication from UGC dated 27.03.2018 in which it was affirmed that the Central Govt. will bear 100% financial liability for implementation of 7<sup>th</sup> Pay Scales in case of teachers and equivalent academic cadres in universities. The House considered the various facts presented by the Hon'ble Vice Chancellor and unanimously approved the implementation of revised pay in the University and release of arrears to the University staff as per UGC directives i.e. 100% arrears to teaching and equivalent academic cadres and 70% arrears to non-teaching staff. The House also endorsed and approved the resolution of Finance Committee regarding the University's inability to release 30% of arrears due to non-teaching staff of the University from internally-generated resources and directed the University administration to request UGC and MHRD to bear the rest of the increased liability i.e. 30% of arrears in case of non-teaching staff of the University.</p>	
<b>71.</b>	<p><b>To consider and approve replies to the IR audit reports received from CAG and approved by Finance Committee.</b></p> <p><b>Resolution 10:</b> The House perused the IR Audit Report received from C&amp;AG and observed that the Report was very</p>	<p>Para wise replies sent to the C&amp;AG.</p>

	<p>personalized and seemed to be selectively targeting the University. Prof. Amita Singh pointed out that the language used by the Audit Team was immature and unexpected of the audit team in as much as it resorted to the use of adjectives like 'unfruitful' very casually. Prof. B. A. Chopade and Prof. Arora expressed their sense of hurt and dismay at the personalized tone and tenure of the Audit Report and wondered whether the report has been prepared by untrained and biased assesses. The House unanimously resolved that the University should prepare para-wise replies to the IR Report within 3 weeks and send it back to the C&amp;AG which strong covering letter expressing its sense of discontent and disappointment with the way in which the IR Audit was carried out at the University. The report says that it is for 2016-17 but takes previous year's right from 2009-10 but does not mention or refer to their observations being for those years giving impression that all these observations are of 2016-17 which is misleading.</p>	
72.	<p><b>To consider and approve rolling advertisement for filling up vacant non-teaching positions.</b></p> <p><b>Resolution 11:</b> The House considered and approved the Rolling Advertisement for filling up of vacant Non-Teaching positions as per the directions of UGC in its letter dated 27.02.2018.</p>	Being implemented.
73.	<p><b>To consider and approve Admission Notification to be issued by the University upon recommendation of Admission committee.</b></p> <p><b>Resolution 13:</b> Hon'ble Vice Chancellor apprised the House of the Constitution of Admission Committee in University for managing and executing admissions in different programmes offered at the University in AY 2018-19. The House approved the Admission Notification to be issued by the University and authorized the Vice Chancellor to do the needful in this regard as per the recommendations of the Admission Committee.</p>	Notification issued.
74.	<p><b>To consider and approve amendment in statute 40 to incorporate change in nomenclature of three Centres of the University as approved by AC.</b></p>	Being implemented with prospective effect.

	<p><b>Resolution 14:</b> The House considered and approved the amendment in Statute 40 as approved by Academic Council subject to the condition that the change in nomenclature of the three Centres i.e. (1) Centre for Studies of Diaspora to “Centre for Diaspora Studies” (2) Centre for Hindi Language and Literature to “Centre for Hindi Studies” and (3) Centre for Chinese Language and Culture to “Centre for Chinese Studies” will have prospective effect.</p>	
75.	<p><b>To consider nominating a member from EC for constitution of Planning and Monitoring Board of the University.</b></p> <p><b>Resolution AA01:</b> The House considered the issue of nomination of an EC Member on Planning and Monitoring Board of the University and unanimously resolved to nominate Prof. Amita Singh for the purpose. Hon’ble Vice Chancellor also pointed out that the Director IQAC is an important portfolio of the University and on that count he/she should be accommodated as special invitee on the Planning and Monitoring Board of the University. The House endorsed the Vice Chancellor’s suggestion and approved it.</p>	Revised Notification issued.
76.	<p><b>To consider and approve ordinances No. 11, 11(A) and 12 of the University revised in light of the observations of University Grants Commission and approved by the Academic Council of the University.</b></p> <p><b>Resolution AA03:</b> Hon’ble Vice Chancellor explained to the House that Ordinance 11, 11(A) and 12, as approved by AC &amp; EC of the University were sent to MHRD for Visitor’s assent. However, MHRD had returned the Ordinances enclosing certain observations of UGC with a request to incorporate them and resubmit the Ordinances for Visitor’s assent. The Statute and Ordinance Committee of the University had carried out the corrections and the revised ordinances were placed before the Academic Council in its meeting dated 14<sup>th</sup> March, 2018. However, during the meeting of the Academic Council, Hon’ble Vice Chancellor had pointed out that these ordinances further required some corrections and additions of grammatical, typographical and elliptical nature. Subsequently, the University did the</p>	Action is being taken.

	needful to finalize the Ordinances and placed them before the House for approval. The House unanimously approved the Ordinance 11, 11(A) and 12 and suggested that they may be sent to MHRD for obtaining Visitor's assent.	
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**77. To note and approve the extension of Child Care Leave (CCL) to Dr. Sarala Dasari and Dr. Jayashree Ambewadikar**

Executive Council, in its meeting dated 23.02.2018, had approved the grant of Child Care Leave (CCL) to Dr. Sarla Dasari which she had claimed for the period starting from 15.01.2018 to 13.02.2018 and afterwards from 05.03.2018 to 26.04.2018. Similarly, CCL was extended to Dr. Jayashree Ambewadikar from 01.02.2017 to 11.05.2017. Subsequently, Dr. Ambewadikar requested for extension of CCL from 24.07.2018 to 24.12.2018 which was granted to her by the University as per GOI rules.

**78. To ratify the University notification on establishment of School of National Security Studies following UGC's approval for upgradation of Centre for Security Studies to School of National Security Studies**

UGC vide its letter no F.1-7/2018 (CU) dated 28 March 2017 has conveyed its approval for up-gradation of the Centre for Security Studies to School of National Security Studies in a phased manner with approval for two Centres i.e,

1. Centre for Studies in Strategic Technologies (Cyber/Space Security)
2. Centre for Maritime Security Studies

Twelve teaching positions (one Professor in each of the two Centres, two Associate Professors in each of the two Centres and three Assistant Professors in each of the two Centres) have been approved. Eight non-teaching positions (two group B and six group C posts) have been sanctioned and the University has been asked to send a proposal to UGC for requirement of 08 non-teaching posts suggesting there with the designation and pay scale. Further, an amount of Rs 153 lakh has been approved for this purpose out of which Rs 94 lakh has been sanctioned. The University vide Notification no. 07/AAM-2018-19 dated 2<sup>nd</sup> May, 2018 established the two Centres in the School of National Security Studies. The academic activities in both the Centres will commence from A.Y. 2018-19.

**79. To ratify approval granted to Dr. Hemang Desai to present a paper at international conference to be held at Constantine, the Philosopher University, Nitra, Slovakia**

Upon selection of his paper for oral presentation at an international conference to be held at Constantine, the Philosopher University, Nitra, Slovakia from 26<sup>th</sup> to 28<sup>th</sup> September 2018, Dr. Hemang Desai had requested the University for financial assistance. The University, vide its Office Order No. 93/2018-19 dated 28/05/2018, has accorded approval to his request.

**80. To ratify Student Intake, Programs Offered and Admission Prospectus for A.Y. 2018-19**

In consultation with the Deans/Chairpersons of different Schools and Centres, the Admission Committee has prepared data on permissible intake of students in various programs of studies to be offered at the University in AY 2018-19. Further, the data on intake of students for research degree programs were prepared in compliance with UGC Regulations, 2016. All this information, along with the rules and procedures related to entrance test for admission in A.Y. 2018-19, was incorporated in the University prospectus

**81. To ratify re-fixation of pay of University employees as per the recommendations of the 7<sup>th</sup> CPC**

UGC vide their letter No. F.No.11-1/2017 (CU) dated 18.01.2018 instructed all universities regarding revision of pay of the non-teaching employees of Central Universities on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC). UGC also instructed vide their letter No. F.No.23-4/2017 (PS) dated 31.01.2018 regarding revision of pay of (a) teachers and equivalent cadres and (b) administrative posts in universities on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

Subsequently, the University had constituted internal and external Committees to re-fix the pays of employees of the University as per the new pay matrix. The Committees had revised, vetted, reviewed and finalized the pay of each employee of the University and thus the University had implemented the 7<sup>th</sup> CPC in the month of March 2018.

**82. To consider and approve the recommendations of Pay Fixation Review Committee constituted to look into the representations of employees of the University**

In pursuance of the recommendation of Expert Committee and subsequent approval of Executive Council in its meeting dated 28/03/2018, the re-fixation of

pay of employees of the University, in whose case the C & AG audit party had raised objections, under 6th CPC was effected and reversion of post was also carried out, wherever applicable. Thereafter, their pay under 7<sup>th</sup> CPC was fixed. Following the re-fixation of pay and reversion of posts, the University had received representations from concerned Teaching and Non-Teaching employees requesting a review of the University's actions in their cases. Thus, the competent authority of the University had constituted a Committee vide its Notification No.18/2018-19 dated 15.05. 2018 to look into such representations of employees of the University. The Committee held a series of meeting in which it gave personal hearing to all the employees who appeared for it. After holding several meetings and detailed deliberations therein, the Committee has submitted its report which is placed before the House for perusal (separately placed on table).

**83. To consider and approve the recommendations of the Departmental Promotion Committee (DPC) for promotions of various non-teaching staff of the University**

The University had constituted Departmental Promotion Committee (DPC) vide its notifications No. 34/2018-19 and No. 33/2018-19 dated 10/07/2018 for promotions of eligible non-teaching staff (Group C and Group B respectively) of the University.

**84. To consider and approve the recommendations of Scrutiny Committee constituted for promotion of faculty members from Stage-1 to Stage-2 under Career Advancement Scheme (CAS)**

The University has adopted Career Advancement Scheme (CAS) of University Grants Commission (UGC) as approved by Executive Council in its meeting held on 09/11/2015 and in pursuance of the same University had issued Notification No. 109 dated 15<sup>th</sup> January 2016 inviting applications from the eligible faculty for promotion under CAS. Applications were received from eligible Assistant Professors working in different Schools/Centres of the University for Promotion from Stage 1 to Stage 2. The Screening Committees constituted by the Central University of Gujarat as per the UGC Regulations for the purpose met on 29/06/2018 and 09/07/2018.

**85. To consider and approve the adoption of UGC model ordinances in Central University of Gujarat**

The Central University of Gujarat has total 40 Administrative and Academic Ordinances approved by the competent authorities. However, the University needs many more Ordinances specifying rules and policies for its smooth functioning.

Since the UGC has framed 55 Model Ordinances for the Central Universities on academic, administrative and student-centric matters, the University would like to adopt UGC-model ordinances on those issues and matters on which the University doesn't have ordinances of its own. Such an adoption has been undertaken by many other new-established Central Universities. Given below is the list of UGC Ordinances which the University would like to adopt for implementation.

UGC Ord	Title
01	Emoluments, terms and conditions of service of the Vice Chancellor
03	Emoluments, terms and conditions of service of the Registrar
04	Emoluments, terms and conditions of service of the Finance Officer
05	Emoluments, terms and conditions of service of the Controller of Examinations
09	Duties of Heads of Departments/Centres
18	Fees payable by students of the University
21	Purchase Committee
24	Conditions of residence of the students of the University
25	Employees and Students' Grievances Redressal Committee
26	Rules for Medical Reimbursement
27	Powers and Functions of Heads of Departments of Studies
33	Functions and duties of the Centres in the School
34	Appointment of Examiners
35	Adjunct Faculty Members
38	Floating Posts
39	Admission, Enrollment, Migration and Transfer of Students
41	Code of Conduct of the Employees of the University
42	Course of Study
44	Reservation of seats and other special provisions for Admission
49	The Proctor
50	Transfer of Credits
52	Appointment of faculty against sanctioned posts under exigent situations

**86. To consider and approve the fixation of life-time membership fees for Alumni Association of the University**

The Executive Council in its meeting dated 26.07.2017 had authorized the Hon'ble Vice Chancellor to decide the Membership Fee to be levied from the alumni of the University. Subsequently, Hon'ble Vice Chancellor has accorded approval as per the following:

*“Life membership fees of Rs. 2000/- with a registration fees of Rs. 200 for the CUG Alumni Association.”*

**87. To consider the requests of Shri Smruti Ranjan Dhal and Shri Prabhat Kumar for extension of their Study Leave from 11/05/2018 to 10/05/2019 and 25.08.2018 to 24.08.2020 respectively**



Shri Smruti Ranjan Dhal, Assistant Professor in Centre for Chinese Language and Culture and Shri Prabhat Kumar, Assistant Professor, Centre for German Studies have been granted study leave for pursuing research degrees by the University. Shri Smruti Ranjan Dhal and Shri Prabhat Kumar has already availed study leave for a period of 01 year each. Now they have requested the University for Extension of their Study Leave from 11/05/2018 to 10/05/2019 and 25.08.2018 to 24.08.2020 respectively.

**88. To consider the issue of grant of lien to Dr. Kamlesh Kumar**

Dr. Kamlesh Kumar, Assistant Professor, Central for Applied Chemistry (CAC) of the University has been selected as Senior Scientist (with Grade pay of 7600/-) at CSIR-Central Scientific Instruments Organization. He has informed that since working conditions at the CSIR-CSIO are not known to him, he would like to retain lien on his present position at CUG so that he can come back to the University of the working environment at CSIR-CSIO doesn't suit him. As per the GoI rules (*DOPT O.M. No.28020/1/2010-Estt.(C) dated 17<sup>th</sup> August, 2016*) any government employee in substantive position can claim lien on his/her position when he is offered position at another Central or State Govt. department/office. The University (EC), in earlier cases, has extended lien to others for not more than 06 months as it is losing teachers and recruitment is difficult.

**89. To consider and approve hiring of new hostel buildings in Gandhinagar in lieu of Pethapur Hostel buildings**

The tenure of the Boys and Girls hostel at Pethapur ended on 31.03.2017. Further extension of one year was granted by competent authority dated 22.09.2017. Now the owner has of the hostels has asked to vacate the buildings and CUG is in shortage of hostel accommodation for their students. The shortage of hostel facility and high rental in Gandhinagar have affected student intake. This has also led to representation and protest by students. In the present situation the hostel accommodation is required on urgent basis. The Administration had started the tender process for hiring of hostel buildings on fair rental value as per CPWD rates per month as per GoI rules and identified agency Ms. Smartline Facility Solution and site location at Infocity, Gandhinagar. The matter was discussed in the meeting of Finance Committee of University held on 06.07.2018.

**90. To consider and approve the Hostel Manual for University Hostels**

The University vide its Notification No. 79/2-17-18 dated 10.10.2017 had constituted a committee for preparing Hostel Manual in consonance with the Ordinance 15 of the University. The Committee has prepared the draft Hostel.

**91. To consider and approve restructuring of sanctioned faculty positions in School of International Studies (SIS) consequent upon the upgradation of Centre for Security Studies (CSS) to School of National Security Studies (SNSS)**

Consequent upon UGC approval for up-gradation of the Centre for Security Studies (CSS) to School of National Security Studies (SNSS), the University, vide Notification no. 07/AAM-2018-19 dated 02/05/2018, established two Centres in the SNSS. Before the upgradation, the School of International Studies (SIS) had two Centres,

1. Centre for International Politics (1:2:4)
2. Centre for Security Studies (1:2:4)

With the upgradation of the Centre for Security Studies (CSS) into School of National Security Studies (SNSS), the 07 sanctioned faculty positions (1:2:4) in the Centre may be transferred to SNSS. Thus, the existing staff as well as vacant positions in Centre for Security Studies (CSS) needs to be transferred to SNSS. As a result of such an arrangement the, School of International studies will have 07 faculty positions under Centre for International Politics and School of National Security Studies will have 07 faculty positions in addition to 12 faculty positions sanctioned by UGC under (1) Centre for Studies in Strategic Technologies (Cyber/Space Security) and (2) Centre for Maritime Security Studies

**92. To consider and approve the release of remaining 30% of arrears to Non-teaching staff of the University consequent upon the implementation of 7<sup>th</sup> CPC recommendations**

UGC vide their letter No. F.11-1/2017(CU) dated 20.06.2018 communicated to all the Central Universities that as per the instructions received from MHRD vide its letter No. F.No.19-62/2017-CU.Cdn. dated 23.05.2018, has conveyed the approval of the Competent Authority to waive of the condition of meeting 30% additional liability by Central Universities for implementation of 7<sup>th</sup> CPC recommendations for Non-Teaching staff of Central Universities. Since the CUG has released the 70% arrears amount to its Non-Teaching staff and remaining amount of 30% equal to Rs.13.63 lakhs are still required to be released.

**93. To consider and approve the Draft Annual Accounts of the University for the Financial Year 2017-18**

Statute 31(1) of the Central University Act, 2009 (No. 25 of 2009) provides that "The Annual Accounts and Balance Sheet of the University shall be prepared under the direction of the Executive Council and shall, once at least every year and at intervals of not more than fifteen months, be audited by the Comptroller and Auditor General of India or by such persons as he may be authorize in this behalf".

**94. To consider nomination of a member of Executive Council to be the member of University Court**

Statute 10 pertaining to the Constitution of University Court, sub-section 10(1) (xviii) provides, “*one nominated member of Executive Council elected from amongst the nominated members*” as member of the University Court. Accordingly, the nominated members are requested to decide among themselves to nominate/elect a member to represent Executive Council on the University Court.

**95. To ratify the deputation of University faculty members to attend Hindi World Conference at Mauritius**

Ministry of external Affairs is organizing 11<sup>th</sup> World Hindi Conference in Mauritius from 18<sup>th</sup>-20<sup>th</sup> August 2018. Director, Rajbhasha in MHRD had written to the University about nomination of officers. The University, vide its Order No. 104/2018-19 dated 22/06/2018 has deputed the following to attend the conference:

1. Prof. Alok Kumar Gupta, Professor, Centre for Studies in Hindi Language and Literature, SLL & CS.
2. Prof. Sanjeev Kumar Dubey, Professor and Chairperson, Centre for Studies in Hindi Language and Literature, SLL & CS
3. Dr. Pramod Tiwari, Assistant Professor, Centre for Studies in Hindi Language and Literature, SLL & CS

**96. To consider and approve the recommendations of Expert Committee constituted for promotion of eligible Professors from Stage-5 to Stage-6 under Career Advancement Scheme (CAS)**

The University has adopted Career Advancement Scheme (CAS) of University Grants Commission (UGC) as approved by Executive Council in its meeting held on 09/11/2015. Applications were received from eligible Professors working in different Schools/Centres of the University for Promotion from Stage 5 to Stage 6. The Expert Committees constituted by the Central University of Gujarat as per the UGC Regulations for the purpose met on 14/07/2018.