



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)  
**CENTRAL UNIVERSITY OF GUJARAT**  
(Established by an Act of Parliament of India, No 25 of 2009)

F. No. 21-19/2019/CUG-Finance/104

Date 05.03.2020

**Circular No. 09/2019-20**

Finance and Accounts Department gets payment request for remuneration to guest faculty appointed at various Schools/Centres. It has been found that in many cases the UGC rules on guest faculty are not followed. In this regard, this to bring to kind notice of all concerned that appointment of guest faculty is strictly as per UGC Revised Guidelines dated 28/01/2019. (Copy enclosed). In addition, School/Centres are advised to avoid appointing persons already employed under sponsored projects drawing remuneration as guest faculty and Research Associate. Any request not in compliance with relevant UGC regulations or University guidelines will not be accepted for payment by the F&A Department.

All concerned Schools/Centres/Departments are to ensure strict adherence to the above-mentioned Guidelines and GoI Rules.

  
Finance Officer (Offg.)

*Encl: As stated above.*

**Copy to:**

1. All Deans
2. Registrar (Offg.)
3. CoE (Offg.)
4. All Chairpersons/Coordinators of Centre (By Email)
5. Deputy Registrar (Admin.)
6. Deputy Registrar (Acad)
7. Assistant Librarian
8. Dean Office (Sector-29 & 30 Campus)
9. VC Secretariat
10. ICT Chairperson-with a request to post on the University Website
11. Office File
12. DDO



ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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No.F.25-1/2018(PS/MISC.)

28<sup>th</sup> January, 2019

To,

The Registrar  
All Universities

**Subject: Revised guidelines for enhancement of the Rates of Honorarium of Guest Faculty.**

Madam/Sir,

The Commission in its 537<sup>th</sup> meeting held on 10<sup>th</sup> December, 2018 considered the issue of enhancement of the rates of Honorarium of Guest Faculty in universities and colleges consequent upon the implementation of the recommendations of the 7<sup>th</sup> Pay Commission and resolved as follows :

1. The Honorarium for Guest Faculty be enhanced to Rs.1500/- per lecture subject to a maximum of Rs.50,000/- per month.
2. The Guest Faculty be appointed only against sanctioned post. However, for the universities where the sanctioned posts are not adequate as per the teaching working load, the number of Guest Faculty to be appointed can be up to 20% over and above the sanctioned posts.
3. The qualification for Guest Faculty shall be the same as those prescribed for the regular Assistant Professors of Universities/Colleges in UGC Regulations.
4. The Selection procedure for appointing Guest Faculty shall be the same as those of regularly appointed Assistant Professors. However, the composition of the Selection Committee shall be as follows:
  - (i) The Vice-Chancellor or his/her nominee shall be the Chairperson of the Selection Committee
  - (ii) One expert in the concerned subject nominated by the Vice-chancellor.
  - (iii) Dean of the concerned Faculty; wherever applicable
  - (iv) Head/Chairperson of the Department/School

Contd. 2

- (v) An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice-Chancellor or Acting Vice-Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the Selection Committee does not belong to that category.

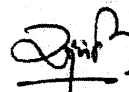
At least four members, including one outside subject expert shall constitute the quorum.

5. Guest Faculty will not be treated like regular teachers for the purpose of voting rights or for becoming the members of the various statutory bodies of the university.
6. The superannuated teachers may also be considered for engagement as Guest Faculty subject to a maximum age limit of 70 years.
7. The Guest Faculty will not be given the benefit of allowances, pension, gratuity and leave etc. as admissible to the regular teachers.

**These guidelines will come into force with effect from the date of issue of this letter.**

The contents of the letter may be brought to the notice of the affiliated colleges/institutions also.

Yours faithfully,



**(Rajnish Jain)  
Secretary**

Copy to :

1. All State Higher Education Secretaries.
2. All Regional Offices of the UGC.
3. Publication Officer, UGC for uploading on UGC website.