



गुजरात केन्द्रीय विश्वविद्यालय
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No 25 of 2009)

F.No.10-2/2009-Admn/Vol-IV / 3149

22/03/2019

Circular No.61/2018-19

Sub: Closing Stock for the financial year 2018-19 for stationery and other related item.

In pursuance of the Circular dated 19/03/2019 of Finance Officer regarding submission of Closing Stock for the financial year 2018-19, all the Heads of the Department / Other officials are requested to kindly submit their requisition for stationery and other related item on or before 26/03/2019. Requisition form for Stationery & Sanitation items will not to be accepted from 01/04/2019 to 10/04/2019 due to updation of new Stock Register for stationery, sanitation and other related items.

Your co-operation in this regard will be highly appreciated.

Alotk Gupta

Registrar (Offg.)

Copy to:

1. All Deans
2. Director, Sector-30 campus
3. DSW
4. Provost
5. FO (Offg.)
6. CoE (Offg.)
7. All Chairpersons/Coordinators of Centre (By Email)
8. All Teaching and Non-Teaching Staff (By Email)
9. ICT Chairperson
10. Assistant Librarian
11. All Wardens
12. VC Secretariat
13. Finance & Accounts Department
14. Admission & Evaluation Department
15. All Notice Board, Sec-29 & 30 Campus
16. Circular file



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