



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

**CENTRAL UNIVERSITY OF GUJARAT**

(Established by an Act of Parliament of India, No 25 of 2009)

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**Guidelines for Election of Students to Internal Complaints Committee (ICC)**

These guidelines to elect three student-members to the Internal Complaints Committee (ICC) are prepared in accordance with section 4(1) of the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015.

**Procedure for Election**

Elections of 03 student-representative to the ICC with at least one male student and one female student shall be held by the Committee constituted and notified by the University for the purpose.

**Schedule for Election**

The Schedule for election will be notified by the office of the Proctor who will function as Chief Election Officer and Chairperson of Committee, mentioned above. The proctor may appoint additional election officers for election as per requirement.

**Election for ICC**

Nominations will be invited by Proctor from amongst students separately for each level (UG, PG, Research) wherein at least one of the candidates shall be female student and all nominees shall satisfy the following eligibility criteria:

1. Each nominee should have at least one semester remaining for obtaining the degree on the date of filing the nomination
2. Should not have contested election of the ICC in past
3. The office bearers of university Students' Council will not be eligible for contesting election for the ICC student membership and the student members of ICC will not be eligible to contest Students' Council elections.

At least one female candidate each from UG, PG and Research programs should figure in the list of candidates for the election. Final list of candidates may be announced with in 24 hours of withdrawal of nominations.

The election will be on the basis of preferential voting. The candidates receiving maximum votes in each category (i.e. UG/PG/Research) will be declared elected provided that at least one is a female candidate. If all the three elected candidates turn out to be male students, the marks secured by them in class XII shall be referred to and one with the lowest score will be eliminated and, in his place, a female candidate of the same category (i.e. UG/PG/Research) receiving highest number of votes shall be student representative to the ICC for that category. In case of tie, the candidate getting higher percentage of the consolidated marks in the previous examination shall be declared as elected. The election results will be notified by the Proctor's office.





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**Terms of Student-members to ICC**

The term of the Research-Student representative to the ICC shall be for a period of one year or till the result of subsequent election is declared or till he/she is a bonafide student of that course for which he/she was elected, whichever is earlier.

The term of UG and PG Student representative to the ICC shall be for a period of one academic year or till the declaration of the result of subsequent election in the category, whichever is earlier, provided that,

1. UG and PG student representatives shall not represent in the ICC from the end of their semester examination till the commencement of the subsequent academic session; and
2. UG and PG student representatives to the ICC shall, in no case, have a term beyond one year.

**Grievance Redressal**

The Grievance Redressal Officer of the election shall be the DSW of the University. Any grievance relating to election shall be submitted within 7 days of declaration of the results of the election. Grievances should be redressed by constituting an appropriate committee. Any grievance received after expiry date of the limitation period shall not be considered. However, the grievance mechanism and time limit shall be notified at the time of announcement of the election itself.

*Alok Gohil*  
**Registrar (Offg.)**