

**MEMORANDUM OF UNDERSTANDING  
(TRI-PARTITE MOU)**

**BETWEEN**

**CENTRAL UNIVERSITY OF GUJARAT**

**DEPARTMENT OF HIGHER EDUCATION,  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA,  
NEW DELHI**

**AND**

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI**

**FOR**

**2019-2020**

**MEMORANDUM OF UNDERSTANDING between Central University of Gujarat, Ministry of Human Resource Development (MHRD) and University Grants Commission (UGC) for the year 2019-20.**

This is a tri-Partite Memorandum of Understanding (MoU) being signed among Ministry of Human Resource Development (MHRD), University Grants Commission (UGC)

and

the third party, Central University of Gujarat, (hereinafter referred to as University)

With the objective to assess and facilitate the performance of the University on selected key parameters against the targets set so as to incrementally improve the performance of the University.

**PART 1 VISION, MISSION AND OBJECTIVES**

**1.1 Vision**

The vision of the University is to establish itself as centre of excellence with social commitment by integrating modern, scientific and technological knowledge and skills with the basic human ethics and values. The University shall set forth a model in teaching, research and personality development and create skilled human resource with a sense of responsiveness towards society, the country and the world at large.

**1.2 Mission**

The mission of the University is to provide access to quality education and create opportunities for encouraging students to effectively engage with emerging innovations and technological challenges, international competitiveness and leadership in through as well as in action. The University is also conscious of the importance of developing entrepreneurial and scholastic abilities for creation of knowledge, wealth and prosperity for the country as well as peace and happiness for human beings.

**1.3 Objectives (as defined in the Central Universities Act, 2009)**

1.3.1 To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit;

1.3.2 To make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes;



- 1.3.3 To take appropriate measures for promoting innovations in teaching-learning process and inter-disciplinary studies and research;
- 1.3.4 To educate and train manpower for the development of the country;
- 1.3.5 To establish linkages with industries for promotion of science and technology;
- 1.3.6 To pay special attention to the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.

## **PART 2      EXERCISE OF ENHANCED AUTONOMY AND DELEGATION OF FINANCIAL POWERS**

- 2.1 All such powers are available to the Executive Council (EC) of the University as are provided for by the Act and Statutes as well as ordinances framed thereunder. The EC shall not use its power to lay down any policy that has an overriding or overruling impact on the University's Act.
- 2.2 The University shall endeavour to ensure gradual annual increase in the user charges / fees charged by it for its various courses and facilities.
- 2.3 The University shall strictly follow the General Financial Rules, 2017 issued by Department of Expenditure, Ministry of Finance, Government of India in all its financial transactions including procurement of goods and services.
- 2.4 The University shall adopt the Public Financial Management System (PFMS) for receipt of all funds from UGC / Government of India and make all payments through the PFMS till the last mile as far as possible.
- 2.5 The University shall send to the MHRD and UGC any information required by it to satisfy any requirement related to Parliamentary Matters, RTI, Court Cases, Public Grievances or inputs for policy decisions to be taken by the UGC/MHRD within reasonable time specified by the UGC/MHRD.
- 2.6 In addition to the above, such decisions which create financial liabilities on UGC/ MHRD shall be taken up by the University with the prior approval of UGC / MHRD.
- 2.7. In fulfilment of its obligations under the MoU, the University shall undertake to achieve certain level of performance for the year 2019-20. The performance will be assessed based on the information provided by the University as per the criteria listed in the **Annexure** enclosed.

## **PART 3      FACILITATION /ASSISTANCE FROM THE GOVERNMENT/UGC**

- 3.1. The University has made the commitment of Performance Evaluation Targets based on certain assumptions  of release of grants from

Government/UGC and raising funds from other resources, including loan from HEFA for expansion of infrastructural facilities, which has a direct bearing on the performance of the University committed in this MoU.

- 3.2. UGC/MHRD will extend any other facilitation/assistance like taking up the matters with the State Government concerned or any Ministry/ Department of the Union Government, as and when required.


**PART 4 ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MoU**

- 4.1 Performance evaluation against these MoU parameters shall be carried out every six months and monitored by the University.
- 4.2 The performance evaluation so carried out shall be submitted to the EC of the University during its meetings for consideration after which the same shall be sent to UGC along with its recommendations.
- 4.3 A joint review by the University, UGC and MHRD shall be carried out within 180 days of completion of the financial year. The result of the joint review shall be placed before the EC and hosted prominently on the website of the University.

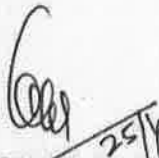
**PART 5 REQUIREMENT FROM THE UGC AND MHRD**

The University shall submit detailed proposal along with detailed justifications to UGC/MHRD, duly approved and recommended by its Finance Committee/EC. UGC/MHRD may liberally consider release of funds as per given justifications. Besides, UGC/MHRD will also provide administrative support and permissions wherever required as per the provisions of the Central Universities Act, 2009.

  
(Prof. S.A. Bari)  
Vice-Chancellor  
Central University of Gujarat

  
(Prof. Rajnish Jain)  
Secretary  
University Grants Commission

Vice-Chancellor  
Central University of Gujarat  
Sector-29, Gandhinagar-382030.

  
(Girish C. Hosur)  
Joint Secretary (CU)  
Ministry of Human Resource Development

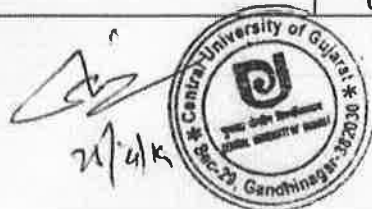


**ANNEXURE**

**MEMORANDUM OF UNDERSTANDING (MOU) among Central University of Gujarat, Ministry of Human Resource Development (MHRD) and University Grants Commission, New Delhi for 2019-20**

**PERFORMANCE EVALUATION PARAMETERS, OUTPUT TARGETS AND PROGRAMME OF WORKS**

Sl. No.	Performance Parameters	2018-19 (Number)	Target 2019-20 (Number)	Actual 2019-20	% Target Achieved	Remark
1.	<b>Access: Student annual in-take</b>					
	UG	64	99			
	PG	177	561			
	M.Phil	39	49			
	Ph.D	58	68			
	M.Phil-Ph.D (Integrated)	12	14			
	Diploma/Certificate (Weightage 0.25x(UG+1)x(PG+1)xMPhil+3xPh.D)	11	12			
2.	<b>Equity and Diversity:</b>					
	(i) % of women students	37.67%	45%			
	(ii) % of students from other State	64.82%	70%			
	(iii) % of International students					
3.	<b>Quality : Strengthening Faculty</b>					
	(i) Student-Teacher Ratio	10:01	12:01			
	(ii) % of vacancy (permanent faculty / sanctioned strength)	43%	10%			
	(iii) Visiting Faculty from other Universities National/ International	07	07			
	(iv) Visiting Faculty from the University to other Universities National / International	00	00			
	(v) Enrolment under ARPIT Programme for Teaching Faculty of the University	00	10			
	(vi) % of vacancy in nonteaching faculty	90%	10%			
4.	<b>Academic Outcomes :</b>					
	(i) Number of students placed through campus interviews for employment	10	20			
	(ii) Number of students qualified for NET/ GATE/SET/ SLET/ Ph.D	18	44			
	(iii) Other (to be specified by CU)	00	00			
	(iv) No. of working days	180	180			
5.	<b>A. Research:</b>					
	(i) Number of papers published in UGC listed journals	136	170			
	(ii) Research Projects sanctioned / completed	26	35			
	(iii) Participation of faculty in IMPESS, IMPRINT, SPARC, STARS etc and DSF Funding Programme	00	10			
	<b>B. Others</b>					
	(i) Books / Chapters	31	40			
	(ii) Policy Reports	00	05			
	(iii) Invited lectures / seminars (only Foreign Universities)	26	35			
6.	(i) Amount of Research Grant (Extra-mural funding) Rs. In crores.	2.76	4.0			
	(ii) Consultancy (Rs. In crores)	0.01	0.25			
7.	<b>(i) Patents</b>					
	(a) Filed	04	05			
	(b) Awarded	02	02			



	(ii) Exceptional International Awards / Honours	0	1			
8.	Co-and Extra-curricular Activities (Sports, extension activities etc.	10	12			
9.	<b>Governance</b> (i) Digitalization of Administration (list the areas – Students enrolment, Administration etc.)	05	05			
	(ii) Cashless Transaction (list the items such as students fees, salary etc.) Semester Fee, Miscellaneous Fee Vendor Payment	All	100%			
	(iii) Setting up of Grievance Redressal Mechanism (both online and offline)	Yes	Yes			
10.	<b>Budget</b>					
	(i) % of utilization of funds received from UGC	74%	82%			
	(ii) Other sources	1.14 cr.	2.0 cr.			
11.	<b>Finance :</b>					
	(i) Internal resources to total budget (%)	2.5%	2.7%			
	(ii) Corpus Funds (in crores)	Nil	Nil			
	(iii) Support from Alumni	Nil	Nil			
12	<b>RANKING</b>					
	(i) NAAC	B++	B++			
	(ii) NIRF Ranking (overall)	Not Eligible	150-200			
	(iii) NIRF Ranking (Discipline)	Not Eligible	150-200			
	(iv) Times Higher Education (THE)/ QS World/BRICS/Asla Ranking, as applicable	Not Eligible	500-600			
13.	<b>Contribution to the Local Society Activities organized</b>					
	(a) Participation in Unnat Bharat Abhiyan.	05	05			
	(b) Adoption of Village, Blood Donation Camp, Legal Aid Camps etc.	07	07			
	(c) Amount spent	0.53 lac	1.0 lac			
14	<b>Status of Statutory positions: (*)</b>					
	(i) Pro Vice Chancellor	Vacant	Will be filled			
	(ii) Registrar	In Charge	Will be filled			
	(iii) Finance Officer	In Charge	Will be filled			
	(iv) Controller of Exams.	In Charge	Will be filled			
	(v) Librarian	Vacant	Will be filled			

- Note:** (i) Programme of Action for each item (1 to 14) as applicable may be given in a separate sheet (**Appendix**)  
(ii) University may add new areas of digitalization in point no.9 which they have done during the year of the Report.  
(iii) Efforts may be made during the year for increasing rank/score in the next cycle.

#### Grading and Overall Grading

Achievements (in %)	Grade	Score
>= 90%	Out standing	6
>=70% but <89%	Excellent	5
>=60% but <69%	Very good	4
>=50% but <59%	Good	3
>=40% but <49%	Average	2
>=30% but <39%	Fair	1
<= 29%	Poor	0

Average score =  $\sum S/6$  and the Grade is assigned as per the scale given above.

*[Signature]*  
28/4/15



**APPENDIX**

**Memorandum of Understanding (MoU) among Central University of Gujarat,  
Ministry of Human Resource Development (MHRD) and University Grants  
Commission for 2019-20**

**Detailed Programme of Action for Item No. 1 to 14 of Annexure**

Sl. No.	Performance Parameters	Programme of Action
1.	<b>Access: Student annual in-take</b> UG PG M.Phil Ph.D (Weightage $0.25 \times (UG+1) \times (PG+1) \times MPhil + 3 \times Ph.D$ )	The University will have adequate Hostel facilities to accommodate the students and most of the vacant teaching posts shall be filled on priority basis.
2.	<b>Equity and Diversity:</b> (i) % age of women students (ii) % age of students from other State (iii) % age International students	(i) & (ii): University has joined CUCET for admission in AY 2019-20. As a result, the Student strength will increase.  (iii): Necessary guidelines have been framed and Nodal Officer has been appointed.
3.	<b>Quality : Strengthening Faculty</b> (i) Student-Teacher Ratio (ii) % age of vacancy (permanent faculty / sanctioned strength) (iii) Visiting Faculty from other Universities National/ International (iv) Visiting Faculty from the University to other Universities National / International (vii) Enrolment under ARPIT Programme for Teaching Faculty of the University (viii) % of vacancy in nonteaching faculty	(i) & (ii): Most of the vacant teaching posts shall be filled on priority basis.  (iii) & (v): Necessary guidelines in line with UGC directives have been framed to facilitate appointment of Visiting Faculty. University will encourage more faculty to undertake courses under ARPIT.  (vi) The recruitment to non-teaching positions will be undertaken.
4.	<b>Academic Outcomes :</b> (i) Number of students placed through campus interviews for employment (ii) Number of students qualified for NET/ GATE/SET/ SLET/ Ph.D (iii) Other (to be specified by CU) (iv) No. of teaching days	The University has received a project from MHRD to establish Equal Opportunity Cell that conducts coaching classes for entry to Civil Services and other competitive exams, NET-JRF coaching and discipline centric remedial classes. The University has recently started inviting industries at its campus and the figure is likely to increase at faster pace in the future. However, most of the students are placed in various reputed organizations through off campus interviews.
5.	<b>A. Research:</b> (i) Number of papers published in UGC listed journals (ii) Research Projects sanctioned / completed (iii) Participation of faculty in IMPESS, IMPRINT, SPARC, STARS etc. and DSF Funding Programme <b>B. Others</b> (i) Books / Chapters (ii) Policy Reports (v) Invited lectures / seminars (only Foreign Universities)	Recruitment of quality faculty against the vacant teaching posts shall be filled on priority basis. The university is promoting INSPIRE faculty to join the University. Promotional measures for enhancing and facilitating research are being undertaken. The University Library have subscribed to DELNET membership for Inter-Library Loan. It also offers access to research papers, journals and e-books through E-Shodh Sindhu. Furthermore Library is conducting information literacy programmes to access e-resources online. To ensure quality research in the University, procurement of better plagiarism software has been initiated. The University has moved to Library Management Open Source Software KOHA. Establishment of CISED and Industry Interface Cell is also underway.
6.	(i) Amount of Research Grant (Extra-mural funding) Rs. In crores. (ii) Consultancy (Rs. In crores)	Same as on Sr.No.-5.

*[Handwritten Signature]*



7.	(i) Patents (a) Filed (b) Awarded (c) Exceptional International Awards / Honours	Same as on Sr.No.-5.
8.	Co-and Extra-curricular Activities (Sports, extension activities etc.	Groups and clubs for promotion of Art, Culture and Heritage have been constituted:  i Centre for Community Development ii Unnat Bharat Abhiyan Cell iii Youth Red Cross iv National Service Scheme v Book Reading Club vi Movie club
9.	<b>Governance</b> (i) Digitalization of Administration (list the areas – Students enrolment, Administration etc.) (ii) Cashless Transaction (list the items such as students fees, salary etc.) Semester Fee Miscellaneous Fee Vendor Payment (iii) Setting up of Grievance Redressal Mechanism (both online and offline)	While student enrolment and fees collection is already in digital mode, the University is in the process of digitizing administrative transactions. The University has also adopted the mechanism to ensure cashless transactions under PFMS and eventually all transactions will be made using EAT module. The university has put in place a robust Grievance Redressal Mechanism as per UGC regulations, 2012 for effective redressal of grievances in addition to other instruments like ICC and Ant-ragging Cell.
10.	<b>Budget</b> (i) % age utilization of funds received from UGC (ii) Other sources	Every care shall be taken to utilize the grants received well in time.
11.	<b>Finance :</b> (i) Internal resources to total budget (%) (ii) Corpus Funds (in crores) (iii) Support from Alumni	University will enhance the internal resources through gradual fee hike, endowments, consultancy and research project etc.
12.	<b>RANKING</b> (i) NAAC (ii) NIRF Ranking (overall) (iii) NIRF Ranking (Discipline) (iv) Times Higher Education (THE)/ QS World/BRICS/Asla Ranking, as applicable	Qualitative measures are being adopted in Academics, Research, Extension and Outreach Activities to ensure the University's place among top Universities.
13.	<b>Contribution to the Local Society Activities organized</b> (a) Participation in Unnat Bharat Abhiyan. (b) Adoption of Village, Blood Donation Camp, Legal Aid Camps etc. (c) Amount spent	Centre for Community Development and Unnat Bharat Abhiyan Cell, Youth Red Cross, National Service Scheme, Legal Aid Clinic and other organs of the University are committed to undertake the social outreach initiatives with more rigour and enthusiasm.
14.	<b>Status of Statutory positions: (*)</b> (i) Pro Vice Chancellor (ii) Registrar (iii) Finance Officer (iv) Controller of Exams. (v) Librarian	All Statutory Posts are vacant at the moment. They will be re-advertised soon.