



गुजरात केन्द्रीय विश्वविद्यालय  
(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के तहत स्थापित)  
CENTRAL UNIVERSITY OF GUJARAT  
(Established Under Central Universities Act 2009)

Prof. N. Rajaram  
Registrar (Offg.)

By Speed Post/Regd. Post/By Hand

22.05.2015

F. No.2-3(11)/2015-Admn / 675

Sub: Correction of minutes of 11<sup>th</sup> Meeting of the Academic Council – Reg.  
Ref F. No.2-3(11)/2015-Admn. dated 07.05.2015

Sir,

In continuation to the above-referred Minutes of the 11<sup>th</sup> Meeting of the Academic Council, may I request you to kindly read Resolution No. 19 as under:-

The CUG Grading System Committee and Academic Ordinance Updation Committee, constituted by the competent authority, has proposed a conversion formula from FGPA to Percentage at the end of UG and PG programme of the University. During the discussion Dr. Sanjeev Kumar Dubey, I/C COE, briefed the Academic Council about the need to have such a formula as demanded by the students. After due deliberation, the Academic Council approved the conversion formula from FGPA to percentage as proposed by CUG Grading System Committee and Academic Ordinance Updation Committee for the students enrolled in the University for 2014-15 and earlier. However Prof. N. Rajaram added that the UGC is revising the grading and credit structure of PG and UG programmes. Therefore, from the academic year 2015-16, the University is required to adopt the same as suggested by the UGC.

In place of

During the discussion on the report of Grading Committee, Dr. Sanjeev Kumar Dubey, I/C COE, briefed the Academic Council about the inquiries received by them from the students and employers regarding the percentage. There is a need to work out on percentage formula for benefits of students (Prof. N. Rajaram added that the UGC is revising the grading and credit structure of PG and UG programmes. Therefore, from the academic year 2015-16, the University is required to adopt the same as suggested by the UGC). After due deliberation, the Academic Council approved the report of Grading Committee for the students enrolled in the University.



गुजरात केन्द्रीय विश्वविद्यालय  
(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के तहत स्थापित)  
CENTRAL UNIVERSITY OF GUJARAT  
(Established Under Central Universities Act 2009)

Prof. N. Rajaram  
Registrar (Offg.)

By Speed Post/Regd. Post/By Hand

Yours sincerely,

Registrar (Offg.)

All members of Academic Council

**CENTRAL UNIVERSITY OF GUJARAT**

**Minutes of the 11<sup>th</sup> Meeting of the Academic Council held on 13<sup>th</sup> March  
2015 at 11:00 AM in the Conference Room of the University**

The following members of the Academic Council were present:

S. No.	Name	Designation
1.	Prof. S.A. Bari, Vice-Chancellor	Chairperson
2.	Prof. Sushma Yadav	Member
3.	Prof. Sonajharia Minz	Member
4.	Shri Priya Ranjan Kumar	Member
5.	Prof. Man Singh	Member
6.	Prof. M.H. Fulekar	Member
7.	Dr. Sanjay Kumar Jha	Member
8.	Prof. Alok Kumar Gupta	Member
9.	Dr Sanjeev Kumar Dubey	Member
10.	Dr. Jaya Prakash Pradhan	Member
11.	Dr Vinod Sen	Member
12.	Dr Indira Dutta	Member
13.	Dr. Atanu Bhattacharya	Member
14.	Dr Balaji Ranganathan	Member
15.	Dr. Chhagan Lal	Member
16.	Dr. Prakash Jha	Member
17.	Shri Vinai Kumar Donthula	Member
18.	Dr. Mohandas Singh Nongmaithem	Member
19.	Dr. Kunal Sinha	Member
20.	Dr. Rajesh Singh	Member
21.	Dr. Umesh Chand Singh Yadav	Member
22.	Mr. Rohit Patel	Member
23.	Prof. N. Rajaram, Dean, SSS & Registrar (Offg.)	Secretary

The following could not attend the meeting:

S. No.	Name
1.	Prof. P.G. Jogdand
2.	Prof. Nisar-ul-Haq
3.	Prof. Arti Nanavati
4.	Ms Feba David

The following attended the meeting to assist.

1. Dr. Gitesh Joshi, Joint Registrar
2. Mr Tarun K. Soni, Section Officer
3. Mr Mukesh Parmar, A.R. & P.S.

At the outset, Prof. N. Rajaram, Registrar welcomed all the members and expressed his warm welcome to new members of the Academic Council, who are attending the meeting for the first time. Thereafter, he requested all the members and officials present in the meeting to introduce themselves. Prof. S. A. Bari, Vice Chancellor also extended warm welcome to all the members and briefed the members about the academic development that has taken place since the 10th Meeting of Academic Council.

1. Relooking various academic ordinances, regulations and procedures and making them inconsonance with rules and guidelines of University Grants Commission and MHRD.
2. Meeting with Deans, Chairpersons and faculties of Schools/Centres to assess the academic activities of each Centre and School.
3. Rearranging certain academic procedures as per UGC and MHRD guidelines.
4. Initiating extension and outreach activities.
5. Initiating Academic Audit of various programmes.

Thereafter, he requested Registrar to take-up the items of Agenda

**01. To confirm the Minutes of 10<sup>th</sup> meeting of the Academic Council held on 28.10.2014.**

Considered and confirmed the Minutes of the 10<sup>th</sup> meeting of the Academic Council held on 28.10.2014, (as already circulated.)

**ACTION TAKEN REPORT ON THE MINUTES**

**02. To note the report on Action Taken on the Minutes of the 10<sup>th</sup> meeting of the Academic Council held on 28.10.2014**

While considering the action taken report on the minutes of 10<sup>th</sup> meeting of Academic Council, Prof. N. Rajaram, Registrar informed that the University at present is facing problem of insufficient space and infrastructure needed for starting a two year master programme in Centre for Studies in Social Management, SSS from the academic year 2015-16. Therefore, the University has decided to postpone the starting of the said programme for one year.

The Vice Chancellor also shared his last five months' experience and informed that the present infrastructure of the University and availability of temporary space to run the University is very much overburdened due to large number of students. So, admitting new students will create an enormous pressure on the already overloaded facilities and faculties in the University. Therefore, it is advisable to postpone the starting of M. A. Programme for one year. He also advised that any programme should not be started without adequate infrastructure, planning, facilities etc. Before starting any programme, the University should take into consideration the aspect of proper requirements and also adhere to the UGC norms including teaching- non teaching staff ratio, faculty-student ratio etc. It is necessary to rectify the mistakes of the past.

All the members agreed with the view of the Vice Chancellor and assured that in the academic interest of the University, the whole Academic Council will stand with him and also authorize him to take necessary action for the improvement of academic standards of the University.

After this introductory remarks, Registrar provided additional information about the action taken on item no. 13 and informed that the Action Taken on this item has been given in supplementary agenda to this meeting. However, University Grants Commission is going to implement a new format under Choice Based Credit System. The academic council thereafter resolved to approve the report on Action Taken of last Academic Council.

#### ITEM NOTED

- 03. To Note the EC Resolution for Change in the nomenclature of M.Phil./Ph.D programme in "Science, Society and Development" to "Studies in Science, Technology and Innovation Policy" from the academic year 2014-15**

Noted the EC Resolution for change in nomenclature of M. Phil/Ph.D. programme in "Science, Society and Development" to "Studies in Science, Technology and Innovation Policy" from the academic year 2014-15

- 04. To note the EC Resolution on Constitution of a Committee consisting of all Deans for further recommendation on UGC Non-NET Fellowship Guidelines**

Noted the constitution of a Committee consisting of all Deans for further recommendation on UGC Non-Net fellowship guidelines.

- 05. To note the EC and FC Resolution on fees Structure for (a) foreign students and (b) Indian students for admission in UG/PG and Research programmes.**

While taking note of Item No. 5, on the issue of fees concession to the foreign students, Prof. Man Singh, Dean, School of Chemical Sciences requested for providing suitable hostel accommodation to foreign student who are presently studying in School of Chemical Sciences. Prof. N. Rajaram asked Prof. Man Singh and Coordinator of Foreign Student Support Cell to give suggestions for a proper solution looking into the present available hostel infrastructure of the University. Dr. Attanu Bhattacharya briefed about the practice followed in the University for providing hostel accommodation facility to foreign students whereby the students are allowed to stay for a short duration in the guest house. The AC took note of the Executive Council resolution and Finance Committee resolution not to approve reduction in fee structure for foreign students and for Indian students in the admission of UG/PG and Research Programmes.

**06. To note EC Resolution to start various collaborate course and programmes, in Public Private Partnership mode.**

At the outset, the Vice Chancellor briefed about the initiatives taken by the University Grants Commission and MHRD for promoting Public Private Partnership mode. The vision behind this initiative is to invite the industries, NGOs and educational institutions, to become a part of academic activities of the University and also fulfil the requirement of skilled personnel to the industry with a goal of 100 % placement of university students who pass out. Using the expertise of faculties and availability of sophisticated instruments, the University could frame syllabus according to the need of the industries so that the students can be benefited through campus placement. Prof. Sushma Yadav advised the University to proceed cautiously with Public Private Partnership mode by ensuring the first preference to the academic interest of the university. All the members including Vice Chancellor agreed with the view of Prof. Sushma Yadav and Vice Chancellor assured that those proposals will be cleared only after due consideration and the approval of concerned Bodies. The Academic Council took note of EC resolution to start various collaborative courses and programmes in PPP mode.

**07. To note the EC Resolution on reducing intake of students in various academic programmes from the academic year 2015-16**

While noting the EC resolution on fresh intake of students Prof. N. Rajaram, Registrar briefed the members about the present situation of available infrastructure like hostel accommodation, classrooms, faculty, laboratory space, area of temporary campus etc. He also informed that the University, at present, can only accommodate about 500 students. However there are approximately more than 1000 students studying in the University campus. Further, the University is not allowed to hire private space and therefore, in the last EC meeting a detailed discussion on this issue had taken place and EC unanimously resolved to authorize the Vice Chancellor to manage and monitor intake of students in various programmes for the academic year 2015-16. The Vice-Chancellor also pointed out that continuous annual admission to M.Phil.-Ph.D. integrated programme has resulted in violation of UGC prescribed norms of teacher-student ratio hence they have to be looked into while making new admission. The Vice Chancellor also informed the view of Govt. of Gujarat for allocation of land to the University and the details of meeting held at MHRD, New Delhi for the allocation of land to the University. Vice Chancellor is very hopeful of getting land for CUG in the near future. The AC noted the item.

**08. To note the EC resolutions to start Community College in the Campus as per UGC Guidelines and MHRD policy**

Noted the EC Resolution to start Community College in the Campus by the University. The Vice Chancellor informed that to begin with in Community College, only skill based courses will be offered on diploma basis and also only after working hours of the University. These courses will be offered to the local students so that the issue of hostel requirement does not arise and thus there is no increase in the burden on existing available infrastructural facilities of the University. The Registrar also informed that there is a provision to adopt any existing college or institution as a Community College. The CUG may also collaborate with public & private institutions who have expertise in specific areas.

**ITEMS CONSIDERED**

**09. To Consider to establish Centre for Health, Culture and Personality Development**

**10. To Consider to start (1) M.Sc. Yogic Science (2) M.A. in Yoga, Naturopathy, and Human Consciousness (3) P.G. Diploma in Yoga (4) P.G. Diploma in Yoga Therapy (5) Ph.D. in Yoga and Allied Sciences**

**11. To Consider to create teaching and non-teaching posts for proposed Centre for Health, Culture and Personality Development and new courses**

Item No. 9, 10 and 11 of the agenda were considered together. Prof. N. Rajaram, Registrar placed before the members of the AC the vision for establishing Centre for Health, Culture and Personality Development. He added that this will also provide facility to existing students to study add-on courses and also for overall development of them. Different courses of Positive Health, Personality Development, Physical and Mental Health, Yoga etc. will be offered by this center. Prof. Sonajharia Minz appreciated the vision of the University. She said this is very much required in present circumstances for the students. Prof. Sushma Yadav supported the view of Prof. Sonajharia Minz. The Vice Chancellor thanked Prof. Sonajharia Minz and Prof. Sushma Yadav for appreciating the vision behind starting this Centre. He added that University Grants Commission has spelt out various thrust areas. This is one of the focus in new education approach of Government of India. The courses under this center will be offered to the new students as well as existing students as an add-on course. The University is thinking to start initially diploma courses under this center and only after getting its own campus and with adequate infrastructure will full-fledged UG and PG courses be started. Prof. Sushma Yadav suggested to take help and opinion of experts of concerned subjects for preparing syllabus. The Vice Chancellor assured that a draft syllabus given with the agenda Item no. 11 was provided and prepared by the experts of this area. However, the University will constitute a committee consisting of various subject experts to look into the content of the syllabus according to the requirement of the center of the University. The Academic Council approved and recommended the same to the EC to consider establishing of Centre for Health, Culture and Personality

Development and also establishment of teaching and non-teaching positions as proposed for following courses and also to approve the amendment in Statute 40 (as annexure -1).

1. M. Sc. Yogaic Sciences ( four semester)
2. M.A. in Yoga, Naturopathy and Human Consciousness (four semesters)
3. P. G. Diploma in Yoga (two semesters)
4. P.G. Diploma in Yoga Therapy (two semesters)
5. Ph.D. in Yoga and Allied Sciences

**12. To consider to establish (1) School of Pharmaceutical Sciences (2) School of Management (3) school of Technology and (4) School of Earth Sciences and Remote Sensing.**

Prof. N. Rajaram, Registrar informed about the decision of the university to establish (1) School of Pharmaceutical Sciences (2) School of Management (3) School of Technology and (4) School of Earth Sciences and Remote Sensing. He also gave brief context to this proposal by explaining the industrial scenario in the State of Gujarat, wherein the state is a hub of pharmaceutical industries, automobile industries and many multi-national companies and institutions of national importance. Dr. Prakash Jha joined the discussion and added that ISRO and PRL have world class sophisticated instruments and they are providing faculty to utilize this for the benefit of the students of various institutions. If, Central University of Gujarat is going to start the programme in Earth Science and Remote Sensing, the facilities available at ISRO and PRL can be used by the students of the University and our University will not be required to purchase costly equipments. The Vice Chancellor told members that there are only a few places in India where programmes on Earth Science and Remote Sensing are offered. Various departments of Govt. of India like DRDO/ISRO Remote Sensing are providing huge financial assistance for doing R&D activities in this subject. It will be very useful for the society at large and also for the students, if the university will start this school. Since, these schools require prescribed facilities as per the regulating bodies, the University will start the courses under these schools as and when the facilities are available. Thereafter, Academic Council resolved to approve and recommended to EC to establish these four schools and also to amend statute no. 40 (Annexure-1).



**13. To note the Resolution not to extend provision No. 9.6 of Ordinance No. 14 of PG Students to M.Phil. students**

The AC noted the view of Executive Council and resolved not to approve the benefit of provision no. 9.6 of Ordinance No. 14 to the students of M.Phil.

**14. To consider the eligibility criteria for Research Supervisor of M.Phil. and Ph.D. programme**

The Vice Chancellor placed before the AC the present situation of faculties and supervisors of M.Phil/Ph.D programmes in the University. In continuation, he added that the University is yet to frame eligibility criteria for Research Supervisor for M.Phil/Ph.D programmes. In situations in some centres of the University there are faculties recruited on contract basis, who are guiding students of M.Phil and Ph.D. In these circumstances, if the guide discontinues his/her service, the University will be put in a awkward situation. In light of this he also showed concern regarding implementation of UGC regulations and the validity of CUG degree. He added that the decision has been taken earlier in the matter and if question is routed on the guide - student ratio for M.Phil.-Ph.D. programme, the University is not in a position to answer. University Grants Commission vide its regulations gives liberty to the University to lay down criteria for faculty to be recognized as Research Supervisor both for M.Phil and Ph.D programmes. Therefore, looking to the present situation, the University is required to specify guidelines for eligibility to be a supervisor for these programmes. AC was requested to give its suggestions for framing the guidelines. Prof. Sushma Yadav and Prof. Sonajharia Minz recommended that number of publications, research experience in terms of years, number of years of service and approval of statutory bodies etc. are the general criteria for recognition of research supervisor for M. Phil/Ph.D. degree. They also suggested to constitute a committee for prescribing guidelines, which will submit its report to the Academic Council. Dr. Balaji Ranganathan suggested that outside faculty can be recognized as M.Phil/Ph.D supervisor of this University as a stop-gap arrangement till the University finalizes its criteria. After due deliberation the AC agreed in principle to frame the guidelines for eligibility criteria for Research Supervisor by constitute a working group. AC also authorized the Vice Chancellor to make recommendations and to place the guidelines for approval before EC.

**15. To consider the recommendation of School Board, School of Language, Literature and Culture Studies regarding for "Revised Syllabi" for various Centres**

**16. To consider the recommendation of School Board – School of International Studies.**

Item No. 15 and 16 of supplementary agenda was considered together. The Vice Chancellor shared with members of AC, the discussion of various meetings with faculty members of the University chaired by him and information about the academic issues related to Schools and Centers of the University. During the discussion with faculties it has come to the notice that there is no uniformity in terms of evaluation pattern

/grade/marks/credit etc. in centres. There is also a different grade/credit structure in different programmes even coding of subject is also changed in every semester. Generally the credit/grade/coding should remain uniform under a particular school and for any given batch of admissions. Therefore, streamlining of present academic structure is very much necessary. Prof. Sushma Yadav agreed with the view of Vice Chancellor and suggested to streamline the grading/marking/credit system in all the centers under a particular school. Prof. N. Rajaram, Registrar informed that the University Grants Commission is going to implement a new uniform pattern of grading system across the country w.e.f. Academic Year 2015-16. In view of the above discussion the Academic Council resolved to refer back the matter to the concerned school's boards for incorporating the above inputs of the council and bring about uniformity.

#### **Supplementary Agenda Items**

**17. To consider recommendation of School Board – School of International Studies to change the name of Centre for International Politics and Governance to Centre for International Politics.**

Dr. Sanjay Jha, Dean, School of International Studies briefed the members about the changes required in the name of center in detail. After due deliberation Academic Council considered the recommendation of school board and recommended EC to approve a draft Statute No. 40 (annexure-1).

**18. To consider to change of nomenclature from Academic year 2015-16, starting M.A. in Sociology**

The Academic Council considered the change of nomenclature of said programme as per list of specified degrees published by UGC and recommended EC to approve the change of nomenclature by starting M.A. programme in Sociology from the Academic Year 2015-16 and also discontinue the existing M. A. in Society and Development.

**19. To consider the report of Grading Committee**

During the discussion on the report of Grading Committee, Dr. Sanjeev Kumar Dubey, I/c COE, briefed the Academic Council about the inquiries received by them from the students and employers regarding the percentage. There is a need to work out on percentage formula for benefits of students (Prof. N. Rajaram added that the UGC is revising the grading and credit structure of PG and UG programmes. Therefore, from the academic year 2015-16, the University is required to adopt the same as suggested by the UGC). After due deliberation, the Academic Council approved the report of Grading Committee for the students enrolled in the University.

**20. To consider the recommendation to condone the deficiency in credits acquired during the first three years of the 5 years M.A. Integrated Programme**

Item No. 20 and 21 considered together. While considering the recommendation, Prof. Alok Kumar Gupta and Prof. N. Rajaram briefed about the existing provision of ordinance No. 14, wherein five year integrated M.A. programme, a student is required to earn minimum of 130 credit at the end of three years to be eligible for B.A. Honor's degree. During the course of time it is found that some students left the M.A. programme after completing three years without fulfilling the requirement of prescribed number of credit for getting B.A. Honor's degree. This is due to shortage of faculty in the University. Therefore, the Academic Council is requested to condone as one time exemption for the existing students who enrolled in five year integrated M.A. programme. Prof. Sonajharia Minz was of the opinion that it is not a fault of students but due to lack of faculty, they are unable to earn required credit of the programme. So, in the interest of students career Academic Council should consider their case sympathetically. The Academic Council unanimously decided to give one time exemption to students enrolled till the academic year 2014-15.

The reporting of the grading committees has taken to give the overall percentage on the basis of (GPA received) by students. With a permission of the Chair, Dr. Gitesh Joshi, Joint Registrar proposed a transitory provision of minimum of 100 credits for students who are enrolled in this University.

Finally, the Academic Council considered, approved and recommended to the Executive Council to approve the Transitory Ordinance No. 14-A placed in Annexure -1 and also to apply minimum of 100 credits for already registered student accordingly.

**Any other Item with Permission of the Chair.**

- 22. To consider the recommendation of CASR School of Language, Literature and Culture Studies to change course code for optional courses of under graduate students in Centre for Chinese Language and Culture and Centre for German Studies of SLL&CS.**  
The Academic Council considered and approved the recommendation of CASR, School of Language, Literature and Culture Studies to change course code for optional courses of UG students for Center for Chinese Language and Culture and Center for German Studies of SLL&CS.

The meeting ended with a vote of thanks to the Chair.



Registrar (Offg.)

Annexure-I to Resolution No. 9, 12 & 17

Existing Statute 40	Proposed Statute 40
<p><b>i. School of International Studies</b></p> <p>a) Centre for Security Studies</p> <p>b) Centre for Studies in International Politics and Governance</p>	<p>i. School of International Studies</p> <p>a) No change</p> <p><b>b) Centre for International Politics</b></p>
<p><b>ii. School of Social Sciences</b></p> <p>a) Centre for Studies in Society and Development</p> <p>b) Centre for Studies in Science, Technology and Innovation Policy</p> <p>c) Centre for Studies in Social Management</p> <p>d) Centre for Studies in Economics and Planning</p> <p>e) Centre for Gandhian Thought and Peace Studies</p>	<p>ii. School of Social Sciences</p> <p>a) No change</p> <p>b) No change</p> <p>c) No change</p> <p>d) No change</p> <p>e) No change</p>
<p><b>iii. School of Language, Literature and Culture Studies</b></p> <p>a) Centre for Comparative Literature and Translation Studies</p> <p>b) Centre for English Studies</p> <p>c) Centre for Chinese Language and Culture</p> <p>d) Centre for German Studies</p> <p>e) Centre for Studies in Hindi Language and Literature</p> <p>f) Centre for Study of Diaspora</p> <p>g) Centre for Gujarati Language and Literature</p>	<p>iii. School of Language, Literature and Culture Studies</p> <p>a) No change</p> <p>b) No change</p> <p>c) No change</p> <p>d) No change</p> <p>e) No change</p> <p>f) No change</p> <p>g) No change</p>
<p><b>iv. School of Chemical Sciences</b></p> <p>a) Centre for Studies in Chemistry</p> <p>b) Centre for Applied Chemistry</p>	<p>iv. School of Chemical Sciences</p> <p>a) No change</p> <p>b) No change</p>
<p><b>v. School of Life Sciences</b></p>	<p>v. No change</p>
<p><b>vi. School of Environment and Sustainable Development</b></p>	<p>vi. No change</p>
<p><b>vii. Centre for Library and Information Science</b></p>	<p>vii. No change</p>
<p>viii. Centre for Nano-science</p>	<p>viii. No change</p>
	<p>ix. Centre for Health, Culture and Personality Development</p>
	<p>x. School of Pharmaceuticals Sciences</p>
	<p>xi. School of Management</p>
	<p>xii. School of Technology</p>
	<p>xiii. School of Earth Sciences and Remote Sensing</p>

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A (HONS.) DEGREES.**

---

**1. Definitions :**

- 1.1 "Course" means a Semester Course.
- 1.2 "Credit" (c) is the weightage assigned to a course in terms of contact hours.
- 1.3 "Grade" means a letter grade assigned to a student on the basis of evaluation of a course on the ten point scale.
- 1.4 "Grade Point" (g) means the numerical equivalent of a letter grade assigned to a student in the ten point scale.
- 1.5 "Semester Grade Point Average" (SGPA) is a grade point average of a student calculated in the following manner.

$$SGPA = \frac{(g_1 \times c_1) + (g_2 \times c_2) + \dots}{\text{Total number of credits offered by the student during the Semester}}$$

- 1.6 "Cumulative Grade Point Average" (CGPA) means a cumulative index grade point average of a student calculated in the following manner:

$$CGPA = \frac{(g_1 \times c_1) + (g_2 \times c_2) + \dots}{\text{Total number of credits offered by the student upto and including the Semester for which cumulative index is required.}}$$

- 1.7 "Final Grade Point Average" (FGPA) is the final index of a student at the time of award of a degree calculated in the following manner:

$$FGPA = \frac{\sum_{i=1}^n C_i \times g_i}{\sum_{i=1}^n C_i}$$

$C_i$  = Credit of the  $i$ th course  
 $g_i$  = Grade point secured by the student in the course  
 $n$  = total number of courses prescribed for the student

- 1.8 Final Grade is the letter equivalent assigned to a student on the basis of his/her final grade point average at the time of the award of the degree.

**2. Eligibility for Admission to the course:**

- 2.1 A candidate shall be eligible for admission if he/she has passed the Senior School Certificate Examination (10+2) of a recognized Board of Secondary Education or an examination recognized by the University as its equivalent.

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

2.2 Candidates may also be offered admission to the 7<sup>th</sup> semester of the 10 semester integrated course leading to the Master's degree of the University or to a regular 4 Semester Master's Degree Programme, provided they have obtained a Bachelor's degree under 10+2+3 pattern recognized by the University or a degree recognized as its equivalent and provided that they have attained minimum proficiency in the subject at the time of admission as decided by the University from time to time.

2.3 No candidate shall be eligible for admission to the programme unless he/she has attained the age of 17 years for admission to the 1<sup>st</sup> semester of the 10-Semester programme as on **22nd July, i.e. the day on which the new academic session commences.**

**3. Disciplines for Master's Degree :**

Candidates may seek admission to programmes of Studies leading to the award of Master's Degree in any of the disciplines as may be decided by the Academic Council on the recommendation of the School Board concerned.

**4. Admission Procedure:**

Procedure for admission to the course leading to the Master's degree shall be laid down by regulations made in this regard under Statute 14(d)

**5. Registration of Courses**

5.1 Registration in the courses is the sole responsibility of a student. No student shall be allowed to do a course without **getting registered** or shall be entitled to any credits in the course unless he/she has been formally registered by the scheduled date to be announced by the University.

5.2 Late registration will be allowed up to a maximum of two weeks after the beginning of a semester on payment of late registration fee.

5.3 No student shall be allowed to add a course or substitute a course for another course not later than three weeks from the date of commencement of the semester. A student wishing to drop a course must do so as early as possible but and in no case later than six weeks from the date of commencement of the semester. No student shall be permitted to drop a course after the six-week period.

Provided that a student may take more optional courses than prescribed in the programme, in which case in the calculation of Final Grade Point Average only the prescribed number of optional courses in the descending order of the grades obtained by the student shall be included. For example, if a programme has 12 compulsory courses and 4 optional courses and a student credits 6 optional courses, his/her Final Grade Point Average shall be calculated on the basis of 12 compulsory courses and the first four optional courses, when all the six are ranked according to descending order of grades obtained by him/her. However, no student shall be permitted to register in a semester only to take an additional optional course.

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

**6. Faculty Adviser:**

The Centre through which a student seeks admission shall appoint an Adviser for each student from among the members of the faculty concerned. The Adviser shall advise the student about the courses to be taken and record them and his/her progress on the Course Card. The Card shall carry such entries as may be specified by Regulations.

**7. Duration of the course:**

7.1 The curricular work leading to the award of Master's Degree shall be spread over a minimum of 10 semesters, five Monsoon semesters and five Winter semesters.

Provided that the curricular work leading to the award of Master's degree in the case of students admitted under clause 2.2 shall be spread over a minimum of 4 semesters – 2 monsoon and 2 winter semesters.

Provided further that a semester or a year may be declared zero semester or zero year in the case of a student if he/she could not continue with the academic programme during that period due to illness and/or hospitalization or due to accepting a foreign scholarship/fellowship, subject to the fulfillment of requirements as laid down by the regulations. Such zero semester/year shall not be counted for calculation of the duration of the programme in case of such a student.

7.2 A student can take part in the curricular programme for the Five Year Master's Degree of the University upto a maximum of 14 semesters.

Provided that a student admitted under clause 2.2 can take part in the curricular programme for Master's degree of the University upto a maximum of 6 semesters.

7.3 The Monsoon and the Winter semesters shall commence from and end on a date to be fixed by Academic Council.

Provided that each semester shall ordinarily have 90 working days excluding the examination days.

7.4 A student who has taken the required curricular programme for a minimum of six semesters of the 10-Semester Programme will become eligible for the award of B.A.(Hons.) degree subject to his/her fulfilling the credit requirements and the grade point requirements prescribed in clauses 8.4 and 10.2 and 10.3.

**8. Credit requirements:**

8.1 The actual credit requirements in the case of a student or a group of students for the B.A (Hons.) degree shall be a minimum of **100 credits**. The actual credit requirements in the case of a student or a group of students for the Master's degree shall be 72 credits: 24 credits

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

from 6 core courses, 8 credits from 2 compulsory optional courses, 32 credits from 8 optional courses and 8 credits from 2 Field/Research Projects.

8.2 A student with the permission of the Department/School concerned may be allowed to carry additional load not exceeding 50% of the credits/courses a student is normally expected to cover in a semester.

8.3 A student shall not be permitted to **opt** for a course if he/she has not cleared the **previous** course(s) prescribed as a pre-requisite.

8.4 A student supplicating for the B A (Hons.) degree of the University under clause 7.4 shall be required to secure a minimum of 100 credits as per Clause 8.1 above.

**9. Evaluation:**

9.1 The system of evaluation for each course shall be laid down by the School Board on the recommendation of the **Board of Studies** of the Department/Centre concerned.

9.2 For courses having a semester examination, sessional work shall carry the same weight as the semester examination.

Field/Research Projects shall be evaluated on the basis of the report submitted on the projects.

9.3 The pattern and schedule of sessional work for each course of a semester shall be prescribed by the School Board on the recommendation of the Department (Centre) concerned and shall be made known to the students at the commencement of each semester.

9.4 The students shall be graded in each course on a 10-point scale, that is:

Grade	Grade Point
A+	9
A	8
A-	7
B+	6
B	5
B-	4
C+	3
C	2
C-	1
F	0

**Note :**

1. There shall be no rounding off of SGPA/CGPA/FGPA.
2. The SGPA/CGPA/FGPA obtained by a student is out of a maximum possible 9 points.

9.5 "Clearing a Course" shall mean the following:



**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

(a) For under – graduate level programmes :

A student clears a course only if he/she has cleared both the components, namely, sessional work and end semester examination (for courses having end semester examination) by securing a grade higher than 'F' in both of them, or only if he or she secures an overall grade higher than 'F' (for courses having no end semester examination). A student who fails in a course either by not clearing the sessionals and consequently being not eligible to appear in the end semester examination, or by failing in the end semester examination, or by absenting from appearing in the end semester examination (for courses having end semester examination) or by failing to secure an overall grade higher than "F" (for courses having no end semester examination), shall be required to repeat that course or clear another similar (core, optional, etc., as the case may be) course in lieu thereof irrespective of his/her performance in the sessional work.

(b) For post-graduate level programmes :

A student clear a course only if he/she has participated in the sessional work and has secured an overall grade higher than 'F' in that course' (for course having no end semester examination or for Field/Research Projects) or has participated in the sessional work and appeared in the end semester examination (for courses having end semester examination) and secured a weighted grade higher than "F" in that course. A student who fails in a course either by not participating in the sessional work and thereby securing an overall grade of 'F' (for courses having no end semester examination or for Field/Research Projects) or consequently being not eligible to appear in the end semester examination or by absenting from appearing in the end semester examination or by failing to secure a weighted grade higher than 'F' (for course having end semester examination), shall be required to repeat that course or clear another similar (core, optional, etc., as the case may be) course in lieu thereof.

9.6 A student who secures a grade higher than 'F' in a course may be permitted by the Department/Centre, keeping in view its academic constraints, to improve his/her grade by repeating that course once, subject to proviso of Clause 10.4 of the Ordinance.

Provided that a student who wants to repeat a course to improve his/her performance shall be allowed to do so only if he/she surrenders his/her earlier grade in the course by 16<sup>th</sup> August in case of the Monsoon Semester courses and by 1<sup>st</sup> February in case of Winter Semester courses. Having surrendered his/her earlier grade by due date, it will be his/her repeat performance in the course which will be taken into account to compute the SGPA and the CGPA. His/her transcript will however, reflect appropriately both the performances and the fact that he/she repeated the course/courses.

9.7 Examiners or Board of Examinations shall be appointed for each course by the School Board, on the recommendation of the Department/Centre concerned.

9.8 An application for admission to the end semester examination shall be made in the prescribed form and forwarded to the Dean of the School through the Head of the Department/Centre concerned and shall be accompanied by the following certificates:

(a) For under-graduate and post-graduate programmes :

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

- i) Participation and clearance in Sessional work.
- ii) Clearance of all dues.

**10. Grade Point Requirements/Minimum standard**

10.1 A student joining the 1<sup>st</sup> semester of the 10 semester programme or the 1<sup>st</sup> Semester of a regular 4-Semester Masters Programme will be required to maintain a CGPA of 3.00 in the core Courses at the end of second semester and thereafter.

A student joining the 7<sup>th</sup> Semester of the 10 Semester Programme will also be required to maintain a CGPA of 3.00 at the end of the 8<sup>th</sup> Semester and thereafter.

10.2 At the end of the sixth semester of the 10 semester programme, a student will be required to have a CGPA of 4.00 and also have cleared all the courses prescribed by the Department/Centre from 1<sup>st</sup> to 6<sup>th</sup> semesters to enable him/her to get B.A. (Hons.) degree and to continue in the Master's Programme.

10.3 If a student has a CGPA equal to or greater than 3.00, but less than 4.00 at the end of 6<sup>th</sup> Semester from the date of joining, he/she may use the additional 2 semesters to improve his/her grade atleast to 4.00 to get the B.A. (Hons.) degree and to continue in the Master's Programme.

10.4 A student in order to be eligible for the award of Master's Degree of the University must have fulfilled the following requirements: (i) he/she has taken and passed all the prescribed courses as laid down; (ii) he/she has obtained a CGPA of 4.00 at the end of the programme.

Provided that the students of Master's programme who are otherwise eligible for award of the degree, but have secured a CGPA less than 4.00 at the end of the permissible period of four semesters, may be allowed by the Department/Centre/School concerned to repeat Master's level courses in the 5<sup>th</sup> and 6<sup>th</sup> semesters, as per provisions contained in Clause 9.6 of the Ordinance, for improvement of CGPA.

10.5 (a) The end semester examination shall be conducted by the Departments/Centres under the overall guidance and direction of the Dean of the School within the dates specified by the University. The Head of the Departments/ Centres shall submit the award lists in respect of all courses to the Dean's office.

The end semester results shall be placed before the Dean of the School for approval after they have been screened by the Committee consisting of the Head of the Department/Centre and not more than three faculty members appointed by the Dean on the recommendations of the Head of the Department/Centre concerned.

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

(b) The final results at the end of the sixth and tenth semesters, i.e for the award of B.A(Hons.) and of Master's Degree, would be considered by a Committee of the School consisting of the Dean of the School as Chairman and Heads of the Departments/ Centres concerned as members and would be approved by the Vice-Chancellor before being announced.

10.6 The end Semester examination results and the final results at the end of the sixth and tenth semesters shall be forwarded by the Dean of the School to the **designated Office of the University** within the dates specified for record and further action.

**11. Courses of Study and Framing of the Syllabi:**

11.1 The Courses of study shall be approved by the School Board, on the recommendations of the **Board of Studies of the Department/Centre** concerned.

11.2 The Syllabi for the courses shall be approved by the Department (Centre) concerned which shall also prescribe text books for each course.

**12 Removal of the Name of a Student from the Programme:**

12.1 The names of students falling under following categories shall automatically stand removed from the rolls for the University :

(a) Those students who fail to fulfill the CGPA requirements as specific under clause 10.

(b) Those students who have already exhausted the maximum period of eight semesters for the B.A (Hons.) programme and six semesters for the M.A programme and have not fulfilled the requirements for the award of B.A (Hons.) /M.A degree as prescribed in clauses 10.2 and 10.4.

12.2 The School Board, on the recommendations of the Department/Centre, may remove the name of a student from a programme of study if:

(a) A student has still to clear courses which cannot possibly be cleared in the remaining period of study even if he/she is allowed to register the normal load for the remaining period plus 50% of this normal load.

**13** Notwithstanding what is contained in the Ordinance, the Academic Council may, in exceptional circumstances and on the recommendations of the Department/Centre and School Board as well as on the merits of each individual case, consider at its discretion and for reasons to be recorded relaxation of any of the provisions, **except** those prescribing CGPA/FGPA requirements.

**14** No candidate shall be eligible to register for the programme/courses if he/she is already registered for any full-time programme of study in the University or in any other University/ Institution.

**\*TRANSITORY ORDINANCE No. 14 A RELATING TO THE AWARD OF M.A, M.Sc., B.A  
(HONS.) DEGREES.**

---

15. The above provision of Ordinance shall be applied to the students who registered/enrolled till Academic Year 2014-15 only.
- 

\*Approved and adopted by the Executive Council vide item no..... at its meeting held on 25.03.2015.