



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद द्वारा पारित, केन्द्रीय विश्वविद्यालय अधिनियम, २००९ के तहत स्थापित)  
**CENTRAL UNIVERSITY OF GUJARAT**  
(Established by an Act of Parliament, the Central Universities Act, 2009)

**Prof. Sanjeev Kumar Dubey**

Controller of Examinations (Offg.)

By Fax / Hand / E-Mail / Speed Post

F.No. 8-7(1)/2011-A & E / 1094

16.04.2018

To,  
Deans/Chairpersons/Coordinators  
Central University of Gujarat  
Sector- 29/30  
Gandhinagar

Sub: Guidelines regarding Dissertation/thesis submission.

Dear Sir/ Madam,

Greeting from Central University of Gujarat!

Winter Semester 2018 is nearing completion in May 2018 and it is required that the submission of M.Phil. dissertations/Ph.D. thesis is done timely. In this regard, kindly find attached the guidelines regarding dissertation/thesis submission. This is to streamline the process of M.Phil. dissertation/Ph.D. thesis submission and evaluation.

All the schools/centres are requested to adhere to these guidelines with immediate effective.

Thanking you,

  
16.04.18

Prof. Sanjeev Kumar Dubey  
Controller of Examinations (Offg.)

Prof. Sanjeev Kumar Dubey  
प्रो. संजीव कुमार दुबे  
Controller of Examinations (Offg.)  
परीक्षा निबंधक (प्रभारी)  
Central University of Gujarat  
गुजरात केन्द्रीय विश्वविद्यालय  
Gandhinagar - 382 030  
गांधीनगर - 382 030.

Copy to:

1. Registrar
2. Finance Officer
3. All the faculty members
4. PA to VC
5. File Copy

**Guidelines regarding Dissertation/Thesis submission**

1. Before the submission of dissertation/ thesis, each scholar shall present a pre-submission presentation in front of faculty members, scholars of the school/ centre and faculty and scholars of other centres. Such presentation shall be organized by the centre chairperson/ school deans on the request of the concerned student duly endorsed by the supervisor.
2. The schools/ centres will provide following information immediately after the pre-submission presentation of the concerned student.
  - a. The panel of examiners in prescribed format dully recommendation by CASR (a list of 5 examiner's for M.Phil. dissertation & 10 for Ph.D. thesis with current contact information)
  - b. The minutes of the pre-submission presentation (format given in Annexure- I)
  - c. Approved final synopsis/summary after pre submission presentation (4 Copies).
3. Between the time of pre-submission presentation of dissertation/ thesis and actual submission of thesis, the CoE office will have the examiners appointed by Hon'ble V.C., and contact the appointed examiners for their consent by sending the copy of final synopsis. As soon as the thesis is submitted, the same will be sent to the consenting examiners for evaluation.
4. It is mandatory that each dissertation/ thesis must be submitted along with the anti-plagiarism certificate from approved software as authorized by the competent authority.
5. The dissertation/ thesis preparation shall be in accordance with the broader guidelines as given below:
  - a. The paper used for printing the thesis shall be A4 size.
  - b. Printing shall be in a standardized form, may be on both sides, an with 1.0 line spacing. The paper should be of good quality so that printing is not visible from reverse side.
  - c. A margin of at least 1.5 inches should be kept for easy viewing and reading post binding.
  - d. The title and the front cover pages shall have the title of thesis, name of the candidate, degree, and name of supervisor/ co-supervisor(s), place of research, month and year of the submission (format enclosed as annexure- II).



- e. The hard bound thesis cover should be in Royal Blue colour. The rim (side) of the binding shall mention 'M.Phil. dissertation'/ 'Ph.D. thesis' on top, candidate's name, and month and year of submission.
6. The dissertation/ thesis shall include a 'declaration of the scholar' (Annexure- III), and a 'certificate by the supervisor' (Annexure- IV).
7. The bound copies of dissertation (3 copies)/ thesis (4 copies) should be submitted to COE office along with a soft copy on CD. At the time of submission of dissertation/ thesis, chairperson and supervisors are requested to ensure that there is no discrepancy in the dissertation/ thesis title, synopsis and other related details and they should match with the information submitted by the school/ centres to COE office from time-to-time.
8. Submission of dissertation/ thesis must be supported by the following documents:
  - a. Final grade report of the course work.
  - b. Certificate of periodical progress review of the student by research advisory committee/ dean/ chairperson.
  - c. Minutes of pre-submission presentation before dissertation/ thesis submission (if not submitted earlier).
  - d. Evidence of presentation of one (1) research paper in a conference/ seminar for M.Phil. dissertation; and proof of publication of at least 1 research paper in refereed journal and two (2) paper presentations in conferences/ seminars related to the thesis topic.
  - e. With regard to UGC regulations 2009 and 2016, whichever is applicable, the M.Phil./Ph.D. student is required to include evidence for the paper presentation in conference/seminar paper published in the form of presentation certificates and/or reprints endorsed by the supervisor.
  - f. Anti-plagiarism certificate as mentioned in item 5, above.
10. The corrections/ comments/ suggestions by dissertation/ thesis examiners and viva-voce board must be incorporated in the final copy by the concerned students, which must be duly endorsed by the supervisor and dean/ chairperson. Certificate in this regard should be submitted (Annexure- V) along with corrected version of dissertation/ thesis in the form of soft copy on CD (2 copies) to COE office which will be sent to INFLIBNET for uploading. Only upon such submission the notification will be issued and provisional certificate will be provided to the candidate.
11. All the submissions of dissertations/ theses must be in compliance with CUG ordinance and UGC (Minimum standards and procedures for the award of M.Phil./Ph.D. degree) regulations 2009, and UGC (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degree) regulations 2016, whichever is applicable.



## Format for Pre-submission Presentation Report

Name of the Candidate:

Name of the Supervisor:

Title of the Dissertation/Thesis:

Date of Pre-Submission Meeting:

Sr. no	Faculty Members Present	Signature
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Suggestions made during the pre-submission:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

The suggestion made during the pre-submission presentation were accepted by the supervisor and the candidate, and the same will be incorporated in the dissertation/ thesis before submission.

Signature: Dean / Chairperson / Coordinator

Date:



[Title of the Dissertation/ Thesis]

Dissertation/ Thesis Submitted to



the Central University of Gujarat

for the award of the degree of

[Name of the degree]

In

[Subject Name]

[Name of student]

[Name of Supervisor(s)]

[Name of Centre]

[Name of School]

Central University of Gujarat

Gandhinagar, India

Month, Year

**DECLARATION OF THE SCHOLAR****Name of Centre**

I hereby declare that the work reported in the M.Phil. dissertation/ Ph.D. thesis entitled **"Title:"** submitted to **Central University of Gujarat, Gandhinagar, India** is an authentic record of my work carried out under the supervision of **[Name of Supervisor(s)]**. It is further certified that there is no plagiarism and this work has not been submitted for the award of any other degree/ diploma of this University or any other institution. I further attest that this work is original and that I am fully responsible for the content of my M.Phil. dissertation/ Ph.D. thesis.

**(Signature of the Scholar)****Name:** .....**Place:** .....**Date:** .....

**SUPERVISOR'S CERTIFICATE****Name of Centre**

This is to certify that the work reported in the M.Phil. dissertation/ Ph.D. thesis entitled "Title:", submitted by **Student's Name & Enrolment Number** to the **Central University of Gujarat, Gandhinagar, India** is a bonafide record of his / her original work carried out under my supervision. It is further certified that there is no plagiarism and this work has not been submitted for the award of any other degree / diploma of this University or any other institution. This work is being recommend for further evaluation.

**Place:****Signature of Supervisor****Date:**


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**Dissertation/ Thesis forwarded for evaluation**
**(Signature of Chairperson)****(Dean)****Name:** .....**Name:** .....**Centre / School:** .....**Centre / School:** .....**Place:** .....**Place:** .....**Date:** .....**Date:** .....

**SUPERVISOR'S CERTIFICATE**  
**(to be Submitted after viva-voce)**  
**Name of Centre**

This is to certify that in the M.Phil. dissertation/ Ph.D. thesis entitled "**Title:**", submitted by **Student's Name & Enrolment Number** to the **Central University of Gujarat, Gandhinagar, India** the query raised & suggestions provided by the examiners and viva voce board have been answered and incorporated. The final version of the dissertation/ thesis incorporating these changes is being submitted for further action.

**Signature of the Student**

**Place:**

**Date:**

**Signature of the Supervisor**

**Place:**

**Date:**

---

**(Signature of Chairperson/ Dean)**

**(Name: .....)**

**Centre / School: .....**

**Place: .....**

**Date: .....**





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18.04.2018

To,  
Deans/Chairpersons/Coordinators  
Central University of Gujarat  
Sector- 29/30  
Gandhinagar

Sub: Corrigendum regarding Annexure-II of Dissertation/thesis submission Guidelines.

Ref. 1- F. No. 8-7(1)/2011-A & E/1094 dated 16.04.2018.

Dear Sir/ Madam,

Greeting from COE Office!

With the reference to above subject and letter (Ref no. 1) regarding dissertation/thesis submission guidelines, Academic Council's suggestions included in the Annexure-II (with example) is being forwarded herewith for your further necessary action please.

Thanking you,

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18.04.18  
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Gandhinagar - 382 030  
गांधीनगर - 382 030.

[Title of the Dissertation/ Thesis]

Dissertation/ Thesis Submitted to the



Central University of Gujarat

for the award of the degree of

[Name of the degree]

In

[Subject Name]

(Name of the student)  
Research Student

(Name of the Supervisor)  
Research Supervisor

[Name of Centre]

[Name of School]

Central University of Gujarat

Gandhinagar, India

Month, Year

# Rise and Growth of the Naxalite Movement: A Case Study of Odisha, 1990 to 2015

Dissertation/ Thesis Submitted to the



Central University of Gujarat

for the award of the degree of

Master of Philosophy

In

Security Studies

Rajesh Patel  
Research Student

Dr. Rakesh Pandya  
Research Supervisor

Centre for Security Studies  
School of International Studies  
Central University of Gujarat  
Gandhinagar, India

January, 2018