CENTRAL UNIVERSITY OF GUJARAT
GANDHINAGAR

Minutes of the 21st Meeting of the Executive Council held on 13th November 2017 at 10:30 AM in the VLRC Conference Hall of the University at sector – 29 campus.

The twenty-first meeting of Executive Council (EC) of Central University of Gujarat was convened on the 13th November at 10:30 a.m. in the premises of the University to deliberate on the agenda circulated earlier and to take decisions on the important academic matters.

The Meeting of the Executive Council started with Hon'ble Vice-Chancellor, Prof. S. A. Bari welcoming the members present. The following members could not attend the meeting and were granted leave of absence.

1. Prof. Atul Kumar Johri
2. Prof. Pankaj Arora
3. Prof. T V Kattimani
4. Prof. Y. Narasimhulu
5. Prof. A. M. Pathan
6. Prof. Amita Singh
7. Prof. M. K. Sridhar
8. Prof. Girish Chandra Tripathi

Prof. Sanjeev Kumar Dubey, Controller of Examination, attended the meeting as Special Invitee.

Before the House took the items on the agenda for deliberations, Hon'ble Vice-Chancellor brought to the notice of the House a few major events and achievements of the University since the last meeting of EC.

1. The University was sanctioned an NSS Unit of 200 strength and University appointed a Nodal Officer for the same to undertake various activities.
2. The University prepared for entering into all mandatory agreements/registration such as between MHRD-UGC and CUG, CU Portal and GeM etc.
3. The University celebrated and undertook all activities such as Ek Bharat Shreshtha Bharat, Swachh Bharat Abhiyaan, Hindi Pakhwada, etc.
4. The Government of Gujarat vide a Notification No. JAMAN-1414/3994/G dated 18/10/2017 has resolved to allot land to Central University of Gujarat and issued orders to Collector, District Vadodara in this regard.

The House noted all these updates and then at the direction of the Hon'ble Vice Chancellor, the Registrar took up the items on the agenda for deliberation.

Item No.01/21/EC/13.11.2017

To confirm the Minutes of 20th meeting of the Executive Council held on 26.07.2017.

Resolution 1: As no comments/suggestions were received from members on the minutes, the House resolved to confirm and approve the minutes of 20th meeting of Executive Council.

Item No.02/21/EC/13.11.2017

To note and approve the report on Action Taken on Minutes of the 20th meeting of the Executive Council held on 26.07.2017.

Resolution 2: The action taken report on the resolutions of the 20th Meeting of the Executive Council was noted by the members of the Executive Council. The House further resolved that in Resolution No. 28 taken in the Executive Council meeting dated 26th July, 2017, the case of the candidate selected against the post of Professor in Education be sent to NCTE for advice and comments. Further, the House resolved that the post of Associate Professor (UR-01) in Centre for International Politics, School of International Studies be re-advertised.

Item No.03/21/EC/13.11.2017

To note credit policy framework of Higher Education Funding Agency (HEFA)

Resolution 3: As this the part of the MHRD policy conveyed through UGC, the Executive Council members looked into the details of the policy and noted the credit policy framework of Higher education Funding Agency (HEFA).

Item No.04/21/EC/13.11.2017

To note Annual allocation of funds for the year 2017-18 by UGC

Resolution 4: The Executive Council noted the allocation of funds by UGC for the year 2017-18 and advised the university to take up the matter of required additional funds with UGC.

Item No.05/21/EC/13.11.2017

To take note of various court cases in which the University and its Officers are made party

Resolution 5: The Executive Council noted the court cases and directed the university administration to take necessary and required steps in the interest of the university and its prestige by taking legal advice for proceeding further on all such legal matters as and when required.

Item No.06/21/EC/13.11.2017

To note on one-week Workshop for Young Scholars on Strategic and Security Issues in collaboration with Carnegie Endowment for International Peace, Washington DC, USA.

Resolution 6: The Executive Council noted the organization of workshop by the university in collaboration with Carnegie Endowment for International Peace, Washington DC, USA. The House also observed that the other Centres and Schools should hold similar conference/seminars with the help of funds from different funding agencies.

Item No.07/21/EC/13.11.2017

To note University's registration and data upload on CU Portal

Resolution 7: The Executive Council noted the upload of data by university on CU portal as per the directive of UGC given vide D.O. No. F.1-53/2017/(Website/CU) dated 4th August, 2017.

Item No.08/21/EC/13.11.2017

To note various activities undertaken by University under Ek Bharat Shreshth Bharat (EBSB) Abhiyaan

Resolution 8: The Executive Council noted various activities undertaken by the university under EBSB as per MHRD directive. The House appreciated the university's involvement in this national program.

Item No.09/21/EC/13.11.2017

To note the starting of new academic programs and recommencing of admissions into some of the existing programs with the approval of the Academic Council

Resolution 9: The Executive Council looked into the list of the programs presented before the house and discussed the issue concerning the number of admission and related academic matters and noted and approved the

commencement of new programs and recommencement of existing programs at the university.

Item No.10/21/EC/13.11.2017

To Note hiring of the services of Dr. Vivek Bhave and Dr. Anjana Ved as Medical Consultants

Resolution 10: The Executive Council noted the hiring of the services of Dr. Vivek Bhave and Dr. Anjana Ved as medical consultants by the university and approved the honorarium to be given to them.

Item No.11/21/EC/13.11.2017

To note the hiring of the services of Shri Chandrakant Seth as Accounts and Establishment Consultant

Resolution 11: The Executive Council noted the hiring of the services of Shri Chandrakant Sheth for supporting the university in streamlining audit and establishment related work and approved the honorarium to be given to him.

Item No.12/21/EC/13.11.2017

To note giving of additional charge of Registrar's office to Prof. Sanjay Jha

Resolution 12: The Executive Council noted and approved the additional charge of Registrar's office given to Prof. Sanjay Jha as an interim arrangement.

Item No.13/21/EC/13.11.2017

To note resolution of Govt. of Gujarat about allocation of land to Central University of Gujarat at Kundhela, Baroda

Resolution 13: The Executive Council noted the resolution of Govt. of Gujarat to allocate land to university at Kundhela, Baroda (District Vadodara). The House further strongly recommended that the university should request the Government of Gujarat for additional land as recommended by the site selection committee for this purpose and university administration may take the necessary steps in this regard.

Item No.14/21/EC/13.11.2017

To note the constitution of Building Committee as per UGC directions

Resolution 14: The Executive Council noted the constitution of Building Committee as per the UGC directive vide F. No.1-1/2012(CU) dated 12th March, 2017.

Item No.15/21/EC/13.11.2017

To take note of the AQAR of the University to be submitted to NAAC

Resolution 15: The Executive Council noted the AQAR of the university and approved the same for onward transmission to NAAC. The Executive Council members also pointed out that the IQAC should be more active and hold it meetings every month and sensitize the faculty and administrative supportive staff about academics, research, scholarship, funding and best practices in the university.

Item No.16/21/EC/13.11.2017

To note the giving of conveyance facility to university employees at subsidized rates

Resolution 16: The Executive Council noted and approved the providing of conveyance facility to university employees at subsidized rates. Hon'ble Vice Chancellor pointed out that many of the officials, particularly in administration, come early and leave late in the evening from Ahmedabad. Due to this extended work carried out beyond office hours and even in weekends and holidays, they had requested on reasonable payment for a vehicle to be provided. He also pointed out that if other more employees, both teaching and non-teaching, requests similar facility, the university may hire an bigger vehicle for the purpose.

Item No.17/21/EC/13.11.2017

To note on representation submitted by Prof. M. H. Fulekar on Seniority List of Professors

Resolution 17: The Executive Council noted the university's action of forwarding Prof. Fulekar's representation to UGC for advice and guidance.

Item No.18/21/EC/13.11.2017

To note extension of limited financial powers to Registrar holding additional charge of the office the Registrar.

Resolution 18: The Executive Council noted the extension of limited financial powers to Registrar holding additional charge of the office the Registrar and approved the same amount which the earlier Registrar was empowered with.

Item No.19/21/EC/13.11.2017

To note scheme of revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Finance Officer, Deputy Finance Officer

and Assistant Finance Officer following the revision of pay scales of Central Government employees on recommendations of the 7th Central Pay Commission.

Resolution 19: The Executive Council noted the MHRD communication about revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on recommendations of the 7th Central Pay Commission.

Item No.20/21/EC/13.11.2017

To note scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on recommendations of the 7th Central Pay Commission.

Resolution 20: The Executive Council noted the MHRD communication about revision pay scales of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on recommendations of the 7th Central Pay Commission.

Item No.21/21/EC/13.11.2017

To ratify the action taken by the Hon'ble Vice Chancellor renewing lease for the Pethapur Hostels

Resolution 21: The Executive Council ratified the university's action with regard to renewal of lease for Pethapur Hostels in view of the requests from students staying there.

Item No.22/21/EC/13.11.2017

To ratify the decision taken with regard to disposal of old furniture and other electronic goods like computers and air conditioners

Resolution 22: The Executive Council ratified the university's decision on disposal of old furniture and other electronic goods like computers and air conditioners after following the due procedure outlined by the Govt. of India.

Item No.23/21/EC/13.11.2017

To ratify the decision to award annual maintenance contract to Hitachi upon completion of warranty period

Resolution 23: The Registrar explained to the House that system of air-conditioners installed at VLRC required an AMC after one year. In view of this

requirement, the House ratified the decision to award annual maintenance contract to Hitachi.

Item No.24/21/EC/13.11.2017

To ratify the extension given to the teachers for joining services in CUG upon their selection

Resolution 24: The Registrar explained to the Executive Council that candidates from Central University of Jammu and Sikkim University had requested for extension to join the university upon selection which was approved by the Vice Chancellor. Subsequently, both the candidates joined CUG. The House ratified the extension granted to the teachers.

Item No.25/21/EC/13.11.2017

To ratify the extension given to M/s. Vigil Securities – manpower agency

Resolution 25: The Registrar explained that tender for the hiring of manpower has been prepared and it will be notified soon. In view of this, the House ratified the extension given to M/s Vigil Security Services till the new agency is hired. The Executive Council suggested that this should be done at the earliest.

Item No.26/21/EC/13.11.2017

To ratify the extension given to M/s. Unique Delta Force Security Pvt. Ltd.

Resolution 26: The Registrar explained that tender for the hiring of security services has been prepared and it will be notified soon. In view of this, the House ratified the extension given to M/s. Unique Delta Force Security Pvt. Ltd till the new agency is hired. The Executive Council suggested that this should be done at the earliest.

Item No.27/21/EC/13.11.2017
To consider and approve University guidelines on Non-Net Fellowship

Resolution 27: The House was briefed by the Registrar that the university was facing many issues in the implementation of Non-NET fellowship. Resultantly, the university had constituted a committee under the chairpersonship of Prof. Man Sinh. The Committee looked into all the issues and revised the existing guidelines which were approved by the Academic Council in its meeting held on 4th October, 2017. The House perused the Guidelines on Non-Net Fellowship and approved the same for implementation.

Item No.28/21/EC/13.11.2017

To consider and approve Draft Annual Report 2016-17

Resolution 28: The Executive Council approved the draft Annual Report 2016-17 to be sent to MHRD for placing it before the Parliament and authorized the Vice Chancellor for further necessary action.

Item No.29/21/EC/13.11.2017

To consider and approve MoU to be signed with UGC-MHRD & CUG

Resolution 29: The Registrar briefed the Executive Council about the tripartite MoU to be signed by university, UGC and MHRD as per the directions of Govt. of India. The Executive Council considered and approved the Draft of MoU and authorized the Vice Chancellor to take further necessary action in this regard.

Item No.30/21/EC/13.11.2017

To consider and approve the Draft SAR on the Annual Accounts of the University for FY – 2016-17

Resolution 30: The Executive Council approved the Draft SAR on Annual Accounts for the FY 2016-17 and authorized the Hon'ble Vice Chancellor to submit the final SAR to the MHRD for placing before the Parliament.

Item No.31/21/EC/13.11.2017

To consider and approve enhancing of age of superannuation for Medical officer

Resolution 31: The Executive Council considered and approved the communication of the MHRD for suitable adoption through an ordinance.

Item No.32/21/EC/13.11.2017

To consider the resignation of Dr. Atul Mishra, Asst. Professor, SIS and to note outstanding Audit Para against his pay fixation

Resolution 32: The Executive Council considered the resignation of Dr. Atul Mishra and resolved that the University may accept the resignation subject to the condition that he shall comply with any financial recoveries consequent upon the settlement of the pending audit para with regard to his pay fixation at CUG as and when such settlement is effected. An undertaking to that extent shall be obtained by the University from Dr. Mishra.

Item No.33/21/EC/13.11.2017

To consider and approve inserting amendment in Statute 22 – age of superannuation of teachers

Resolution 33: The Executive Council considered and approved the amendment in Statute 22 as proposed by the University in line with the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010 and observed that such amended statures may be sent to MHRD for Visitor's approval.

Item No.34/21/EC/13.11.2017

To consider and approve inserting provision for NPS in Statutes pertaining to Statutory Officers i.e. Vice Chancellor, Pro Vice Chancellor, Finance Officer, CoE and Librarian.

Resolution 34: The EC considered and approved the insertion of provision for NPS in relevant Statutes of the university through amendments therein and observed that such amended statures may be sent to MHRD for Visitor's approval.

Item No.35/21/EC/13.11.2017

To consider and recommend to University a policy on extending financial assistance to students and temporary staff for medical condition.

Resolution 35: The House appreciated the University's desire for formulating a welfare scheme covering students and temporary staff having severe/serious medical condition. Further the committee authorized the Hon'ble Vice Chancellor to decide on the extent of financial assistance in this regard to students and temporary staff of the University on case to case basis and advised the University to explore the possibilities of getting the students and the temporary staff insured under a suitable medical policy offered by any government insurance company. A few members asked the university to study as models such welfare insurance policies taken by other universities at a charge of nominal premium which should be included in student fees. Further, the Executive Council also advised that the university in its budget, as approved by FC, should fix a maximum amount to be used for this purpose annually.

Item No.36/21/EC/13.11.2017

To consider constitution of panel of advocates, senior and junior, for university and determining terms of payment.

Resolution 36: The House approved the University's proposal for constituting a Panel of Advocates and listed the following.

1. Mr. Arunbhai Oza
2. Mr. Bhargav Hasurkar
3. Mr. Yatinbhai Soni
4. Dr. Nilesh Shah
5. Mr. Ashwin Hathi

The Executive Council further authorized the Vice Chancellor to incorporate other advocates/specialists as and when such situations arise.

Item No.37/21/EC/13.11.2017

To consider covering expensive and sophisticated equipment/instrument and assets under insurance

Resolution 37: The EC approved the proposal of covering expensive and sophisticated equipment/instruments and assets in the university under insurance to protect them from unforeseen damages.

Item No.38/21/EC/13.11.2017

To consider issues related to the appointment of Registrar.

Resolution 38: In case of the appointment of Registrar, it was brought to the notice of the Executive Council that orders were not issued as it was required that the Executive Council be briefed about the NOC enclosed by the candidate selected for the post of Registrar. The House noted the fact that after the last meeting of EC, in which the recommendations of the various Selection Committees were accepted by the House, it had come to the notice of the University that the NOC issued to the candidate by the Principal was conditional and carried comments about an inquiry "pending/contemplated" against her. This was not brought to the notice of the Registrar or the Vice Chancellor by the dealing Assistant of HR or the scrutiny committee at the time of interview or during the meeting of the Executive Council dated 26/7/2017. The Executive Council perused the communications exchanged by the University and the parent institution after this development. It also went through a series of representations from the candidate herself explaining the trivial nature of charges levelled against her which are supposed to be from students of the

institution. The House also noted that the candidate in her correspondence pointed out that no article of charges or any charge sheet has been served to her. Taking into account all the issues involved in the appointment of the candidate to the post of Registrar at Central University of Gujarat, pending an NOC from her parent institution as well as satisfactory replies to the University's communications in last three months, the Executive Council members discussed the matter in detail and resolved to issue an Offer of Appointment to the selected candidate subject to the condition that she is formally relieved from her present position after completing all formalities laid down in this regard and joins the University within stipulated time along with all the documents and papers required to be submitted to the University as per its relevant statutes and ordinances. Further, this university shall have nothing to do with any previous service issues/matters of the candidate in her parent institution. If in future any such issues arise, they shall not concern Central University of Gujarat and the candidate shall resolve them at her own personal level. The Executive Council asked the university to take an undertaking to that extent from the candidate when she reports for joining the university.

Item No.39/21/EC/13.11.2017

To consider and recommend a panel of names for the appointment of the Chancellor of the University.

Resolution 39: The Executive Council suggested the names to the Vice Chancellor for constitution of the panel for the appointment of Chancellor of the University and further authorized the Vice Chancellor to send the panel confidentially to MHRD for further necessary action at its end.

Item No.40/21/EC/13.11.2017

To consider C&AG Para on scientific equipments procured by University and report of Committee constituted by Hon'ble Vice Chancellor in this regard

Resolution 40: The resolution to this agenda item has been inscribed in the resolution to the item no.42.

Item No.41/21/EC/13.11.2017

To consider the possibility of making CIF an independent Centre of the University with exclusively dedicated staff.

Resolution 41: The House believed that the issues faced by the University in respect of maintenance and functioning of CIF are of seminal nature and merit committed, expert intervention. Concomitantly, it placed on record its

appreciation for the series of well-meaning efforts initiated by the University for sorting out these issues and streamlining the functioning of CIF. In this context, the House was unanimous on the idea of institutionalizing CIF as an independent research instrument support centre of the University with dedicated staff. The House recommended that the following positions shall be created to manage CIF as an independent centre.

(1) Director (Professor grade) – 01 post
(2) Senior Technical Officer (Associate Professor grade) – 01 post
(3) Technical Assistant – (Assistant Professor grade) – 02 posts.

Hence, in the interest of effective operationalization and optimum utilization of these highly sophisticated scientific instruments housed in CIF, the Executive Council approved the proposal of institutionalizing CIF as an independent centre of the university with dedicated staff as mentioned above and authorized the Hon'ble Vice Chancellor to undertake the amendment of Statute 40 of the university and write to the UGC for sanctioning of the above posts.

Item No.42/21/EC/13.11.2017

To consider the financial implications on repair/AMC charges for instruments in CIF recommended by duly constituted Committee of CUG.

Resolution 42 : The EC made a detailed analysis of the reports submitted by the two Committees constituted by the University for giving a Status Report on the scientific equipments in CIF and submit to the University estimated costs involved in repair/AMC, maintenance and operationalization of these instruments. The House noted a tentative expenditure of around Rs.1.5 to maximum of Rs.2.00 crores which would be required for undertaking the above-mentioned activities. It was suggested by few esteemed members that the University should institute a Committee of Experts which can look into administrative and technical issues faced by CIF and give considered opinion and recommendations about the ways in which these issues may be effectively and thoroughly addressed in cost-effective and judicious manner. The House unanimously seconded the suggestion and authorized the Vice Chancellor to constitute a Committee of experts in this regard.

AA Item No.01/21/EC/13.11.2017

To consider and Approve Draft Statute of Planning and Monitoring Board of the University.

Resolution AA 01: The House opined that Planning and Monitoring Board is an advisory body of the University for the constitution of which detailed statute is not

required. The Council considered the draft notification of the Planning and Monitoring Board of the university and approved it with suggestions and corrections. The House further resolved that the amended draft be given the form of an ordinance.

Registrar