



गुजरात केन्द्रीय विश्वविद्यालय

(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No 25 of 2009)

F.No.1-61/2014-Admn.

17/04/2021

E-Circular No. 06/2021-22

Sub: Preventive measures to contain the spread of COVID-19 and opening of Administrative offices.

- Ref:** 1. CUG Circular No. 67/2020-21 dated 25/03/2021.
2. CUG Circular No. 01/2021-22 dated 01/04/2021.
3. CUG Circular No. 02/2021-22 dated 03/04/2021.
4. CUG E-Circular No. 04/2021-22 dated 11/04/2021
5. Govt. of Gujarat Order No. Pt. I/KAV/102020/482 dated 12/04/2021.
6. CUG E-Circular 05/2021 dated 16/04/2021
7. Ministry of Education, Govt. of India Circular F.No. 44011/2/2021-E-IV dated 16/04/2021

In pursuance of Ministry of Education, Govt. of India and Govt. of Gujarat orders referred herein above, and in the view of the rising number of cases in Gandhinagar as well as in University Campus, this to notify that the following precautions are being taken by the University, following the guidelines/advisories by the Ministry of Home Affairs, Ministry of Health and Family Welfare, Ministry of Education, Govt. of India and the UGC.

1. All the Schools/Centres/Library/VLRC will remain closed up to 30th April 2021 and the teachers will continue to work from home and will engage classes for the students through online mode, as hither-to-fore.
2. All officers (Assistant Registrar and level above) will attend the office regularly. Teachers can attend offices in respective schools/centres for undertaking administrative work/essential activities. Persons from containment zones will be exempted from attending offices. However 50% staff (staff below Assistant Registrar) will attend office, whereas remaining 50% staff will work from home on weekly roster basis.
3. All Deans/Chairpersons of the centres/teachers/officers are requested to ensure strict compliance of safety precautions (Maintaining social distancing, use of face masks and sanitizers etc.).
4. All Teaching and Non-teaching staff will provide their contact details i.e Mobile No., email id, etc to their controlling officers/sectional heads so that they may be contacted in case of emergency.
5. All Teaching and Non-teaching staff are also hereby directed **not to leave their headquarters/duty station without permission** from the competent authority.
6. **The emergency/Essential Staff dealing with electricity, Hostel Administration, Maintenance, Health, sanitation and security etc. will attend their duties in regular**



सेक्टर-29, गांधीनगर-382030, फोन नं - 07923977407, फेक्स-07923260076

Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

[Email: registrar@cug.ac.in](mailto:registrar@cug.ac.in), [website: www.cug.ac.in](http://www.cug.ac.in)





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manner with all necessary precautions like wearing mask, using hand sanitizers , washing hands frequently, and physical proximity etc.

7. All teaching and non-teaching staff are requested to follow the guidelines/advisories issued by Government of India, MoE and UGC, as well as Circulars issued by our university from time to time, which are uploaded regularly on the website of the University.
8. All Deans/Chairpersons of the centres/teachers/officers are requested to ensure strict compliance of safety precautions (Maintaining social distancing, use of face masks and sanitizers etc.).
9. **Provost, DSW and all Wardens are requested to kindly do the needful as directed vide Circular No. 5/2021-22 dated 16/04/2021.**
10. Further, all are requested to kindly visit University website regularly for further instructions and updates.

This order will come into force with immediate effect.

Sd/xxx
Registrar

Copy to (By E-mail):

1. All Deans
2. DSW
3. Provost
4. Proctor
5. FO (Offg.)
6. CoE (Offg.)
7. All DRs/ARs
8. Estate Officer
9. All Chairpersons/Coordinators of Centre
10. All Teaching and Non-Teaching Staff
11. ICT Chairperson – **with a request to upload this circular on the University website**
12. Office of the DSW – **Kindly disseminate among all Students.**
13. Professor I/C Library
14. All Wardens
15. PA to VC – **for kind information of the Hon'ble Vice Chancellor**
16. Finance & Accounts Dept.
17. Admission & Evaluation Dept.
18. Academic and Authorities Section
19. Estate Department
20. All Notice Boards, Sec-29 & 30 Campus
21. Circular file

Hindi version of this Circular will follow.



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