



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

**CENTRAL UNIVERSITY OF GUJARAT**

(Established by an Act of Parliament of India, No 25 of 2009)

F.No.1-61(1)/2014-Admn./

14/05/2021

**Circular No. 10/2021-22**

**Sub: In continuation of CUG Circular No. 09/2021-22 dated 30/04/2021 for taking preventive measures to contain the spread of COVID-19 and opening of Administrative Offices of CUG**

- Ref:** 1. CUG Circular No. 67/2020-21 dated 25/03/2021.  
2. CUG Circular No. 01/2021-22 dated 01/04/2021.  
3. CUG Circular No. 02/2021-22 dated 03/04/2021.  
4. CUG E-Circular No. 04/2021-22 dated 11/04/2021  
5. Govt. of Gujarat Order No. Pt. I/KAV/102020/482 dated 12/04/2021.  
6. CUG E-Circular 05/2021 dated 16/04/2021.  
7. Ministry of Education, Govt. of India Circular No.44011/2/2021-E-IV dated 16/04/2021.  
8. CUG E-Circular No. 06/2021-22 dated 17/04/2021.  
9. Ministry of Home Affairs Order No. 40-3/2020-DM-I (A) dated 29/04/2021.  
10. Ministry of Personnel OM. F.No.11013/9/2014-Estt.A.III dated 06/05/2021.  
11. Govt. of Gujarat letter No. PRCH-102020-501-T dated 11/05/2021.  
12. CUG Circular No. 09/2021-22 dated 30/04/2021.  
13. Approval of Hon'ble Vice Chancellor dated 14/05/2021.

In pursuance of Ministry of Home Affairs, Govt. of India and Govt. of Gujarat orders referred herein above, it is notified for information of all faculty & non-teaching employees of the university that in continuation of the CUG Circular No. 09/2021-22 dated 30/04/2021, the provisions of the same circular will remain effective further till 31/05/2021.

1. All the Schools/Centres/Library/VLRC will remain closed up to 31<sup>st</sup> May 2021 and the teachers will continue to work from home and will engage classes for the students through online mode, as hither-to-fore.
2. All officers (Assistant Registrar and level above) will attend the office regularly. Teachers can attend offices in respective schools/centres for undertaking administrative work/essential activities. Persons from containment zones will be exempted from attending offices. However 50% staff (staff below Assistant Registrar) will attend office, whereas remaining 50% staff will work from home on weekly roster basis.
3. All Deans/Chairpersons of the centres/teachers/officers are requested to ensure strict compliance of safety precautions (Maintaining social distancing, use of face masks and sanitizers etc.).
4. All Teaching and Non-teaching staff will provide their contact details i.e Mobile No., email id, etc to their controlling officers/sectional heads so that they may be contacted in case of emergency.
5. **All Teaching and Non-teaching staff are also hereby directed not to leave their headquarters/duty station without prior permission from the competent authority.**
6. The emergency/Essential Staff dealing with electricity, Hostel Administration, Maintenance, Health, sanitation and security etc. will attend their duties in regular



सेक्टर-29, गांधीनगर-382030, फोन नं - 07923977407, फेक्स-07923260076  
Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

[Email: registrar@cug.ac.in](mailto:registrar@cug.ac.in), [website: www.cug.ac.in](http://www.cug.ac.in)





गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

## CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No 25 of 2009)

manner with all necessary precautions like wearing mask, using hand sanitizers , washing hands frequently, and physical proximity etc.

7. All teaching and non-teaching staff are requested to follow the guidelines/advisories issued by Government of India, MoE and UGC, as well as Circulars issued by our university from time to time, which are uploaded regularly on the website of the University.
8. Further, all are requested to kindly visit University website regularly for further instructions and updates.

Please visit University website regularly for further instruction and updates.

**Sd/xxx-  
Registrar**

### Copy to (By E-mail):

1. All Deans
2. DSW
3. Provost
4. Proctor
5. FO (Offg.)
6. CoE (Offg.)
7. All DRs/ARs
8. Estate Officer
9. All Chairpersons/Coordinators of Centre
10. All Teaching and Non-Teaching Staff
11. ICT Chairperson – **with a request to upload this circular on the University website**
12. Office of the DSW – **Kindly disseminate among all Students.**
13. Professor I/C Library
14. All Wardens
15. PA to VC – **for kind information of the Hon'ble Vice Chancellor**
16. Finance & Accounts Dept.
17. Admission & Evaluation Dept.
18. Academic and Authorities Section
19. All Notice Boards, Sec-29 & 30 Campus
20. Circular file

**Hindi version of this Circular will follow.**



सेक्टर-29, गांधीनगर-382030, फोन नं - 07923977407, फेक्स-07923260076  
Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

[Email: registrar@cug.ac.in](mailto:registrar@cug.ac.in), [website: www.cug.ac.in](http://www.cug.ac.in)

