

CENTRAL UNIVERSITY OF GUJARAT
GANDHINAGAR-382030

**Minutes of the 28th Meeting of the Executive Council held on
26.06.2019 in the VLRC Board Room, Sector-29 Campus of
the University**

The 28th meeting of Executive Council of Central University of Gujarat was convened on the 26th June 2019 at 10:30 AM in the premises of the University to deliberate on the agenda items circulated earlier. The Meeting started with Hon'ble Vice-Chancellor, Prof. S. A. Bari welcoming the members who were present.

The following members were present in the meeting:

1. Prof. S. A. Bari, Hon'ble Vice Chancellor
2. Prof. A. M. Pathan
3. Prof. T. V. Kattimani
4. Prof. Gopa Kumar
5. Prof. B. A. Chopade
6. Prof. Amita Singh
7. Prof. Shekhar Chandratre
8. Prof. C. N. Patel
9. Prof. JPN Mishra
10. Prof. Sanjay Kumar Jha
11. Prof. Sarita Agarwal
12. Prof. H. B. Patel
13. Prof. Sanjeev Kumar Dubey
14. Dr. Indrani Banerjee
15. Dr. Vinay Dhontula
16. Prof. Alok Kumar Gupta, Registrar (Offg.), Member Secretary (Ex-officio)

The following members could not attend the meeting and were granted leave of absence:

1. Prof. M. K. Sridhar
2. Prof. Y. Narasimhulu
3. Dr. Pankaj Arora
4. Prof. Atul Kumar Johri

The following officials attended the meeting as Special Invitee: -

1. Dr. Hemang Desai, Deputy Registrar
2. Mr. Jayaprakash Soni, Deputy Registrar

Before the House took the items on the agenda for deliberations, Hon'ble Vice-Chancellor brought to the notice of the House a few major events and developments that took place in the University since the last meeting of the Executive Council.

1. Hon'ble Vice Chancellor pointed out that examinations in the Schools/Centres were held on time and the results have been declared. Admission process under CUCET for AY 2019-20 is underway and the university is hopeful of enrolling a good number of students this year.
2. Hon'ble Human Resource Minister (HRM) held a meeting of Vice Chancellors of Central University at New Delhi on 13/06/2019 in which the immediate needs and concerns of the university were represented. The university had provided the information sought and Hon'ble HRM has assured full support in the matter.
3. The DPR of the university, as approved by the Executive Council, was sent to the MHRD for approval. The Ministry had cleared the DPR and made financial outlays to the tune of 337 crores for infrastructure development of the university in project mode. The financial outlays were also placed before and approved by the Finance Committee of the university in its meeting held on 24.06.2019.
4. Executive Council in its meeting dated 28/03/2019 directed the University to send the estimate of Rs. 81,79,743/- for fencing and other works received from CPWD to UGC for approval and the University has forwarded the proposal to UGC. Now, the University decided to reduce the solar panel & other items proposed earlier. Hence, the University requested CPWD to submit revised proposal. The CPWD has submitted revised estimate of Rs.73,65,896/- and same was forwarded to UGC for necessary approval vide letter No. F.No.6-16/2019-Admn./537 dated 31/05/2019. A separate agenda item for consideration and approval will be placed before the House in the meeting.
5. The university has recently been granted Centre under Pandit Madan Mohan Malaviya National Mission on Teacher's Training (PMMMNTT) and the first installment of the financial assistance has been received. This is going to be the only Centre of its kind in the state of Gujarat.
6. The university organized two-day seminar on "*Gandhi and Hindi-Gujarati Literature after 1980*" sponsored by Sahitya Akademi, New Delhi. The event was attended by eminent writers, scholars and govt. officials from all across the country.
7. The university had entered into the Tri-partite MoU with UGC and MHRD for AY 2018-19. The Ministry had called all the universities for review and renewal of the same for the AY 2019-20 wherein the university's academic and administrative targets to be achieved in AY 2019-20 were outlined. The university is committed to achieving those targets.
8. In view of the hundred-day program of the Govt. of India, the university is going to notify faculty and non-teaching vacancies for recruitment. A separate agenda item for consideration and approval will be placed before the House in the meeting. The university has prepared an online recruitment portal in-house for the application purpose.
9. The University had received Show Cause Notice from Torrent Power Limited regarding "Intimation to review Contract Demand and reclassification thereof for Service No. 962820". A review of electrical voltage calculation was conducted by an Electrical Engineer and he reported that the electricity voltage load is very high for LT Connection for both the campuses of CUG and suggested that higher capacity HT Connection is mandatory for electrical power load from torrent power. A separate agenda item for consideration and approval will be placed before the House in the meeting.
10. As per the direction of Executive Council, the university had constituted a committee to look into issues related to CIF. The Committee has submitted its

report to the university. A separate agenda item for consideration and approval will be placed before the House in the meeting.

11. As per the Ordinance No. 13 of the university, the meeting of duly constituted Departmental Promotion Committee (DPC) for promotion of Non-Teaching Staff (Group A) was convened and after considering their eligibility the DPC has recommended promotions for the post of Assistant Registrar. A separate agenda item for consideration and approval will be placed before the House in the meeting.
12. As UGC has revised its guidelines for appointment of Guest faculty in the university, the university issued advertisement and held interviews for the required faculty positions. The recommendations of the Committees will be placed before the House as a separate agenda item.

The House noted the introductory remarks and then at the direction of the Hon'ble Vice Chancellor, the Registrar took up the items on the agenda for deliberation.

Agenda No.01/28/EC/26.06.2019

To confirm the Minutes of 27th meeting of Executive Council held on 28.03.2019

Resolution 01: As no observations on the Minutes of the 27th Meeting of the Executive Council were received, the House confirmed the Minutes.

Agenda No.02/28/EC/26.06.2019

To note and approve the report on Action Taken on Minutes of the 27th meeting of the Executive Council held on 28.03.2019.

Resolution 02: The Action Taken Report on the resolutions of the 27th meeting of the Executive Council was noted by the Executive Council.

Agenda No.03/28/EC/26.06.2019

To note the increase in rate of Employer's Contribution to NPS from 10% to 14% per month.

Resolution 03: The House noted the increase in the rate of Employer's Contribution to NPS from 10% to 14% per month from 01.04.2019.

Agenda No.04/28/EC/26.06.2019

To note the term-end examination conducted by the University

Resolution 04: The House noted the term-end examination conducted by the University.

Agenda No.05/28/EC/26.06.2019

To note the superannuation of Prof. M. H. Fulekar

Resolution 05: The House noted the superannuation of Prof. M. H. Fulekar from the university w.e.f 31.05.2019.

Agenda No.06/28/EC/26.06.2019

To note the completion of CUCET 2019 and conduct of same in Gujarat under University's supervision

Resolution 06: The House noted the completion of CUCET 2019 and conduct of same in Gujarat under University's supervision.

Agenda No.07/28/EC/26.06.2019

To note the appointment of Deans in various schools

Resolution 07: The House noted the appointment of Prof. Sanjay Jha, Prof. Manish and Dr. Bhawana Pathak as Deans in the Schools of National Security Studies, School of International Studies and School of Environment and Sustainable Development respectively.

Agenda No.08/28/EC/26.06.2019

To note appointment of SC/ST Liaison Officer and Anti-Discrimination Officer

Resolution 08: The House noted the appointment of Dr. Jayendrakumar Amin & Prof. Alok Kumar Gupta as SC/ST Liaison Officer and Anti-Discrimination Officer respectively.

Agenda No.09/28/EC/26.06.2019

To note the appointment of Estate Officer

Resolution 09: The House noted the appointment of Dr. Jayendrakumar Amin as Estate Officer in the university.

Agenda No.10/28/EC/26.06.2019

To ratify the adoption of University Grants Commission (Redressal of Grievances of Students) Regulations, 2019

Resolution 10: The House ratified the adoption of University Grants Commission (Redressal of Grievances of Students) Regulations, 2019 and directed the university to prepare a university ordinance/regulation based on the UGC regulations.

Agenda No.11/28/EC/26.06.2019

To consider and approve fixation of Honorarium to External Examiners for evaluation of M.Phil/Ph.D. Thesis and Conduct of Viva Voce

Resolution 11: The House considered and approved the fixation of Honorarium to External Examiners for evaluation of M.Phil/Ph.D. Thesis and Conduct of Viva Voce as under.

Name of the Examination	For Evaluating Dissertation/thesis	For Conducting Viva Voce
M.Phil	3000 Rs.	1000 Rs.
Ph.D	4000 Rs	2000 Rs.

Agenda No.12/28/EC/26.06.2019

To consider and approve Draft Annual Accounts for the FY 2018-19

Resolution 12: Hon'ble Vice Chancellor briefed the House that the Annual Accounts for the FY 2018-19 was prepared by the university and then vetted by Chartered Accountant. Further, it was placed before the Finance Committee in its meeting dated 24th June, 2019 and approved therein. The Finance Officer was asked to make a brief presentation on the same. The FO apprised the House of the different heads of expenditure and accounts. The House perused the draft Annual Accounts of the university for the FY 2018-19 and approved it for onward transmission.

Agenda No.13/28/EC/26.06.2019

To consider proposal of hiring premises for academic purposes and hostel purposes

Resolution 13: Hon'ble Vice Chancellor briefed the House that the MHRD had authorized the university to identify a building either in Baroda or (Ahmedabad) Gandhinagar with an accommodation capacity for additional 2000 students for serving academic requirements. However, despite searching constantly, the university was not able to identify such a building. Further, the hiring charges of buildings in these two locations were not in accordance with the CPWD's fair rent norms. It was also pointed out that, by rough estimation, in A.Y. 2019-20, the university's student strength is expected to reach up to a total of 1500 - an increase of approximately 500 students. Thus, there was no point in hiring a building with a capacity for additional 2000 students. It was proposed that as approved by the Finance Committee in its meeting dated 24.06.2019, the university may go for hiring of smaller building based on needs and suitability for academic and hostel purposes. Prof. Pathan pointed out that the university can issue Expression of Interest (EoI) notice in this regard and hire only after undertaking standard procedures. The House endorsed prof. Pathan's view and approved the proposal of the university for hiring premises for academic and hostel purposes.

Agenda No.14/28/EC/26.06.2019

To consider and approve Revised Budget Estimates for fencing of land at Vadodara

Resolution 14: Registrar briefed the House that the Revised Budget Estimates for fencing for land at Vadodara was placed before the Finance Committee in its meeting dated 24.04.2019 and stands approved by the Committee. The same had been sent to the UGC and as per the UGC representative in the FC, the Revised Budget Estimate has been accepted by the UGC in principle. Hence, after the receipt of the UGC's communication, the fencing work can be commenced. The Executive Council considered and approved Revised Budget Estimates of Rs. 73,65,896 for fencing for land at Vadodara.

Agenda No.15/28/EC/26.06.2019

To consider and approve Roster Registers prepared by the University for Teaching and Non-Teaching as per latest directives of GoI

Resolution 15: Hon'ble Vice Chancellor briefed the House that after the gazette notification of Central Educational Institutions (Reservation in Teachers' Cadre) Ordinance, 2019 and DOPT OM No.36039/1/2019-Estt (Res) dated 31.01.2019 regarding reservation for Economically Weaker Sections (EWSs) in civil posts and services on Govt. of India, the university had revised the reservation roster registers for Teaching and Non-Teaching staff as per latest directives of UGC and GoI. The roster registers prepared by the University for Teaching and Non-Teaching staff as per latest directives of GoI were placed before the House. Hon'ble Vice Chancellor informed the House that the university officials and external experts who were involved in the revision of Roster Registers had carefully studied the concerned GoI directives in this regard and thus the university had arrived at a considered opinion that reservation to OBCs in direct recruitment has to be provided in all cadres of teaching staff including Associate Professor and Professor. The House perused the

GoI directives and the gazette notification dated 7th March, 2019 and other communications issued from time to time and agreed that the Roster Registers prepared by the university are in conformity with these government notifications and that the university can follow them while advertising positions for recruitment. After a detailed discussion on the matter, the House approved the Roster Registers prepared by the University for Teaching and Non-Teaching as per latest directives of GoI and the Vice Chancellor assured that these shall go through all relevant representative bodies of the university.

Agenda No. 16/28/EC/26.06.2019

To consider and approve Draft Notifications for appointment of Teachers and Officers in the University Administration

Resolution 16: In light of the elaborate discussion on Agenda Item 15 and with regard to the Government's hundred-day program where identification and filling of faculty and non-teaching vacancies in time-bound manner has been given top priority, the House considered and approved Draft Notifications for appointment of Teachers and Officers in the University Administration and directed the university to notify them as per the procedures outlined in the relevant university ordinance.

Agenda No. 17/28/EC/26.06.2019

To consider and approve Report of the Committee on Central Instrumentation Facility (CIF) for further necessary action

Resolution 17: In the light of different issues and audit paras concerning expenses on instruments in CIF and the complaints thereof, along with letters of UGC and MHRD, the Executive Council had constituted a Committee dated 23.02.2018 to look into the matters related to procurement, functioning, maintenance and utilization of these instruments and submit a report. From the 11th plan grants, the university had purchased, a large number of high-end instruments and equipments which were ostensibly for the use of different Science Schools and Centres. However, it was found that some of these instruments and equipments were either not installed or not in working condition and they were spread over different Science Schools without any centrally-controlled and monitored mechanism. Having noticed this, the university administration decided to bring all instruments and equipments under a single control with one Professor as head/in-charge and a committee to monitor the functioning of these instruments by naming it Central Instrumentation Facility (CIF) in 2015-2016. In the light of this background, the Committee looked into the various issues of the CIF. Having completed its enquiry, the Committee's report was presented to the EC.

While presenting the report of the Committee on Central Instrumentation Facility (CIF), Hon'ble Vice Chancellor invited Prof. B. A. Chopade, who chaired the Committee (and also an EC member), to brief the House about the recommendations. Prof. Chopade briefed the House on the entire details and functioning of this Committee which looked into documentations, visited the CIF and held interactions with the faculty members of Science Schools of CUG. After this, the Committee arrived at certain conclusions and Prof. Chopade pointed out that the Committee noticed various anomalies in the procurement procedures, acquisition, stocking,

installation, utilisation, maintenance, knowledge of functioning of these instruments within the faculty of CUG and those who had indented for procuring these instruments. On being asked about the source of the funds spent on the purchase of the costly instruments in CIF and whether approvals and clearances from the UGC and Finance Committee were taken, he clarified that a query in this regard was put up to the Finance Dept., but no substantial information and documentary proofs were available to the Committee. The House asked Prof. Sanjay Jha, Finance Officer (Offg.) to clarify the matter. Prof. Jha pointed out that as per available records, the matter of purchase didn't appear in the agenda or proceedings of the Finance Committee meetings of those years. Hence, whether the matter was placed before the FC and the expenditure was booked under the Capital Head of accounts and cleared and approved by the UGC cannot be ascertained. He also underlined the fact that these purchases were made in the 11th Plan Period in which the UGC provided funds under heads like capital, recurring, salary etc. but didn't specify expenditure. The House considered all the facts and records presented in the Committee report and held detailed deliberations about various aspects of it.

Hon'ble Vice Chancellor pointed out that the report was placed before the Finance Committee dated 24.06.2019 and is being placed before the EC for further decision on the matter. The House in its deliberations pointed out that as the UGC and MHRD are in know of the matter and have been asking for enquiry report and its recommendations, the report may be sent to UGC and MHRD. As the funds utilized for this purpose were the UGC grants, the UGC may take appropriate decision/action in the matter including whether any clearance was given by it to the university then for the purchase of these instruments to the tune of approximately 25 crores.

The House also was briefed about C & AG's para on an equipment called Maldi-Tof and in the light of the action taken by the university to negotiate with the vendors for repairs and going for an AMC and as the university has already made an internal evaluation on the instrument and nominated faculty members from concerned Centres who can use Maldi-Tof to streamline the utilization and maintenance of this instrument, the same may be informed to C & AG requesting them to drop the para.

The House also noted that as per the internal committee's report of CUG's science faculty members dated 11.10.2017, an approximate amount of more than 1.00 crore is required for repairs, maintenance, AMCs and consumable/chemicals etc. both as one-time and annual follow-up. The university should request the UGC to provide a separate grant for this purpose.

Agenda No.18/28/EC/26.06.2019

To consider and approve Ordinance regulating Leave for teachers of University

Resolution 18: Hon'ble Vice Chancellor pointed out that the ordinance regulating Leave for teachers of University was framed by the Ordinance and Statutes Committee of the university on the basis of the UGC Regulations, 2018 on teachers' appointment. The house considered and approved Ordinance regulating Leave for teachers of University.

Agenda No.19/28/EC/26.06.2019

To consider and approve the University Guidelines on PwD

Resolution 19: The House considered and approved the University Guidelines on PwD prepared as per the directives and to be implemented in line with provisions made by Government of India for PwD.

Agenda No. AA01/28/EC/26.06.2019

To note the approval of DPR and allocation of budget

Resolution AA01: Hon'ble Vice Chancellor briefed the House that the DPR of the university, as approved by the Executive Council, was sent to the MHRD for approval. The Ministry had cleared the DPR and made financial outlays to the tune of 337 crores for infrastructure development of the university in project mode. The financial outlays were also placed before and approved by the Finance Committee of the university held on 24.06.2019. The House noted the approval of DPR and allocation of budget by MHRD and directed the university to reply to the letter of MHRD in acceptance of the same.

Agenda No. AA02/28/EC/26.06.2019

To note the communication received from UGC & MHRD regarding reservation in recruitment for Economically Weaker Sections (EWSs) and Other Backward Classes (OBCs) for Professors & Associate Professors

Resolution AA02: The House noted the communication received from UGC & MHRD regarding reservation in recruitment for Economically Weaker Sections (EWSs) and Other Backward Classes (OBCs) for Professors & Associate Professors.

Agenda No. AA03/28/EC/26.06.2019

To ratify the Extension of Manpower tender

Resolution AA03: The Registrar briefed the House that the University had engaged the services of M/s. M. J. Solanki, Ahmedabad to provide Manpower on Outsource basis through Tender No.CUG/01/2018-19 dated 10/04/2018 with effect from 01/07/2018 for a period of one year. The tender contract/agreement had the provision for extension for further one year upon satisfactory performance. Since, the services provided by the agency are found to be satisfactory, an extension of One year on the same terms & conditions of the agreement/contract has been granted to M/s. M. J. Solanki. In view of the rationale given, the House ratified the extension of Manpower Tender contract/agreement under relevant provision by the university.

Agenda No. AA04/28/EC/26.06.2019

To Consider and approve Ordinance relating the award of degree/certificates under B.Voc Programme

Resolution AA04: The Registrar briefed the House that the Ordinance for B. Voc was prepared by the sub-committee of Ordinance and Statute Committee of the university in accordance with the UGC guidelines and university rules and regulations. The House considered and approved Ordinance relating the award of degree/certificates under B.Voc Programme.

Agenda No. AA05/28/EC/26.06.2019

To consider and approve higher capacity HT Connection of Electricity for both the campuses of CUG

Resolution AA05: The Registrar briefed the House that the University had received Show Cause Notice from Torrent Power Limited vide No. KA/LTMD/Service No. 962820/21 dated 20/04/2018 regarding "Intimation to review Contract Demand and reclassification thereof for Service No. 962820". A review of electrical voltage calculation was conducted by an Electrical Engineer and he reported that the electricity voltage load is very high for LT Connection for both the campuses of CUG and suggested that higher capacity HT Connection is mandatory for electrical power load from torrent power. Estimate for HT Connection is given by Torrent Power dated 07/03/2019 of Rs.19,23,843/-. Further, estimate for providing 200 KVA Compact type sub-station of Rs. 27,77,711/- is given by CPWD. Thus, the total expenditure for HT connection of electricity for both the campuses of CUG comes to Rs. 47,01,554/-. In view of the above, the House considered and approved higher capacity HT Connection of Electricity for both the campuses of CUG.

Agenda No. AA06/28/EC/26/06/2019

To consider appointment of Dean of Students' Welfare (DSW)

Resolution AA06: Hon'ble Vice Chancellor briefed the House that upon completion of the tenure of Prof. Sanjay Jha as DSW, the university had started the process to appoint DSW by inviting Expression of Interest from Professors of CUG vide Circular No. 12/2019-20 dated 09/05/2019. In this regard University had received only one Expression of Interest from Prof. (Dr.) H. B. Patel, Dean, School of Education along with Concept note on Student Welfare activities. Hence, The Vice Chancellor recommended the name of Prof. H. B. Patel for DSW which the EC considered and approved.

Agenda No. TA01/28/EC/26/06/2019

To consider the appointment of Guest Faculty against vacant posts in different Schools and Centres

Resolution TA01: Hon'ble Vice Chancellor briefed the House that the University vide its Notification No. F.No.3-9/2014-Admn./127 dated 10/04/2019 had advertised Guest Faculty for different Schools & Centres against vacant positions as per new UGC guidelines vide letter No.F.25-1/2018(PS/MISC.) dated 28/01/2019. The meeting of Selection Committee constituted for recruitment of Guest Faculty were convened and the Selection Committee after interview recommended the candidates to be appointed as Guest Faculty as per the list presented by the Registrar of selected and waitlisted candidates. The House considered and approved the list of candidates for appointment as Guest Faculty against vacant posts in different Schools and Centres.

Agenda No. TA02/28/EC/26/06/2019

To consider the recommendations of Departmental Promotion Committee (DPC)

Resolution TA02: Hon'ble Vice Chancellor briefed the House that as per the Ordinance No. 13 of the university, the meeting of duly constituted Departmental Promotion Committee (DPC) for promotion of Non-Teaching Staff (Group A) was

convened and after considering their eligibility, the DPC recommended promotions for the post of Assistant Registrar as under:

No.	Name of the Employee	Position held	Position Promoted to	Nature of Promotion
1.	Mr. Mukesh Parmar	Private Secretary	Assistant Registrar	Substantive
2.	Mr. Tarun Soni	Section Officer	Assistant Registrar	Substantive
3.	Mr. Shamsher Singh	Section Officer	Assistant Registrar	Adhoc for one year or until appointments are made through direct recruitment whichever is earlier

The House considered the recommendations of Departmental Promotion Committee (DPC) and approved them for further needful by the university.

Alok Gupta
Registrar (Offg.)