

Minutes of the Meeting for Alumni Cell held on,

12th May 2021 at 5 pm

A meeting of the Alumni Cell Members and Nodal Officers, nominated by the respective School Dean's to the Alumni Cell, was convened in online mode on 12th May 2021 to discuss planning and coordination of Alumni in the context of NAAC, Membership drive towards registration of Alumni and facilitation of Alumni contributions. The meeting started at its scheduled time with warm welcome by the Coordinator, CUG Alumni Cell.

In Attendance

All the Alumni Cell Members (*except Professor Atanu Bhattacharya, Chairman, Alumni Cell, presently on leave*) and the respective School's Nodal Officers (12), who were appointed by their Deans were virtually present in the meeting.

Agenda Items and Resolutions

Professor Rama Shanker Dubey, Hon'ble Vice Chancellor chaired the meeting. Dr. Satya Prakash Upadhyay, Registrar was also present at the meeting. After the extension of a warm welcome to all present, by the Hon'ble Vice Chancellor, deliberations on various issues were taken up. The following matters were discussed in detail and resolved upon.

Agenda 1: Planning and Coordination of Alumni in the context of NAAC

Resolution 1: Each School should collect data of their passed-out students, a uniform format of the same shall be sent across by the Alumni Cell to all the Dean's and Nodal Officers. The Nodal Officers of the respective School should take the initiative to reach out to all the Alumni of their School. A separate list of Alumni, who are studying/working abroad shall also be prepared by the Nodal Officers of the School. All data of Alumni collected by the respective school, has to be shared with the Alumni Cell. Alumni involvement is an integral part of the development of the University; thus, each School should ensure that there is regular update and interaction with the alumni. All formal and informal meetings with the alumni, had to be reported to the Alumni Cell, as these are required to be documented for the Annual report and other higher reporting bodies.

A webinar titled CUG and future road map, focusing on Gujarat, has to be scheduled in a month by the Alumni Cell. Professor, R K Kale, the founding Vice Chancellor of CUG maybe invited, to address the Alumni. We could also have a panel of Alumni from different schools, who shall be interested in sharing their experiences.

It was also decided to broaden the definition of Alumni by considering not only passed out students, but also, all the staff (both teaching and non-teaching) who had served at our University.

The details of the same shall be incorporated at the constitution of the Alumni, and shall be placed for approval by the University authorities.

The respective School should have a track of the passed-out students, like those who had cleared GRE, Judicial Services, Civil Services etc. There shall be a booklet created by the Alumni Cell, with the details of Alumni with their details, including the industry at present the alumni is working.

Agenda 2: Membership Drive

Resolution 2: At present there are only 13 registered Alumni. It was resolved that each of the nodal officers of the respective school may bring in at least minimum 5 registered alumni, within next 15 days. There was a general perception that one of the reasons, for this low registration of members, is due to the high registration fees of Rs 2200/-. It was decided, that the registration fees could be paid in two installments (Rs 1000/- as first Installment and Rs 1200/- as second installment)

Agenda 3: Facilitation of Alumni Contribution

Resolution 3: A request letter maybe sent across to all Alumni by the Hon'ble Vice Chancellor, on behalf of the Alumni Cell, for contribution in cash and kind by our Alumni. This may be followed up by the respective Deans and Nodal Officers, especially focusing on those who are working abroad and in India at good positions. Contribution in kind, includes facilitation of the present students in their placements, any facilities to our University etc.

Dr. Satya Prakash Upadhyay, Registrar has stated that that Alumni cell must work in collaboration with the placement cell. It was also decided to collect the Alumni fees (Rs 2200/-) from students at the time of admission to the University, that could be divided across two/four semesters.

Registrar had also suggested that we could allot an email id as and when the student join our University and then once the student passed-out, the word 'alumni' along with his email id shall be added, so that the alumni shall have a lifelong alumni email id. We could maintain the server with the interest of the Alumni contribution. This shall help us to keep in touch with the passed-out student. Registrar also had asked the coordinator, CUG Alumni Cell for a meeting at his office after a week, to brief on the progress of these discussions.

The Chair of the meeting, Professor Rama Shanker Dubey, Hon'ble Vice Chancellor, had opened the house for feedback and suggestions from members. The following were the suggestions/feedback from members.

- Dr. Saurabh Sharma suggested that we need to store the database by using software. We need to develop a portal of alumni cell. The objectives of alumni cell should be visible at the portal.
- Dr. Paulami Sahu suggested to create linked in group which can be updated on a continuous manner. We can release e-newsletter of 6 months of achievements of alumni.

- Dr. Anju Papachan said that we should link the membership drive in our social media. We must keep testimonials of alumni in the social media.
- Dr. Raju Chowhan said that faculty also have their own page where supervisors can update in school level about their students.
- Dr. Naresh Kumar said that we need to develop a variable. The uniform background characteristics needs to be developed. Then, we can merge all the data.
- Dr. Tulika Tripathi stated that we can start the work with whatever data we have. Atleast, it will start the momentum.
- Dr. Rashmi Kumbar from School of Library and Information Sciences said that they have informal alumni in their school. Their alumni are very strong and help their students by giving career tips, taking guest lectures to the students whenever they are in town, help during admission time where they are told *each one, bring one*. They also have newsletter where they share testimonials of alumni. They have 83 students from 2012 to present. They will share the database to the Alumni Cell. They will now encourage the alumni to get registered.
- Dr. Hemang Desai informed about Samarth portal. Training is going on for Samarth portal. Once the training for the same is scheduled, the Alumni Cell shall be informed.
- Dr. Dhananjay Mondal requested about reduction of alumni fees because money is a problem for some students.
- Dr. Mansi Singh mentioned that we can make the website more attractive and informative by putting the testimonials and pictures. We can also have distinguished Alumnus award.
- Dr. Hitesh Kulhari added that we can make a pamphlet for alumni cell explaining about the importance of being alumni.

The meeting ended with vote of thanks by Coordinator, CUG Alumni Cell, Dr. Sony Kunjappan.