



गुजरात केन्द्रीय विश्वविद्यालय
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)
CENTRAL UNIVERSITY OF GUJARAT
(Established by an Act of Parliament of India, No 25 of 2009)

F. No. 5-6/2020-Admn./ 252

03/06/2021

Notification No. 04/HR/2021-22

Subject: Engagement of retired Government officer as 'Consultant' Engineer – Electrical for the consultation of permanent campus project in Central University of Gujarat, Gandhinagar.

The Central University of Gujarat invites applications from retired Government officers from the rank of Executive Engineer or equivalent from Central Government / State Government / PSU / Autonomous Body having considerable experience of functioning of Central Government Ministries / Departments for engagement as Consultant on contract basis as per following details:-

S/N	Name of Posts	Number of Posts
1	Consultant Engineer - Electrical	01

The terms and Conditions of the contract shall be as under:-

- The consolidated remuneration shall be payable, subject to periodical completion of work certified by the Controlling Officer. He will not be eligible for any other allowance or facility in addition to the consolidated pay. He will, however, continue to draw his pension, if any, and relief on pension as per his entitlement.
- The University is functioning 5 days in a week. However, in exigencies of work, he may be required to attend the office for late hours and may be called on Saturdays / Sundays and other holidays. He will be eligible for 08 days leave during the period of one calendar year subject to the approval of the controlling Officer.
- He will be governed by the Official Secrets Act, 1923 , as amended from time to time and will not disclose to any unauthorized person(s) any information/data that may come to their notice during the period of their engagement as 'Consultant' in the Department. All such documents will be property of the Government.
- He will not utilize or publish or disclose or part with, to a third party any part of the data or statistics or proceedings or information collected for purpose of their assignments or during the course of, assignment for the Department without the express written consent of the Department.
- The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the Department shall remain with the Department.
- They will maintain highest standards of integrity, transparency, competitiveness, economy, and efficiency while working as consultant in this Department. If required, they will cooperate fully with any legitimately provided / constituted investigative body, conducting inquiry into processing or execution of the consultancy contract / any other matter relate with discharge of contractual obligations by the consultant.

सेक्टर-29, गांधीनगर-382030,

फोन नं - 07923977407, फेक्स-07923260076

Sector-29, Gandhinagar,

Phone No. 07923977407, Fax-07923260076



Email: registrar@cug.ac.in, website: www.cug.ac.in



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- vii. The consultants appointed by the University shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the University nor will they indulge in any activity outside the terms of the contractual assignment.
- viii. He will complete the assigned task within the stipulated period as per the requirement of their controlling officers. They will not take up any assignment or contract which conflicts with the interest of the Government during the contract period.
- ix. He shall be bounded to hand-over the entire set of records of assignment to the University before the expiry of the contract and before the final payment is released by the University.
- x. The engagement as Consultant can be terminated by the University at any time without assigning any reason thereof by giving his 30 days' notice. However, in case a Consultant wishes to resign, he will have to give 30 days' advance notice or remuneration in lieu thereof before resigning from the engagement.

The following Qualification, Knowledge and skilled required as per posts mentioned:-

• **Consultant "Engineer – Electrical":**

- i. Degree/Diploma in Electrical Engineering from a recognized Institute/ University.
- ii. Served as an Executive Engineer (Electrical) for minimum 5 years in the relevant field in CPWD/State Government PWD services or similar organized services/Semi Government/ PSU/ Statutory or Autonomous organization/ University System.

• **Duties and Responsibilities:**

- i. Co-ordination with architect, designers, construction agencies, and Central University authorities for smooth, speedy execution of all construction activities at new campus Baroda.
- ii. Assisting CU authorities in all technical, financial, contractual matters in execution of CU works at new campus Baroda.
- iii. Advance planning attending all building committee meetings, draft minutes, follow up and implementation.
- iv. Liaisoning with Ministry for implementation of all mandatory norms for the construction of new campus.
- v. Review of estimate, **Draft NIT**, DE drawings, **GFC drawing** and comments for sanction, release of funds.
- vi. Coordination with agencies for GRIHA rating.



एक कदम स्वच्छता की ओर

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- vii. Conducting site inspection during construction of new campus and reinforcing all technical requirements including quality, utility, durability, and correction process and implementing contractual requirement verification of any items, work decision as considered by CU and its reporting for remedial measures.
- viii. To provide assistance in implementing labour regulation in construction and advise CU for any new items, execution and legal and arbitration matters.
- ix. To Visit regularly to construction site and to look after the construction activities and suggestion be given to the University Authority.
- x. Exploring possibility for Installation of renewable energy equipment
- xi. Advise/Perusal of external services for Internet, TV Network, Telephone/ Mobile Network.
- xii. Monitor third party quality control observation and compliance.
- xiii. To act as representative of the University with agencies involved in construction.
- xiv. To approach various agencies of Government of Gujarat for Water, Electricity and Telecom authority.
- xv. To verify the expenditure statement submitted by CPWD for time to time.
- xvi. Any other work that may be assigned by the Competent Authority.

Remuneration:-

Consultancy fee as per following :

S/N	Category	Remuneration (per Month)
1	Consultant (Retired Professionals)	₹. 50,000 – 60,000/-

Schedule for engagement:-

The initial engagement of Consultants shall be for a period of one year which may be extended subject to requirement and satisfactory performance.



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150
YEARS OF
CELEBRATING
THE MAHATMA



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How to Apply:

Eligible candidate may apply in prescribed format as per Annexure-I along with one color passport size photographs, self-attested photocopies of relevant certificate and submit through Speed Post / Registered Post / Email (registrar@cug.ac.in) to “**The Registrar, Central University of Gujarat, Sector-29, Gandhinagar-382030, Gujarat**” on or before **14/06/2021** (on working hours).


03.6.2021
Registrar

Copy to: VC Secretariat, CUG.



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ગુજરાત કેન્દ્રીય વિશ્વવિદ્યાલય
CENTRAL UNIVERSITY OF GUJARAT
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Sector - 29, Gandhinagar - 382 030,
Ph. No.079 23977407, Fax: 079 23260076
e-mail: registrar@cug.ac.in, website: www.cug.ac.in

Application form for the post Consultant

**Recent
passport size
photograph**

Post applied for:					
1	Name of Candidate (Full in Capital)				
2	Date of Birth (DD/MM/YYYY)	___ / ___ / _____			
3	Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Transgender <input type="checkbox"/>	
4	Communication Address				
5	Mobile No.				
6	E-mail				
7	Educational Qualification				
8	Date of Superannuation/retirement				
9	PPO details at the time of retirement (attach copy of PPO)				
10	Organisation currently working, if any				
11	Organisation superannuated from (attach copy of last pay certificate and last appointment order)				
12	Brief particulars of experience of last 10 years (a separate sheet may be annexed)	Post held	From	To	Experience/Nature of work

Undertaking:

1. I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this Notification and accept all the terms and conditions for engagement of consultants.
2. I shall provide the references in respect of my assignments done in last three years as and when required.

Place: _____

Date: _____

Signature of the Candidate