



गुजरात केन्द्रीय विश्वविद्यालय
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

CENTRAL UNIVERSITY OF GUJARAT
(Established by an Act of Parliament of India, No 25 of 2009)

Dr. Satya Prakash Upadhyay

Registrar

Speed Post/Regd. Post/By Hand

F. No.2-2(36)/2021-22-A&A/ 1030

Date: 22.12.2021

Notification No. 94/AA-2021-22

The Executive Council in its meeting held on 29.09.2021 vide Resolution No. 31 unanimously resolved to approve the Ordinance 2 regulating leave to the teachers of the Central University of Gujarat. Accordingly, the Leave Sanctioning Authorities w.e.f. 29.09.2021 is hereby notified in respect of Teacher of the University for compliance.

		Sanctioning Authority	Extent of Power
I	Casual Leave to		
A	Deans of Schools	Vice-Chancellor	Full
B	Chairperson of Centres /Head of Depts.	Deans of Schools*	Full
C	Other Teachers	Chairperson of Centre/Head of Dept.*	Full
II	Duty Leave/ Special Casual Leave to		
A	Deans of Schools	Vice-Chancellor	Full
B	Chairperson of Centre /Head of Dept. and Other Teachers	Dean* and Vice-Chancellor	Up to 05 days* and Beyond 05 days
III	Earned Leave/Half Pay Leave/Commuted Leave/Maternity Leave/Paternity Leave/Adoption Leave/Child Care Leave to		
A	Deans of Schools	Vice-Chancellor	Full
B	Chairperson of Depts./Centres	Vice-Chancellor on the recommendation of Dean	Full
C	Other Teachers	Vice-Chancellor on the recommendation of HoD/Centre Chairperson and Dean	Full
IV	Sabbatical Leave/Study Leave	Executive Council	Full

सेक्टर-२९, गांधीनगर-३८२०३०, फ़ोन नं- ०७९२३९७४०७, फ़ैक्स-०७९२३२६००७६

Sector-29, Gandhinagar-382030, Phone No. 07923977407, Fax-07923260076

Email: registrar@cug.ac.in, website: www.cug.ac.in



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VI	Extraordinary Leave		
A	Deans of Schools	Vice-Chancellor	Full
B	Chairperson and Other teachers	Vice-Chancellor on the recommendation of Dean	Full
VII	Leave Not Due to All Teachers	Vice-Chancellor	Full

***Note:** With intimation to the Office of Registrar for Record

This issues with the approval of the Competent Authority.


22.12.2024
Registrar

Copy to: (By E Mail)

- 1) All Deans/Chairpersons/Coordinators
- 2) All Teaching & Non-Teaching Staff
- 3) All Officers
- 4) ICT Chairperson – With a request to post this notification on University Website
- 5) Notification File
- 6) Guard File

Note: The Hindi version will follow.