



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)  
**CENTRAL UNIVERSITY OF GUJARAT**  
(Established by an Act of Parliament of India, No 25 of 2009)

Prof. Sanjay Kumar Jha  
Finance Officer (Offg.)

By e-mail/By Hand

F. No. 21-42/2020/Finance/182

02/03/2022

**Circular No. 01/2021-22**

**Sub: Submission of Bills and Settlement of Outstanding Temporary Advance-Reg**

As we are already into the last quarter of the Financial Year (2021-22), it is important that Government of India rules regarding timely submission of pending bills and settlement of temporary advances are followed scrupulously to ensure that approved procurements and other financial transactions are settled in the same financial year.

All concerned officials are requested to submit all pending bills and settle outstanding advance, if any latest by 15<sup>th</sup> March 2022. Bills/Invoices pertaining to FY 2021-22 will not be accepted in the next FY under any circumstances.

Your co-operation in this regard will be highly appreciated.

  
Finance Officer (Offg.)

To:

1. All Deans
2. Registrar
3. CoE (Offg.)
4. Provost
5. DSW
6. All Chairpersons/Coordinators of Centre/Purchase officer (By Email)
7. Deputy Registrar (Admin)
8. Librarian (i/c)
9. Purchase Officers
10. DDO
11. ICT chairperson (With a request to post on the university website)
12. VC Secretariat