

(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No. 25 of 2009)

F.No.9-4(LDC-14)/2023-Admn/1390

22/09/2023

Web Notification

Subject:

The final list of Eligible Candidates for the post of Lower Division Clerk (ST-1,UR-2[PwBD-1]).

Ref.:

Employment Notification No. CUG/01-2/2023-24 dated 13/07/2023.

Lower Division Clerk (ST-01) Employment Notification No. CUG/01-2/2023-24 dated 13/07/2023.

List of Eligible Candidates:

S/N	Registration No 2037465	
1,		
2.	2037153	
3.	2036962	
4.	2039708	

S/N	Registration No 2040157	
5.		
6.	2041378	
7.	2037878	
8.	2041202	

S/N	Registration No	
9.	2043281	
10.	2037227	
11	2043363	

Lower Division Clerk (UR-01) Employment Notification No. CUG/01-2/2023-24 dated 13/07/2023.

List of Eligible Applicants:

S/N Registration N		
1.	2036955	
2.	2037076	
3.	2036943	
4.	2037310	
5.	2037374	
6.	2037717	
7.	2037048	
8.	2037428	
9.	2038961	
10.	2040114	
11.	2037226	
12.	2041247	
13.	2040212	
14.	2040290	

S/N	Registration No		
15.	2041826		
16.	2040586		
17.	2040899		
18.	2041933		
19.	2037695		
20.	2041781		
21.	2042417		
22.	2039018		
23.	2037200		
24.	2041123		
25.	2039103		
26.	2036990		
27.	2041476		
28.	2043327		

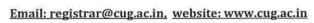
S/N	Registration No		
29.	2042946		
30.	2043676		
31.	2037461		
32.	2037132		
33.	2043409		
34.	2043738		
35.	2043708		
36.	2037726		
37.	2043012		
38.	2038565		
39.	2038946		
40.	2039380		
41.	2042772		



सेक्टर-29, गांधीनगर-382030,

फोन नं - 07923977407, फेक्स-07923260076

Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076







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Lower Division Clerk (PwD-01)
Employment Notification No. CUG/01-2/2023-24 dated 13/07/2023.

List of Eligible Applicants:

S/N	N Registration No	
1.	2038394	

S/N	Registration No
2.	2037797

S/N	Registration No
3.	2042892

The selection procedure will be as per Annexure I.

Further updates will be uploaded on the University's website only; Candidates in their own interest are advised to remain in touch with the University website www.cug.ac.in.

Registrar (Offg.)



सेक्टर-29, गांधीनगर-382030, फोन नं - 07923977407,फेक्स-07923260076 Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

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SELECTION PROCEDURE FOR THE POST OF

Lower Division Clerk (ST-1,UR-2[PwBD-1])

SI. No.	Questions	Marks	Duration
1	Descriptive Type Questions	100	3 Hours
2	Skill Test (Part 1)	50	1 Hour
3	Skill Test (Part 2)	-	-

The final selection of the Lower Division Clerk will be based on the following terms and conditions:

- 1. The University will conduct the Descriptive-type test carrying 100 marks.
- 2. The candidates who secure 50% marks in the Descriptive-type test shall be called for the skill test.
- 3. The successful candidates in the Descriptive test may be called for a skill test in order of merit subject to a maximum ratio of 1:15.
- 4. The marks allocated for the skill test (Part 1) will be 50 and the minimum qualifying marks in the skill test (Part 1) shall be 25. Skill test (Part 2) typing test is mandatory as per Syllabus notified by university.
- 5. The merit list of the candidates shall be drawn based on the performance in a Descriptive-type test only, subject to a qualifying skill test. (Part-1 and Part-2)
- 6. Resolution of Tie Cases:

The tie will be resolved by the University as under:

- a) By Age of the candidate i.e. the candidate with older age will be given a preference.
- b) If the tie persists, then higher aggregate marks/grade/CGPA in the prescribed educational qualification in the Cadre Recruitment Rules of the University as amended from time to time for the respective posts will be the criteria to decide the preference.

SYLLABUS FOR WRITTEN EXAMINATION & SKILL TEST

Paper-1: Descriptive type questions of 100 Marks with a Duration of 3 Hours.

- General Knowledge: General Awareness
- Simple Arithmetic and Reasoning Ability: Series, Number-System, Factoring, Multiplication, Division, Work and Time, Time and Distance, Odd one out, Profit & Loss, Ratio, Proportion & Percentage etc.
- English Language: Synonyms, Antonyms, Idioms, Sentence completion, Sentence rearrangement, Comprehension, Grammar, Articles, Preposition etc.
- Basic Computer Skills: Knowledge of Operating Systems, Internet, Hardware, Software, e-governance, Basic Applications of Computer etc.
- Knowledge of General University Administration.
- Essay writing in Hindi and English

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Sector-29, Gandhinagar, Phone No. 07923977407, Fax-07923260076

Email: registrar@cug.ac.in, website: www.cug.ac.in







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• Drafting & Noting: Drafting Letters, Preparing Notes etc.

Skill Test: Qualifying test with a duration of 1 hour, with a maximum of 50 Marks.

Part-1:

- Knowledge of MS Office
- Internet Browsers (Google Chrome, Internet Explorer etc.) Searching, Saving, Going to specific web page, bookmarking etc.
- Electronic Communication: Create an e-mail account, Read and delete e-mail messages, Address, Compose and Send an e-mail message, Use address books and e-mail address history, Reply, Reply to All, and Forward an e-mail message, Address message to multiple receipts, TO: CC: and BCC, use draft for partially complete messages, use search options to find an email message, print an e-mail message, add and edit contacts, read and respond to meeting requests.

Part-2:

• 35 WPM in English Typing Or 30 WPM in Hindi Typing



