



**CENTRAL UNIVERSITY OF GUJARAT  
GANDHINAGAR- 382 030**

**Notice Inviting Tender  
CUG/ 07 /2023-24 Dated 09.11.2023**

**SHORT TENDER NOTICE**

**(TECHNO COMMERCIAL PROPOSAL)**

**Name of work:**

Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023.

BID ISSUE DATE	09 November 2023
FORM OF TENDER	Open
LAST DATE OF BID SUBMISSION	23 November 2023 up to 03.00 PM
PRE-BID MEETING	20 November 2023 at 03:00 PM
DATE OF TECHNICAL BID OPENING	23 November 2023 at 03.30 PM

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This NIT contains Thirty One pages only.

**REGISTRAR**  
**Central University of Gujarat**  
**Sector- 29, Gandhinagar,**  
**Gujarat**

## NOTICE INVITING TENDER

### **NIT No. CUG/07/2023-24 dated 09.11.2023**

Central University of Gujarat, Gandhinagar invites item rate tender by **Registered Post/Speed Post/By Courier/By Hand only** from Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023 as per the eligibility criteria mentioned in the tender document. The details of work are given below:

#### **1. NIT DETAILS**

1	NIT No.	CUG/ 07 /2023-24 dated 09.11.2023.
2	Name of Work	Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e. Pandal, stage and other associated facilities for organizing the 5 <sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023.
3	Earnest Money Deposit -cum- Performance guarantee (in Rs.)	Rs. 20,000/- (Rupees Twenty thousand only) through Account payee Demand Draft in favour of “Central University of Gujarat” from any of the Commercial Banks.
4	Tender Processing Fee (Rs.)	Rs. 1,000/- (Rupees One thousand only) through Account payee Demand Draft in favour of “Central University of Gujarat” from any of the Commercial Banks. (Non-Refundable)
5	Date of Completion of Setup & Penalty	Two days before of Convocation Scheduled in the month of December 2023. If the setting up doesn't gets completed in all respect by the aforesaid date & time, then a penalty as per the decision of the University authority will be levied.
6	Mode of submission of tender	Off-Line mode only
7	Pre-Bid Meeting	<b>03:00 PM on 20<sup>th</sup> November 2023</b> in the Administration Block, Sector-29, Gandhinagar. Bidders who are interested can attend the same.
8	Last date and time of availability of tender on the portal	<b>03:00 PM on 23<sup>rd</sup> November 2023</b> on website <a href="http://www.cug.ac.in">www.cug.ac.in</a> and <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . Tender documents will be downloaded from the above-mentioned website only.
9	Last date and time of submission of bid	<b>Up to 03:00 PM on 23<sup>rd</sup> November 2023</b>
10	Date & Time of opening of technical bid	<b>03:30 PM on 23<sup>rd</sup> November 2023</b> in the in the Administration Block, Sector-29, Near Jalaram Temple, Gandhinagar, Gujarat-382030.
11	Date and Time of opening of financial bid of qualified	Technically Successful bidders will be intimated through e-mail. List of all technically qualified bidders Will also be published on the University website, Bidders are

	bidder	requested to visit the site and submit the declaration.
12	Technical Qualifying Criteria	Apart from other Eligibility Criteria and Terms & Conditions mentioned in the tender document, the bidder should have done at least one convocation event in the Universities/IITs/IISERs/NITs/IIM/IIIT or other similar type of institutions in last five years and having minimum annual average turnover of Rs. 50.0 Lakhs in the last three consecutive years. The firm who has experience in managing convocation events in Government sector will be preferred. In addition, vendors who have executed such large-scale events with senior level dignitaries as chief guest will have an added advantage.
13	Insurance	The successful bidder will have to take suitable Insurance for the entire setup having value not less than the awarded cost and the same to be submitted to the University before event.
14	Certification	After completion of the erection of structure / setting up the contractor will have to get the structure assessed by the registered structural engineer / firm for its structural stability & will have to get the certificate from the same and has to submit the certification to Central University of Gujarat before event.
15	Special condition	If any power failure / sound failure happens even for a moment due to failure of DG or UPS or due to insufficient diesel/operator or for the reason not mentioned here in then a penalty of Rs. 10,000/- would be levied and if the failure prolonged beyond a minute then the competent authority of Central University of Gujarat will fix a penalty deemed fit to them & the same would be binding on the contractor.

## 2. LETTER OF TRANSMITTAL

To  
The Registrar  
Central University of Gujarat  
Near Jalaram Mandir, Sector 29,  
Gandhinagar – 382030. Gujarat.

**Sub.:- Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023.**

Sir,

Having examined the details given in notice inviting qualification application and tender and the qualification documents for the above work, I/ We here by submit the qualification application documents (Eligibility Criteria) and the tender (financial bid) for the work duly filled.

1. I / We here by certify that all the statement made, and information supplied in the enclosed forms and accompanying statements are true and correct.
2. I / We have furnished all information and details necessary for deciding our eligibility to be qualified for taking part in the tendering process for the work. We have no further information to supply.
3. I / We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed following works.

**Name of work  
List to be enclosed**

**Certificate form  
List to be enclosed**

I am / We are aware that the tender documents (Financial bid) will not be opened if I am / We are not qualified to take part in the tendering process.

Seal of the Applicant

Date of submission

Signature(s) of the applicants

### 3. GENERAL TERMS AND CONDITIONS & ELIGIBILITY CRITERIA

1. Tenders are to be submitted in two bids system i.e., Technical Bid and Commercial /Financial Bid separately (in separate envelopes).
2. Only reputed and eligible firms / Agency need to submit their tender.
3. The minimum average annual turnover of the bidding firm, during last three consecutive years Should not be less than Rs. 50.0 lakhs duly certified by reputed Chartered Accountant. This turnover should exclusively be related to event management work.
4. The bidder should have successfully done at least one convocation event for a minimum number of 1000 persons in a single occasion during last five years as on last date of submission tender in the Universities/IITs/IISERs/NITs/IIM/IIIT or three similar types of events in academic institutions. The firm who has experience in managing convocation events in Government sector will be preferred. Firms who have not done one convocation event, their bid will not be considered.
5. All bidders must have to give a demo/presentation (for 5 minutes) before committee on the day of opening of technical bid through Power point Presentation/Picture slides/Video clips of successfully completed similar nature of works done in the past in events such as convocation or similar events to show their managing capabilities.
6. The bidder should also have experience of handling the VIP Protocol movement.
7. Tenderer should have to deposit separate amount for each “Tender fee and EMD” through Account Payee Demand Draft from any of the Commercial Banks and to be submitted along with the technical Bid. The earnest money of all unsuccessful tenderers will be returned to them at the earliest within 15 days after opening of bids.
8. Items and services required for this function are given in Annexure- B (Bill of Quantities).
9. Tender/quotation for “Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e. Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e. Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023 must be submitted in a sealed cover envelope, addressed to the Registrar by Registered post / Speed post/By hand only so as to reach on or before **23<sup>rd</sup> November 2023 up to 03.00 PM** (The last date for submission of the tender). The tender/quotation (technical bid) will be opened on **23<sup>rd</sup> November 2023 up to 03.30 PM** in the office of the **The Registrar, Central University of Gujarat** in the presence of the bidders. All the bidders are requested to ensure their presence accordingly.
  - a) Tender /quotation without earnest money will be rejected.
  - b) Belated tenders/quotation due to postal or any other kind delay will not be considered.

c) The cover of the sealed envelope should be super scribed and quoted thereon as:

**“Tender for Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023.”**

10. The Central University of Gujarat reserves the right to extend the due date and or the date of Opening the tenders/ quotation.
11. Authorized person should mark all the leaflets in the offer with signature and seal.
12. **The intending bidder should submit the details of previous similar work executed by him along with photographs, list of material used in the work. List of organization served must be enclosed.**
13. The prospective bidders are advised to visit University campus before bidding to access the actual requirement of work and site condition. No advance payment shall be made. Payment shall be made after successful completion of the event, through Bank transfer only and after TDS, and submission of necessary documents as per rule.
14. The other special conditions are mentioned in quotation/tender.
15. The rates of tax, if chargeable, should be clearly mentioned. Otherwise, it will be presumed that the rates quoted are inclusive of all taxes.
16. The Agencies to provide and install all the items well before two days in advance of “5<sup>th</sup> Convocation,2023” (Scheduled to be held in the month of December 2023). The site shall be properly cleaned after completion of the event.
17. The material should be delivered and installed at Central University of Gujarat campus. Installation, and any other charges, if any, may be included with respective quote of BOQ item.
18. Normally payment shall be made via Bank transfer within 30 days after completion of event to our entire satisfaction and after submission of bill with proper enclosures, certified by the University representative authorized by the Competent Authority. (if any).
19. The Central University of Gujarat is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason thereof.
20. The price should be quoted on prescribed price schedule and must be sent in a properly sealed envelope.
21. All the columns of the annexure attached should be properly filled. The rates and units shall not be overwritten in the price schedule. The Tender should be signed by the authorized signatory of the firm.
22. Any deviation, variation of noncompliance of the terms and conditions by the tenderers shall be considered as a breach of contract and Central University

of Gujarat reserves the right to forfeit the amount of earnest money and take action as per legal procedure.

23. **Agencies blacklisted and suspended from carrying out business by any Government office need not submit their quote. Suppression of facts in this regard will be taken seriously. Certificate of No blacklisted should be submitted as per Annexure-C.**
24. If any dispute arises, the Committee constituted by Central University of Gujarat, shall be the sole Arbitrator whose decision in the matter shall be final and binding.
25. Central University of Gujarat reserves the right to accept or reject any or all offers in full or in part without assigning any reason(s) thereof.
26. The tenderers shall have to give an undertaking that the terms and conditions of the tender are acceptable to the tenderers.
27. Central University of Gujarat shall have right to execute any part or all the work as per requirement of the University. University can decrease or increase the items mentioned in tender documents and payment shall be made based on actual work executed.
28. The rate should be quoted as per annexure-B of the tender document. Bidders are required to quote all such items also which is not included in the list of price schedule, if they feel so for proper conducting of this event for our convocation.
29. The Convocation is purely an academic event and senior dignitaries may participate in this program, as such prospective bidders are required to fulfill all security protocol in and around the venue in consultation with University Administration, District Administration and Police.
30. Quantity (BOQ) mentioned in Annexure-B is tentative. Final quantity for work /event will be decided by the University and quantity may increase or decrease as per requirement of the University.
31. The competent authority on behalf of the Central University of Gujarat does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
32. Canvassing, whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
33. The competent authority on behalf of the Central University of Gujarat reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
34. The bid for the works shall remain open for acceptance for a period of ninety (90) days



from the date of opening of Commercial/ Financial Bid. If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the University, then Central University of Gujarat shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.

35. This notice inviting Bid shall form a part of the agreement document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 03 days from the stipulated date of start of the work, sign the contract consisting of: -
- a) The Notice Inviting Bid, all the documents including General conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
  - b) Any other Standard C.P.W.D. Form / other forms as applicable/mentioned.
36. If there are any clarifications, may be obtained from the General administration department of the University. Bidder should take into account the corrigendum, minutes of Prebid meeting (if any) which will be published on the University website only, before submitting the bids.
37. It is required that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and submit the documents as asked; otherwise, the bid will be rejected.
38. **The price bid format is provided in a separate sheet as a Annexure-C i.e. BOQ (price bid), the rates offered should be entered in the allotted space only and filling the relevant columns. The Price Bid/BOQ template must not be modified /replaced by the bidder; else the bid submitted is liable to be rejected for this tender.**
39. IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering/ taking up works in Central University of Gujarat, Gandhinagar.
40. TAXES:
- a) The contractor should get registered under GST and tax as applicable as per the extant order on the subject work shall be paid by the contractor to concerned department.
  - b) Income Tax and cess as applicable shall be deducted from the bill paid to the contractor.
  - c) Any other taxes/cess as per government directives shall be deducted from bill paid to the contractor from time to time.
41. Overhead Charges: The quoted price (final offer) must include all overheads such as Packing, Forwarding, Loading/Unloading, Transporting, Postage/Courier, Octroi, Freight, and Insurance and applicable taxes etc.
42. Additional Charges if any, for Installation, Packing-Unpacking,

Loading/Unloading, erection, Commissioning, Inspection, Certification, Extended Warranty any other charge(s) must be included in the quoted rate amount only.

43. Liquidated Damages: As time is the essence of this contract, the date of delivery should be strictly adhered to, otherwise the delivery in full or in part will not be accepted and penalty for late delivery will be imposed @ 10% of the total value of supply order. In case of delay in erection, Installation, commission, demonstration, dismantling, Inspection, Certification etc., same rate of penalty shall be liveable.
44. Cancellation: Central University of Gujarat, Gandhinagar reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.
45. In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, no compensation will be paid towards progress of order/procurement.
46. For any dispute, the place of jurisdiction shall be Ahmedabad (Gujarat) India only & decision of Competent Authority Central University of Gujarat, Gandhinagar will be final.
47. Lowest Tenderer will be decided on the Basis of Aggregate amount (Quoted) of all the items of Schedule of Quantities (BOQ).
48. Individual items rate will not be considered. The Gross total value will be encouraged for L1.

#### **4. TECHNICAL BID (ENVELOPE-I)**

List of Documents to be Submitted.

Technical Bid should be submitted in a separate sheet as enclosed **Annexure- B** with following documents/certificates are required: (Envelope - I)

- i. Duly certified copy/proof of work experience as required.
- ii. Certificate of Annual turnover duly certified by CA.
- iii. Certificate of Registration for GST
- iv. EPF/ESI registration certificates
- v. Permanent Account Number (PAN)
- vi. Registration certificate of firm (If any)
- vii. Bank Account No.
- viii. Details of IFSC Code
- ix. Bank Name and Address
- x. TDS (previous 3 years)
- xi. Balance sheet (previous 3 years)
- xii. Payment details towards cost of tender processing fee and EMD.
- xiii. Undertaking having gone through the documents as per the technical bid.
- xiv. Any other document that bidder felt necessary in support of his candidature.

## **5. FINANCIAL BID (ENVELOPE-II)**

The financial bid should be submitted in a separate sealed envelope containing a schedule of Price bid in the form of BOQ enclosed as **Annexure - C**.

Both the envelope i.e. I & II should be put up in a separate envelope duly sealed.

Note: Lowest Tenderer will be decided on the Basis of Aggregate amount (Quoted) of all the items of Bill of Quantities (BOQ).

## **6. EVALUATION CRITERIA**

At first stage envelopes of technical bid will be opened and applicant who will fulfil the eligibility criteria of Advertisement, financial bids of shortlisted/qualified vendors will be opened accordingly.

On the basis of eligibility criteria set out in the tender bid, a duly constituted Committee will shortlist the vendor. Depending on the number of proposals received, the Committee may at its discretion apply additional short-listing criteria to provide a level playing field to all vendors as well as to ensure that only competent, resourceful and experienced vendors are shortlisted for the next stage of selection process which will be the price bid. It is needless to emphasize that the Convocation will be attended by very high-level dignitaries. The arrangements therefore will have to be flawless be made and warrant a high level of efficiency, experience and resourcefulness on the part of the agency engaged for the purpose.

## **7. SPECIAL CONDITIONS OF CONTRACT**

1. The tenderer should be acquainted with the proposed site of work.
2. The contractor shall take care of all safety precautions pertaining to work, such as scaffolding, ladder, working platforms, gangways, electric arc/ gas welding, use of hoist and construction machinery.
3. On account of security consideration, some restrictions may be imposed by the security staff on the working / movement of men power and materials etc. The contractor shall be bound to follow all such restrictions/ instructions and he shall organize his work accordingly. No claim on this account, whatsoever, shall be payable.
4. The contractor shall take all precautions to avoid accidents by providing a suitable mechanism. He shall be responsible for all damage and accidents caused to existing/ new work due to negligence on his part. No hindrance shall be caused to traffic during the execution of the work.
5. The contractor shall be responsible for the watch and ward of all materials brought by the contractor to site against pilferage and breakage during the period of installation, in campus installed, during usage and thereafter till he/she take back the same out of the campus.
6. The contractor shall take all preventive measures against any damage caused by

rain, snowfall, floods or any other natural calamity whatsoever during the execution of the work. The contractor shall be fully responsible for any damage to the Owners property and to the work for which the payment is due to him under the contract. However, the contractor shall maintain an equal to the payment received against the work done, at his own cost. This will also cover the defect liability period. Nothing extra on this account shall be payable to the contractor for maintaining such insurance, Policy.

7. The work will be carried out in the manner complying, in all respects, with the requirements of relevant bye-laws of the local body under the jurisdiction of which the work is to be executed or as directed by the University and nothing extra shall be paid on this account.
8. The contractor shall comply with proper and legal orders and directions of the local or public authority or municipality and abide by their rules and regulations and pay all fees and charges which may be liable.
9. The contractor shall give due notices to Municipal, Police and/or other authorities that may be required under the law/rules under force in the area and obtain all requisite licenses for temporary obstructions / enclosures and pay all charges which may be leviable on account of his execution of work under the agreement. Nothing extra shall be payable on this account.
10. All materials to be incorporated in the work shall be arranged by the contractor and shall be in accordance with the specifications laid down.
11. Any material banned by the University shall not be used in the work.
12. The contractor should submit the samples of all materials for the University for approval. Such samples of materials which affect aesthetics of the work shall also be approved from the University of the project before bulk supplies. These approved samples shall be preserved and retained in the custody of the University as standards of materials till the completion of the work. The cost of such samples shall be borne by the Contractor, and nothing shall be payable on this account over the Agreement rates.
13. In case any material / work is found sub-standard the same shall be rejected by the University and the same shall be removed from the site of work within 48 hours, failing which the same shall be got removed by the University at the risk and cost of the contractor without giving any further notice and time.
14. Any materials brought to the site of work by the contractor shall, if required by the University, furnish manufacturer's test certificate or test certificate from approved testing laboratory to establish that the materials procured by the contractor, satisfy the provisions of relevant ISI codes. The testing charges shall be borne by the contractor.
15. The contractor shall supply free of charge the material required for testing. The cost of tests shall be borne by the contractor.

16. The work shall be executed and measured in the metric system. The metric dimensions given in the schedule of quantities shall be followed.
17. The contractor shall be responsible for completing the work and for satisfying all terms and conditions of the Contract without any extra payment over his quoted rates unless otherwise specified. The contractor shall quote his rate for various items of work accordingly and no claim whatsoever shall be entertained for any incidental or extra work involved in the execution of the work as per nomenclature of the item and the specifications indicated in the tender documents.
18. Subject to the nomenclature of the item as per schedule of quantities, the specification indicated in the tender documents, the rates quoted shall include cost of all materials including royalty and taxes if any, labor, sundry inputs, execution of work at all heights, levels, pattern and design for all leads, lifts and depths including overhead charges and contractor's profit. Nothing extra shall be paid on this account.
19. The rate shall be inclusive of making design, pattern and execution of work as per drawings, at all levels and heights.
20. The rates shall be inclusive of making any holes or otherwise for fixing any fixture/framework and making good the structure to its original shape and finish.
21. Other agencies doing works related with this project will also simultaneously execute the works and the contractor shall afford necessary co-ordination for un-hindered completion of these sub-works.
22. The contractor shall give a satisfactory performance test of installations individually and as a whole to ensure their proper functioning before the work is finally declared and completed and accepted.
23. The contractor shall continue to maintain watch and ward to safeguard the Owner's property in his possession until the same is formally handed over as per directions of the University. Nothing extra over agreement rates shall be paid on this account.
24. All tools, plants and measuring or weighing equipment shall be arranged by the contractor himself and nothing extra shall be paid to the contractor on this account.
25. The quantities of various items incorporated in the tender are approximate. However, the payments shall be made to the contractors on the basis of actual measurements taken at site.
26. The contractor shall protect the adjoining buildings or works and the work under execution from fire and shall make adequate arrangements for fire protection and firefighting. If any property is damaged by fire due to the negligence of the contractor, the same shall be repaired by the contractor at his own cost, to the entire satisfaction of University.
27. The contractor shall provide adequate lighting arrangements as approved by the University for carrying out the work during night time, if so required and also

provide all other facilities for the labour employed to carry out the work as per direction of University.

28. In order to achieve the targeted date of completion the contractor may have to work in multiple shifts, round the clock including public and gazetted holidays, and nothing extra shall be paid on this account.
29. All materials, articles and workmanship shall be of respective best quality and kind for the class described in the schedule of quantities and specifications. All materials used in different items of work shall be subject to the approval of the University.
30. The contractor shall be responsible for all statutory provisions and deductions towards ESI, PF or any other, as the case may be or any other levies and taxes shall be borne by the contractors. The TDS and Contract Tax or any other statutory levels/taxes incorporated from time to time shall be deducted progressively from the running account bills, as applicable at the time of payment. No claim in this regard shall be entertained.
31. The contractor is supposed to abide the minimum wages act and shall produce all records to the University or any other statutory authority as and when called for. The University does not hold any responsibility on account of any lapses in this regard.
32. All spaces allotted to the contractor as described above shall be vacated and all structures removed from site at any time as and when required and directed by the University, unconditionally and without any reservation. The University will not be obliged to give any reason for such removal. Upon receiving instructions to vacate the space, the contractor shall immediately remove all his structures, materials, etc. from the sources and clear and clean up the site to the satisfaction of the University.
33. It shall be the responsibility of the Contractor to safeguard the site and ensure that no illegal encroachments are made by outside elements within the area allotted to the contractor.
34. The quantities indicated are for guidance only, however it may vary to any extent and the contractor should not have any financial or other implications for such variations. The owner reserves to reduce the scope of work of any item if the contractor fails to deliver the works in time and the contractor shall not ask for any financial consideration for such deletion of scope of the work.
35. Any item which is not available in the BOQ shall be paid as per actual cost of the materials in the market and actual cost of the labor plus 15% as overhead and profit. The decision of the university will be conclusive and final binding on the contractor.
36. The contractor shall take photographs of site prior to commencement of work, during construction and after completion of work as suggested and shall submit the photographs in soft and hard copies to Central University of Gujarat for which no extra payment will be made.
37. The layout of works shall be got checked by university & only then further work shall

be taken by after approval.

38. The Contractor will execute the aforesaid works subject to the provisions contained & to the extent applicable for Central University of Gujarat. CPWD's General Conditions of Contract, Special conditions of contract, Safety Code, Model Rules for the protection of health and other arrangements for workers, Specifications, Preambles and Schedule of Quantities and erection & furnishing schedule (all of which will collectively referred to as the 'tender conditions') and strictly in accordance with the Scope of work at or for the respective rates set out in the Schedule of Quantities amounting to the sum as there under arrived at or such other sums as shall become payable.
39. Agencies Blacklisted and Suspended from carrying out business by any Government offices, Autonomous bodies, Educational and/or research institutes, PSUs etc need not submit their quote. Suppression of information in this regard will be taken seriously.
40. The contractor is solely responsible for compliance with all labor laws and other associated statutory obligations applicable for the work. Central University of Gujarat will not be responsible for any of the compliances or lapses in respect of the aforesaid.

## 8. ELIGIBILITY CRITERIA (TECHNICAL BID) (ANNEXURE A)

Tender for “Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023”.

Tenderer are required to fill the following details. Tenders with eligible/incomplete/false Information will be summarily rejected.

1. Tender Notification No. ....
2. Name of tenderer & name of firm :.....
3. Registration No. of the firm: .....
4. Complete address of Tenderer:.....  
Phone No.: ..... Mobile .....
5. Permanent Account No. (PAN): .....
6. GST Registration No.: .....
7. Bank Account No.:.....
8. Details of IFSC Code:.....
9. Bank Name and Address :.....
10. Details & Date of Tender Fee:.....
11. Details & Date of E.M.D:.....
12. TDS (previous 3 years):.....
14. Balance sheet (previous 3 years) : .....
15. Annual turnover of last three consecutive years (Certification of CA is required):.....
16. Certificate of work experience copy for the work already done :.....
17. EPF/ESI registration Certificates:.....

I have read and understood all terms and conditions of the tender and submitting this tender document.

**Signature of tenderer  
Name & Seal**



**9. BILL OF QUANTITY (TECHNICAL BID) (ANNEXURE B)**  
(To be submitted in the separate envelop)

Sr. No	Description	Unit	Quantity	Complied with	
				Yes	No
1	Truss Mandap on stage sitting area of Guests & Students	Sqft	22,000		
2	Side Cloth wall	Rft	700		
3	Main Stage - 60'X24'X4'ht	Sqft	1,420		
4	Chairs on stage: (VIP chairs for Guests)	Nos.	6		
5	Glass Tipoi on stage	Nos.	4		
6	Counter table for musical instruments	Nos.	27		
7	Sitting Arrangement for 11 faculty on the main stage: Cushion chairs (Second row) + 4 additional chairs for master of ceremony and security personnel of Chief guest	Nos.	15		
8	Side steps on two ends for stage – with carpeting and pipe railing with Entry and Exit signs	Nos.	2		
9	SS chairs with white cover (Banquet type)	Nos.	200		
10	Plastic chairs with white cover	Nos.	600		
11	Double Seater Sofa	Nos.	50		
12	Console tables and arrangements (Videographer & Photographer sitting place)	Job	01		
13	Videography platform	Sqft	100		
14	Red Carpet from whole Stage Red Carpet Procession Way	Sqft	2000		
15	Entry Gates at the venue with proper sized (12' x 24')	No.	01		
16	Flex banners on each gate Main Entrance – VIP (12' x 24')	Sqft	1600		
17	Flex Banner on CH & GH Road entrance (40'x20')	Sqft	1600		
18	Flex printing and mounting	Sqft	700		

19	Standee of minimum size 5' with printing flex	Nos.	20		
20	Convocation Platform – for photography for 50-60 pax	Job	1		
21	Podium Vinyl sheet (4'x2')	Nos.	2		
22	Reception Counter 10' x 10'	Sqft	100		
23	Degree Distribution room and 12' x 15' with doors opening near to the main stage	Sqft	180		
24	Tables covered with cloth in green room 5'x7' & chairs	Nos.	2		
25	Degree distribution counters 4 Nos. of 10' x 10' each (carpeted) with 10 tables & chairs	Sqft	400		
26	Selfie-point backdrop with flex banner	Job	01		
27	Banners: Stage Backdrop 60' x 16' Photography platform backdrop 8' x 40'	Sqft	1280		
28	150-Watt LED metal lights inside pandal	Nos.	10		
29	Decorative lights for trees and buildings	Nos.	30		
30	Power plugs & power supply for sound, videography and wherever required	Job	01		
31	Appropriate load (125 KVA) Generator with Diesel (duly licensed by the competent authority)	No.	01		
32	Change over switch with cabling (100 rft)	No.	01		
33	Cable 150 sqmm for genset and existing power	Rft	200		
34	Air coolers for Stage	Nos.	01		
35	Pedestal Fans- 20 Nos. VIP Table Fans-10 Nos. in the Tent	Nos.	30		
36	Sound system with required microphones (4 cordless + 5 with stand) and speakers (approx. 1000 people)	Job	01		
37	Chemical Toilet	Nos.	02		
38	Fire Extinguisher Bottles (ABC type)	Nos.	06		
39	Floral Decoration: 1.The main stage front side & VIP Tipoi	Job	01		

	2. Back drop (16'x60'x16'), 3.Podium etc. (as required)				
40	Colored Flags with pole (to be placed on both sides of roads leading to main entrance)	Nos.	100		
41	Portable hard barricading	Rft	1000		
42	Stainless Steel q manager barrier	Nos.	100		

I/We agree to undertake the above work with all compliance of the terms and condition of the tender document.

**Seal and Signature of the Bidder**

**10. BILL OF QUANTITY (FINANCIAL BID) (ANNEXURE C)**

(To be submitted in the separate envelop)

Sr. No	Description	Unit	Quantity	Rate	Amount
1	Truss Mandap on stage sitting area of Guests & Students	Sqft	22,000		
2	Side Cloth wall	Rft	700		
3	Main Stage - 60'X24'X4'ht	Sqft	1,420		
4	Chairs on stage: (VIP chairs for Guests)	Nos.	6		
5	Glass Tipoi on stage	Nos.	4		
6	Counter table for musical instruments	Nos.	27		
7	Sitting Arrangement for 11 faculty on the main stage: Cushion chairs (Second row) + 4 additional chairs for master of ceremony and security personnel of Chief guest	Nos.	15		
8	Side steps on two ends for stage – with carpeting and pipe railing with Entry and Exit signs	Nos.	2		
9	SS chairs with white cover (Banquet type)	Nos.	200		
10	Plastic chairs with white cover	Nos.	600		
11	Double Seater Sofa	Nos.	50		
12	Console tables and arrangements (Videographer & Photographer sitting place)	Job	01		
13	Videography platform	Sqft	100		
14	Red Carpet from whole Stage Red Carpet Procession Way	Sqft	2000		
15	Entry Gates at the venue with proper sized (12' x 24')	No.	01		
16	Flex banners on each gate Main Entrance – VIP (12' x 24')	Sqft	1600		
17	Flex Banner on CH & GH Road entrance (40'x20')	Sqft	1600		
18	Flex printing and mounting	Sqft	700		

19	Standee of minimum size 5' with printing flex	Nos.	20		
20	Convocation Platform – for photography for 50-60 pax	Job	1		
21	Podium Vinyl sheet (4'x2')	Nos.	2		
22	Reception Counter 10' x 10'	Sqft	100		
23	Degree Distribution room and 12' x 15' with doors opening near to the main stage	Sqft	180		
24	Tables covered with cloth in green room 5'x7' & chairs	Nos.	2		
25	Degree distribution counters 4 Nos. of 10' x 10' each (carpeted) with 10 tables & chairs	Sqft	400		
26	Selfie-point backdrop with flex banner	Job	01		
27	Banners: Stage Backdrop 60' x 16' Photography platform backdrop 8' x 40'	Sqft	1280		
28	150-Watt LED metal lights inside pandal	Nos.	10		
29	Decorative lights for trees and buildings	Nos.	30		
30	Power plugs & power supply for sound, videography and wherever required	Job	01		
31	Appropriate load (125 KVA) Generator with Diesel (duly licensed by the competent authority)	No.	01		
32	Change over switch with cabling (100 rft)	No.	01		
33	Cable 150 sqmm for genset and existing power	Rft	200		
34	Air coolers for Stage	Nos.	01		
35	Pedestal Fans- 20 Nos. VIP Table Fans-10 Nos. in the Tent	Nos.	30		
36	Sound system with required microphones (4 cordless + 5 with stand) and speakers (approx. 1000 people)	Job	01		
37	Chemical Toilet	Nos.	02		
38	Fire Extinguisher Bottles (ABC type)	Nos.	06		
39	Floral Decoration: 1.The main stage front side & VIP Tipoi	Job	01		

	2. Back drop (16'x60'x16'), 3.Podium etc. (as required)				
40	Colored Flags with pole (to be placed on both sides of roads leading to main entrance)	Nos.	100		
41	Portable hard barricading	Rft	1000		
42	Stainless Steel q manager barrier	Nos.	100		
<b>Total Amount in Rs.</b>					

(In words.....)

\* The quoted rate should be written in words also. (In Rupees)

I/We agree to undertake the above work in the amount of Rs. \_\_\_\_\_/- inclusive of all charges i.e., Supply, installation, testing. Transportation, labour and applicable Govt. Taxes as per the terms and condition of the tender document.

**Seal and Signature of the Bidder**

## 11. SELF-DECLARATION –NO BLACKLISTING (ANNEXURE D)

Date:

To  
**The Registrar**  
**Central University of Gujarat**  
**Near Jalaram Mandir, Sector 29,**  
**Gandhinagar – 382030. Gujarat.**

Dear Sir/Madam,

Ref: Tender for “Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e. Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023”.

In response to the Tender Document for “Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e. Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023”, I/ We hereby declare that presently our Company/ firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

We further declare that presently our Company/ firm \_\_\_\_\_ is not blacklisted/debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender, if any to the extent accepted, may be cancelled.

Thanking you,

Yours faithfully,

Place:

Date:

Signatures \_\_\_\_\_

Name \_\_\_\_\_

Seal of the Organization \_\_\_\_\_

(To be printed on Supplier's letterhead)

## 12. INTEGRITY PACT (ANNEXURE E)

### General

This pre-bid pre-contract Agreement herein after called the Integrity Pact is made on..... day of the month of ....., between, on one hand, the President of India acting through Registrar, Central University of Gujarat, Gandhinagar hereinafter called the “BUYER” of the first part and M/s.....represented by Shri ....., Director /Chief Executive Officer/ General Manager thereinafter called the “BIDDER/Seller” of the second part.

WHEREAS the BUYER proposes to **provide logistics support for setting up convocation venue i.e. Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023**” and the BIDDER/Seller is willing to offer/has offered the stores and WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is an Autonomous Body/Department of the Government of India performing its functions on behalf of the President of India.

NOW, THEREFORE, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to enabling the BUYER to obtain the desired said stores / equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereby agree to enter into this Integrity Pact and agree as follows:

### **Commitments of the BUYER:**

The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the Contract.

The BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any



particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

All the officials of the Buyer will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

In case any such preceding misconduct on the part of such official (s) is reported by the BIDDER to the BUYER, with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case, while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

**Commitments of BIDDERS:**

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

The BIDDER will not offer, directly or through intermediaries, any bribe, consideration, gift, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.

The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other Contract with the Government.

BIDDERS shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

BIDDERS shall disclose the payments to be made by them to agents / brokers or any other intermediary, in connection with this bid/contract.

The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/ authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER, or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such

individual, firm or company in respect of any such intercession, facilitation or recommendation.

The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term relative for this purpose would be as defined in Section 6 of the Companies Act 1956.

The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

### **Previous Transgression**

The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

## **Earnest Money Deposit**

While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, with the University through any one of the following instruments:

- (i) Demand Draft (DD)
- (ii) Fixed Deposit Receipt
- (iii) Banker's Cheque
- (iv) A confirmed Bank Guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the University shall be treated as conclusive proof of payment.

The Earnest Money is normally to remain valid for a period of 90 (ninety) days beyond the date prescribed for the receipt of the tender.

No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.

In case of successful BIDDER, EMD will be returned within 30 days from the date of submission of Performance Bank Guarantee.

### **Security deposit /performance guarantee:**

Performance Bank Guarantee is mandatory.

Successful tenderer/ bidder should submit performance guarantee as prescribed above to be received in the office of Registrar, Central University of Gujarat, Gandhinagar on or before 30 days from the date of issue of order acknowledgement. The performance bank guarantee to be furnished in the form of Bank Guarantee as per Annexure-V of the tender documents, for an amount covering 10% of the purchase order value.

The Performance Bank Guarantee should be established in favour of **“The Registrar, Central University of Gujarat, Gandhinagar”** through any Bank situated at Gandhinagar or outstation with a clause to be enforced the same on their local branch at Gandhinagar.

Performance Bank Guarantee shall be for the due and faithful performance of the contract and shall remain binding, notwithstanding such variations, alterations for extensions of time as may be made, given, conceded or agreed to between the successful tenderer and the purchaser under the terms and conditions of acceptance to tender.

The successful tenderer is entirely responsible for due performance of the contract in all respects according to the speed, intent and meaning of the terms and conditions and specification and all other documents referred to in the acceptance of tender.

The performance bank guarantee shall be kept valid during the entire period of the contract and shall continue to be enforceable for a period of 90 days beyond the date of fulfilment of all contractual obligations including the warranty period.

### **Sanctions for Violations:**

Any breach of the aforesaid provisions by the BIDDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:

To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bank Guarantee (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason, therefore.

To immediately cancel the contract, if already signed without giving any compensation to the BIDDER.

To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

To encash the advance bank guarantee and performance guarantee/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of two years, which may be further extended at the discretion of the BUYER.

To recover all sums paid in violation of this pact by the BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

Forfeiture of Performance Bank Guarantee in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

The BUYER will be entitled to take all or any of the actions mentioned at para 7.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as

defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent monitor(s) appointed for the purposes of this pact.

**Fall Clause:**

The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/ Department of the Government of India or PSU or autonomous body and if it is found at any stage that similar product/system or subsystem was supplied by the BIDDER to any other Ministry/Department of the Government of India or PSU or autonomous body at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

**Independent monitors:**

The BUYER has appointed Independent Monitors (hereinafter referred to as Monitors) for this pact in consultation with the Central Vigilance Commission (Chief Vigilance Officer, Central University of Gujarat, Gandhinagar).

The task of the Monitor shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this pact.

The Monitor shall not be subject to instructions by the representatives of the parties and performs their functions neutrally and independently.

Both the parties accept that the Monitor have the right to access all the documents relating to the project/procurement, including minutes of the meetings.

As soon as the Monitor notices, or believes to notice, a violation of this pact, he will so inform the Authority designated by the BUYER.

The BIDDER(s) accepts that the Monitor has the right to access without restriction to all project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

The Monitor will submit a written report to the designated Authority of BUYER/ Secretary in the Department within 08 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

**Facilitation of Investigation:**

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information & documents in English and shall extend all possible help for the purpose of such examination.

**Law and Place of Jurisdiction:**

This Pact is subject to Indian Law. The place of performance and Jurisdiction is Gandhinagar, Gujarat.

**Other Legal Actions:**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

**Validity:**

The validity of this Integrity Pact shall be from date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

Should one or several provisions of this pact turn out to be invalid, the remainder of this pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

The parties hereby sign this Integrity Pact.

BUYER  
Registrar, Central University of Gujarat,  
Gandhinagar

BIDDER  
Signature with seal

Date & Place:  
Witness

Date & Place:  
Witness

1. \_\_\_\_\_

1. \_\_\_\_\_

(Indenter)

2. \_\_\_\_\_

2. \_\_\_\_\_

### **13. DECLARATION ABOUT SITE INSPECTION (ANNEXURE F)**

**To  
The Registrar  
Central University of Gujarat  
Near Jalaram Mandir, Sector 29,  
Gandhinagar – 382030. Gujarat.**

Name of Work: - Event Management Agencies/Firms & Companies to provide logistics support for setting up convocation venue i.e., Pandal, stage and other associated facilities for organizing the 5<sup>th</sup> Convocation of Central University of Gujarat to be held in the month of December 2023.

Dear Sir,

It is hereby declared that as per tender document, I/we the bidder inspected and examined the subject site and its surroundings and satisfy my self/ our selves before submitting my/our bids as to the form and nature of the site, the means of access to the site, the accommodation. I/we may require and in general shall myself/ourselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect my/our bid. I/we the bidder shall have full knowledge of the site and no extra Charges consequent upon any misunderstanding or otherwise shall be claimed at later date. I/we the bidder shall be responsible for arranging and maintaining at own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by me/us implies that I/we has read this notice and all other contract documents and has made myself/ourselves aware of the scope and specifications of the work to be done and of local conditions and other factors having a bearing on cost on the execution of the work.

Yours faithfully

(Seal & Signature)

(Duly authorized signatory of the bidder)