



# गुजरात केन्द्रीय विश्वविद्यालय

(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

## CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No 25 of 2009)

### APPLICATION FORM FOR HOSTEL ACCOMMODATION

The Registrar  
CUG  
Gandhinagar

Sir,

I am interested to stay in the Boy's/ Girl's hostel of the Central University of Gujarat. My personal details are given below:

1. Name: \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Year of Admission : \_\_\_\_\_
4. Name of the Course \_\_\_\_\_
5. Centre/Department \_\_\_\_\_ 6. School: \_\_\_\_\_
7. Semester: \_\_\_\_\_ 8. Enrolment Number \_\_\_\_\_
9. Category : \_\_\_\_\_ 10. Gender: \_\_\_\_\_
11. Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_
12. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
13. Mobile No. : \_\_\_\_\_
14. E-mail Address : \_\_\_\_\_
15. Emergency Contact No. : \_\_\_\_\_
16. Name of the local guardian (if any): \_\_\_\_\_  
(If yes telephone no. with address): \_\_\_\_\_  
\_\_\_\_\_

Photograph of  
the student to  
be pasted here

The hostel facility is essentially required by me. I will follow the hostel rules and shall abide by the rules and regulations of the University regarding hostel as notified from time to time by the competent authorities. I further undertake that the hostel security fee, mess security and other related dues will be deposited with the University as and when intimated to me within the due date prescribed by the University. I am fully aware that I am being considered for allotment of Hostel accommodation by the University on purely ad-hoc basis pending finalization of the Hostel / Mess security fee and other related fees by the University.

Date: \_\_\_\_\_

(Signature of the Student)

P.T.O.

(For Office Use Only)

Certified that Mr. / Ms..... S/o/  
D/o Mr ..... has been admitted to  
the course ..... in the year ..... He / She has  
deposited the prescribed tuition fee and other charges for the Winter/Monsoon  
Semester,2024-25 with the office of the Registrar, Central University of  
Gujarat vide Receipt no.....dated.....

In-charge  
Fee Section  
Central University of Gujarat

May be allotted  
Hostel accommodation.

Registrar  
Central University of Gujarat

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(To be filled up by respective Hostel Warden)

Allotted hostel accommodation in occupancy Block no. .... Room no ..... in  
the Boys / Girls hostel.

Inventories allotted at the time of hostel allotment:

- |    |    |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Hostel Warden  
Central University of Gujarat

Note: The form may be returned in original to the Registrar's Office for Record

## **Annexure I (Hostel Rules and Undertaking)**

1. Presently the hostel facilities that is being provided to the students is in CUG campus allotted by hostel administration .
2. Hostel admission is open to students of Central University of Gujarat, Village - Kundhela, Dist. Vadodara, Gujarat.
3. Admission will be valid for one academic year only. i.e. July to April, every year.
4. Students who desire to reside in the hostel should apply in the prescribed form along with the assurance by the parents or guardian for the good conduct and behavior of the student during his/her stay in the hostel. Warden may direct any student to vacate the hostel at any time without assigning any reason for the same.
5. Mess charges will be mandatory for those who are availing hostel accommodation.
6. Mess charges are fixed by the Mess Committee and payable strictly as decided by the competent authority.
7. No resident shall remain absent from the hostel during night without prior written permission of the Warden.
8. Application for leave for absence from the hostel shall be made in advance to the Warden. Residents will make sure that their leave applications are sanctioned before they leave the hostel.
9. The Warden has the right to refuse admission to the hostel premises to any one considered undesirable. Guests shall not be allowed to stay in the hostel.
10. No combustible, fire arms or lethal weapons are allowed to be carried by or kept in the hostel by any resident.
11. All hostlers must be present in the hostel after 10.00 P.M.
12. No resident shall use or keep in his/her possession intoxicating drug or liquor.
13. Interference with the electric installations of the hostel by resident is not permitted. Residents must ensure that the lights and fans are switched off when the rooms are unoccupied. Failure to comply with rules will make them liable to pay fine of any amount fixed by the Warden/Dean.
14. Residents are liable to punishment by the warden if found responsible for allowing the water running waste or keeping bathroom light on after use.
15. Smoking, consumption of alcoholic drinks and spitting is strictly prohibited in the hostel premises
16. No functions or celebrations shall be organized in the hostel rooms except with the permission of the Warden.
17. Every case of illness and accident must be reported immediately to the Hostel Warden.
18. Students are not permitted to convene any meeting of any sort under any circumstances anywhere in the Hostel rooms without the prior permission of the Warden

19. Every student shall keep the room allotted to him clean and neat .He/She shall take proper care of the furniture and fixtures handed over to him/her .The hostel authorities have the right to enter and inspect the rooms at any time, even in the absence of students.
20. The Hostel Authorities did not hold themselves responsible for the safe custody of the property of the students staying in the hostel. Students should provide their own locks and should take proper care of their belongings. They should not leave the key of the room anywhere around. CUG will not be responsible for the loss of personal belongings of the students.
21. Any complaint (indecent behavior/noisy) by the inmates will result in severe action.
22. No meeting or gathering of the residents for political purpose shall be held inside/outside the hostel.
23. The Warden may not permit the girl residents to be absent from the hostel to stay out unless prior written permission of their parents/guardians has been obtained and shown to the Warden. The Warden may at his discretion, refuse permission to see a girl resident unless the written permission of her parent/guardian has been obtained.
24. An allotted of a room should not exchange his/her room with another resident under any circumstances except with the prior written permission of the Warden.
25. The resident shall have to vacate the room within 6 days of the expiry of his/her lien or earlier in the event of early termination of his/her employment/admission. In case he/she does not vacate the accommodation, notice of 6 days shall be served and on the expiry of notice period the room shall be broke opened in the presence of two gazetted officers. An inventory of the articles of the allotted shall be prepared and Warden will take over the charge of such articles of room.
26. Failure to comply with the Hostel rules may result in fine up to Rs. 250/- or expulsion from the Hostel or College or both depending upon the gravity of the violation.

**Undertaking:**

I hereby declare that the information given by me in Application Form for Hostel Accommodation is true to the best of my knowledge. I have read all the rules given in Annexure I and have understood their implications.

I hereby undertake to abide by the above rules and I am liable for disciplinary action in case of any breach. I will not have any complaint.

Name.....

Signature.....

Date.....