

Advertisement

Advertisement for the Recruitment of Posts (on Contractual basis)

under Malviya Mission Teacher Training Centre (MMTTC),

Central University of Gujarat

Contractual Positions/ Posts

Applications are invited from interested and eligible applicants for the following posts purely on a contractual basis under the Malviya Mission Teacher Training Centre (MMTTC), Central University of Gujarat.

1. Project Assistant: (One Post)

Consolidated Renumeration Rs. 35,000/- (Rs. Thirty-five thousand only) per month.

Essential Qualifications: Post Graduate degree with 55% marks and basic Computer Knowledge.

Desirable Qualifications: Work experience in project, effective communication and report writing skills.

2. Computer Assistant: (One Post)

Consolidated Renumeration Rs. 30,000/- (Rs. Thirty thousand only) per month.

Essential Qualifications: Bachelor's degree in computer science/ computer application.

3. Support Staff: (One Post)

Consolidated Renumeration Rs. 22,000/- (Rs. Twenty-two thousand only) per month

Essential Qualifications: Graduation in any discipline

The nature of all the above posts is purely on contractual basis and it will be primarily for financial year 2024-25, but it can be terminated at any point of time without any notice.

Candidates are requested to note that MMTTC-CUG will function at its permanent campus at Kundhela, Distt. Vadodara, Gujarat.

How to apply

- Interested candidates should send their application comprising a cover letter and updated CV along with relevant document through the email to **cugmmttc@gmail.com**
- If a candidate opts to apply for multiple posts, then he/she must apply separately for each post.

- Only short-listed candidates will be informed by e-mail about the date and time for the interview.
- Only the shortlisted candidates will be required to bring all original documents for verification at the time of interview to support their eligibility for the applied post.
- If required, a computer skill test and or drafting skill test may be conducted.

Terms and Conditions of contractual employee.

- Candidate should have good working knowledge of compute and ability to work on ICT application.
- Candidate should possess strong communication and interpersonal skills.
- The contractual staff may be permitted to avail one day of absence in a month.
- The remuneration shall be fixed as mentioned in the advertisement. No emoluments will be given.
- The period of employment shall be for financial year 2024-25. If required, further extension may be given, depending on assessment of performance, mutual willingness and depending on the requirement.
- Incomplete application will be summarily rejected.
- The Centre reserve the right to reject any application without assigning any reason.
- The appointment will be purely on contract basis and the Centre reserve the rights to terminate the same at any time without prior notice and without assigning any reason whatsoever with immediate effect without remuneration or notice period.
- In a normal case the contractual employee should be served notice of one month before termination of the contract or one month's pay in lieu of the notice period.
- **Last Date to apply is: 04th January, 2025 (Saturday).**

Date: 21st Dec.,24

Sd.
Project Director
MMTTC-CUG