

Walk-In Interview Advertisement

Walk-In Interview Advertisement for the Recruitment of Posts (on Contractual basis) under Malviya Mission Teacher Training Centre (MMTTC), Central University of Gujarat

Contractual Positions/ Posts

Applications are invited from interested and eligible applicants for the following posts purely on a contractual basis under the Malviya Mission Teacher Training Centre (MMTTC), Central University of Gujarat.

1. Project Assistant: (One Post)

Consolidated Remuneration Rs. 35,000/- (Rs. Thirty-five thousand only) per month.

Essential Qualifications: Graduate degree.

Desirable Qualifications: 1. Work experience in academic project/environment, 2. effective communication and 3. report writing skills, and 4. basic Computer Knowledge.

2. Computer Assistant: (One Post)

Consolidated Remuneration Rs. 30,000/- (Rs. Thirty thousand only) per month.

Essential Qualifications: Bachelor's degree in computer science/ computer application.

Desirable Qualifications: 1. Work experience in academic project/environment, 2. effective communication, and 3. report writing skills.

The nature of all the above posts is purely on a contractual basis and it will be primarily for the financial year 2025-26, but it can be terminated at any point in time without any notice.

Candidates are requested to note that MMTTC-CUG will function at its permanent campus at Kundhela, Distt. Vadodara, Gujarat.

How to appear for a walk-in interview?

- Interested candidates should come with their application comprising a cover letter and updated CV/Resume along with relevant documents like Qualifying Marksheets, Degree Certificates, Adhar Card, Two Passport Size Photographs, work experience letters, any other relevant Documents and all documents must be self-attested by the candidates. Minimum Two sets of the documents are required.
- If a candidate opts to apply for multiple posts, then he/she must apply separately for each post.
- The candidates must bring all the original documents for verification at the time of interview to support their eligibility for the posts applied.
- If required, a computer skill test and drafting skill test may be conducted wherever required and desired by the selection committee members.

Terms and Conditions of contractual employees.

- The Candidates should have good working knowledge of compute and ability to work on ICT application.
- The Candidates should possess effective communication and interpersonal skills.
- The contractual staff may be permitted to avail themselves one day of absence in a month.
- The remuneration shall be fixed as mentioned in the advertisement. No emoluments will be provided.
- The period of employment shall be for the financial year 2025-26. If required, further extension may be given, depending on assessment of performance, mutual willingness and depending on the requirement.
- Incomplete application will be summarily rejected.
- The Centre reserves the right to reject any application without assigning any reason.
- The appointment will be purely on a contract basis and the Centre reserves the rights to terminate the same at any time without prior notice and without assigning any reason whatsoever with immediate effect without remuneration or notice period.
- In a normal case the contractual employee should be served notice of one month before termination of the contract or one month's pay in lieu of the notice period.

Important Note:

1. No TA/DA/etc. will be given to the candidate for the interview.
2. All the rights are reserved with the Central University of Gujarat for the change in time date/day/venue of the interview or cancellation of the interview without any prior notice at any point in time and No TA/DA/etc. will be given to the candidate(s) in this regard.

Walk-in Interview:

Date: 15th April,2025

Day: Tuesday

Time: 10.30 am

Venue:

Mahatma Gandhi Bhawan, Central University of Gujarat, Kundhela, Vadodara, Gujarat, India-391107

Date: 03rd April,2025

Sd/
Director
MMTTC-CUG